

How to apply for graduation

www.gvsu.edu/registrar

Click on either Graduation link highlighted in yellow.

The students can complete the application by typing in the responses and either emailing them to Audit@gvsu.edu or they can print it out and give it to any customer service window.

GRAND VALLEY STATE UNIVERSITY

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Welcome to the Registrar's Office!

The Registrar's Office maintains all academic records and is here to serve students, staff, and faculty with their records related requests. Need help registering for classes, requesting a transcript, or applying to graduate? We can help!

26 Registration
Log in and register for classes in **myBanner**. **Search for classes**. Or click **here** to troubleshoot registration problems. Courses with additional fees are listed **here**.

Student Forms
Graduation Application, **Name Change**, **Teacher Certification**, **Voter Registration**, **Guest Application**, and **more**

News

- August 30, 2013 [100% Tuition Refund Deadline](#)
- August 26, 2013 [Classes begin](#)

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Applying to Graduate

When you are nearing the completion of your program - usually the semester before you plan to finish your degree requirements - you must file an application for graduation. **There is no fee for applying to graduate**. Submit your completed application to either of the Student Assistance Centers (150 Student Services in Allendale or 115C DeVos in Grand Rapids).

- Diploma Application Undergraduate**
- Diploma Application Graduate**
- Teacher Certification**
- Certificate Application Non-Teaching**

Grand Valley State University - Application for Undergraduate Diploma

Please submit to the Registrar's Office prior to the semester you intend to graduate Date submitted: _____

Student G#: _____ Contact Phone #: _____

Contact Email Address: _____

Please enter (or print) your legal name on the line below. This is how it will appear on your diploma: (i.e., first, middle, last): _____

Please select the term your degree requirements will be complete:

Fall Winter Spring/Summer Year _____
(December) (April) (August)

**If you would like to walk in a commencement ceremony for a term other than the degree completion term, please contact the Registrar's Office for instructions on how to apply to walk early/late.*

Type of Degree: (If applying for two degrees, indicate first and second degree.)	FIRST DEGREE First Major (emphasis): _____ Second Major: _____ Minor(s): _____
BA* <input type="checkbox"/> BS <input type="checkbox"/>	SECOND DEGREE First Major (emphasis): _____ Second Major: _____ Minor(s): _____
BBA <input type="checkbox"/> BSN <input type="checkbox"/>	
BFA <input type="checkbox"/> BSW <input type="checkbox"/>	
BM <input type="checkbox"/> BSE <input type="checkbox"/>	
BME <input type="checkbox"/> Other _____	

**Third semester of foreign language proficiency required.*

Teacher Certification Candidates: Elementary Secondary

If Psychology/Special Education, list endorsement area(s): _____

If you would like to apply for certification, please go to the Michigan Online Education Certification System at www.michigan.gov/moecs

Permanent Mailing Address: NOTE: Your diploma will be mailed to your Permanent Address.

Address: _____ Apt # _____

City, State, ZIP: _____

Local Mailing Address:

Address: _____ Apt #: _____

City, State, ZIP: _____

Advisor's Name: _____

Have you previously applied for graduation?
YES NO

If "Yes" Semester/Year? _____

If you apply on time your name will be printed in commencement materials and/or released to hometown papers.

I want to have my name printed: YES NO

I want my information released to my hometown paper: YES NO

Completed applications can be returned in person to the Student Assistance Center in Allendale (150 Student Services) or at the Grand Rapids Pew Campus (115C DeVos), by fax to (616) 331-2000, or by mail to the Registrar's Office, 150 Student Services, Allendale, MI 49401.