



University Food Committee  
Minutes  
December 3, 2021  
**2:00-3:00 pm**  
Zoom

Attendees: Bri Conway, Sam Asoklis, Paul Kramer, Felix Ngassa, Lauren Carlisi, Kylie Ohrt, Ty Krueger, Kristen Evans, Libby MacQuillan, Leah Short, Doug Wentworth, V'Lecea Hunter, Kyle Gineman, Aaron Haight  
Absent: Allison Griffin, Kimberly Quinn, Suzeanne Benet, Jay Chapa, Eldon Pearson  
Guest(s): None  
Recorder: Susan Sigler

### Approval of Minutes

- Minutes approved with no changes.

### 4 Priorities – Subgroups

- The committee split into subgroups to develop a summary of priorities of the subgroup, to determine what data and information the subgroups need to do analysis and make recommendations, and to assign tasks to be completed before the next meeting in January
- **ACCESSIBILITY/OPTIONS Subgroup**
  - Kylie Ohrt
  - Sam Asoklis
  - Lauren Carlisi
  - Libby MacQuillan
  - Suzeanne Benet
- **Purpose:** To better understand what options exist on campus for students with special dietary needs and find ways to increase accessibility of these options through better promotion and communication to students.
- **Data and Information / Action Steps:**
  - Share and review data gathered this semester in AFN 381 from interviews, observations, and a focus group with students using food service on campus.
  - Libby MacQuillan will communicate with GVSU's campus dietitian, Alison Cooney, about currently available options, how those are communicated to students, and how students with special dietary needs are identified when they enter the university.
  - Explore use of GrubHub for online ordering and access to nutrition information about foods available through the app.

- Consider gathering more student data from a residence hall association open forum and review data gathered from the previous open forum on campus food.
- **FOOD INSECURITY Subgroup**
  - Bri Conway
  - Leah Short
  - Doug Wentworth
  - Kyle Gineman
- **Purpose:** To investigate and act upon ways that we can address the needs of students who face insecurity, through collecting data from our current resources and evaluating the effectiveness of new resources.
- **Data and Information / Action Steps:**
  - What are resources that we have?
    - Replenish is widely used, but some other programs aren't being fully utilized
  - What are ways to share information without students having to ask for it?
    - If students aren't comfortable asking, how can we make it easy for them to find information on their own?
  - Identify resources that are being utilized
    - Replenish
    - Hope Survey
    - Meal share
  - Can we shift funds from programs that aren't being fully used to areas where funds are used/needed?
    - Doug Wentworth will discuss impacts of shifting funds with Michelle Rhodes in Financial Aid
- **STAFFING CRISIS Subgroup**
  - Kimberly Quinn
  - Kristen Evans
  - Paul Kramer
  - V'Lecea Hunter
  - Jay Chapa
- **Purpose:** To identify barriers to student and professional employment in Campus Dining and propose strategies to increase the recruitment, hiring, and retention of Campus Dining employees.
- **Data and Information / Action Steps:**
  - Items for Review/Consideration:
    - Application
    - Interview questions
    - Centralized vs. de-centralized hiring
    - Pay rates
    - Job descriptions
    - Recruitment materials and strategies
    - Benefits
    - Discipline process

- Recognition programs
  - Average hours
  - Scheduling practices
  - Retention
  - Demographics
  - Promotion scale
  - Employee feedback
- Paul Kramer has data and will share with the subgroup
- **THIRD-PARTY CONTRACTS Subgroup**
  - Aaron Haight
  - Ty Krueger
  - Felix Ngassa
  - Allison Griffin (or replacement)
  - Eldon Pearson (or replacement)
- **Purpose:** To examine the University's process for selection of third-party vendors, to ensure selections are made with transparency, student input, and in alignment with University values.
- **Data and Information / Action Steps:**
  - Set up google doc for subgroup members
  - Schedule a meeting with Students for Food Sovereignty to listen and hear their concerns
  - Prepare a list of questions for Business & Finance regarding previous Requests for Proposal (RFP)
    - For example: What did RFPs look like? What responses did we get?
  - Invite Aramark Regional Manager to join University Food Committee meeting on January 28, 2022
    - Develop a list of questions for regional manager

## Next meeting

- January 28, 2022, 1:00-2:00 pm, KC 2270
  - Group work
  - Begin analysis/recommendations in each area

Committee members: Bri Conway, Allison Griffin, Kimberly Quinn, Kylie Ohrt, Ty Krueger, Jay Chapa, Sam Asoklis, Lauren Carlisi, Kristen Evans, Felix Ngassa, Libby MacQuillan, Suzanne Benet, Leah Short, Paul Kramer, Doug Wentworth, (Eldon Pearson, acting)  
 Co-chairs: Kyle Gineman, Aaron Haight