

OFFICE OF STUDENT CONDUCT & CONFLICT RESOLUTION

The Office of Student Conduct and Conflict Resolution (OSCCR) works collaboratively with GVSU faculty to address concerns related to academic misconduct. These procedures apply to any allegation arising in the context of a course, program of study, or research activity.

At Grand Valley State University, **academic misconduct is defined as any behavior that misrepresents a student's own work or unfairly influences an academic evaluation.** This includes, but is not limited to, plagiarism, cheating, fabrication or falsification of data, submitting the same work for multiple courses without prior approval, or allowing others to complete work on one's behalf. These behaviors violate the university's standards of academic integrity and may be addressed through the student conduct process outlined in The Student Code: The Anchor of Student Rights & Responsibilities.

TYPES OF ACADEMIC MISCONDUCT

CHEATING: Attempting to use materials, information, or aids that have not been authorized by the instructor for academic work

COLLUSION: Intentionally or knowingly helping or attempting to help another commit an act of academic misconduct

DUAL SUBMISSION: Submitting, without prior permission, any work submitted to fulfill another academic requirement

FALSIFICATION/FABRICATION: Inventing or altering information or citations in an academic assignment or activity.

PLAGIARISM: Knowingly presenting the work of another as one's own without proper acknowledgment of the source

Instructors are **responsible** for creating a classroom environment that promotes academic honesty. If an instructor suspects academic misconduct, they must notify the student and meet to discuss the incident. Following this meeting, if the instructor determines that no misconduct occurred, no further action is required. However, if the instructor concludes that misconduct did occur and intends to impose an academic penalty, **they must submit a report** to the OSCCR. This report should include sufficient evidence to support the finding and a recommendation for the appropriate academic penalty, as outlined below:

IMPOSE
ADDITIONAL
COURSE
REQUIREMENT

ASK STUDENT
TO REPEAT
THE WORK

GIVE A REDUCED
GRADE FOR
ASSIGNMENT, EXAM,
OR ENTIRE COURSE

GIVE A FAILING
GRADE FOR
ASSIGNMENT, EXAM,
OR ENTIRE COURSE

Upon receiving the report, a Conflict Resolution Facilitator (CRF) will review all submitted documentation. If the allegations appear substantiated, the CRF will meet with the student to explore potential resolution pathways. The student may choose to accept responsibility or request a hearing before a faculty hearing officer selected from an established pool. If the student accepts responsibility or is found responsible, the CRF may uphold or modify the faculty's recommended restorative measures after considering the student's individual circumstances and any prior conduct history. All parties retain the right to appeal, as outlined in The Anchor.

Our approach is grounded in educational principles, restorative practices, and the promotion of ethical development.