Title
Digital Learning Assistant for CLA 101 (Greek and Roman Mythology)

Terms
This position is half-time (10 hours per week), starting August 29, 2022 and ending April 28, 2023. The successful applicant must be fully admitted as a degree-seeking student in a Grand Valley graduate program at the time of appointment, and must be enrolled in class during the semester or semesters in which the student will be working as a GA. This position is a half-time, 9-month graduate assistantship position and comes with a stipend of $2,000/semester and 4.5 credit hours of tuition waiver for both the Fall and Winter semesters (9 credit hours total).

Responsibilities
The graduate assistant will help to create innovative, co-curricular experiences across multiple sections of CLA 101. They will help to design and facilitate learning experiences that take place on a centralized website and/or across social media platforms such as Twitter or Discord or Slack. The graduate assistant will help to foster meaningful interactions between students and their peers and students and instructors, with the goal of greater retention of FTIAC students. Social media offer ideal platforms for this kind of engagement because social media meet students where they are and operate asynchronously. Our goal is to leverage students’ existing social media habits in the service of learning. Ideally, these interactions would empower students to become co-creators of mythical content, just as the ancient authors under study once were. As one prominent scholar of myth writes, “Who owns classical antiquity? Who owns culture?...We do” (Helen Morales, Antigone Rising, xviii, Bold Type Books, 2020).

The graduate assistant will also hold virtual office hours to aid students in the completion of their scaffolded learning assignments, and to provide feedback to instructors about the incorporation of digital components into the design of the assignments.

These responsibilities may be broken down into the following components:

- Manage CLA 101-related social media (40%)
- Co-design co-curricular activities & assignments with instructors (25%)
- Hold office hours (15%)
- Become familiar with course materials through reading, discussion with instructors, and/or attendance of one section of CLA 101 (20%)

Qualifications

- Admission to any graduate degree program at Grand Valley State University
- Familiarity with a range of social media platforms
- Interest in working closely with undergraduate students
- Ability to work well individually as well as within a team setting
- Strong oral and written communication skills
Preferred Qualifications

- Background in website creation/design
- Background in instructional design or social media theory
- Prior exposure to literature, especially Greek and Roman mythology
- Interest in connecting literary/historical issues with contemporary students and societal concerns
- Interest in working with GVSU Statistics to generate qualitative data about how student learning is enhanced via the course social media projects

Work Station
A work space for the graduate assistant will be provided in Lake Huron Hall on the Allendale campus.

Orientation
The graduate assistant will meet with course instructors, unit head, and academic department coordinator in August, in the two weeks before instruction begins on August 29. Orientation will cover office processes, job duties, responsibilities, and expectations. There will be regular meetings between course instructors and the graduate assistant to discuss projects, ideas, and performance.

Supervision and Evaluation
The graduate assistant’s work will be assessed through regular feedback from course instructors. Instructors will provide, at the end of the academic year, a detailed letter describing the graduate assistant’s contributions. Expected outcomes include the creation of a CLA 101 course website, as well as a portfolio of digital learning assignments that address GE student learning outcomes and the re-telling of myths.

Selection Process
Applicants should submit the following materials to cladept@gvsu.edu, with subject line “Digital Learning Assistant Application,” on or before April 29:

- Resume, which should include a list of relevant coursework and/or experience with digital learning
- Statement of Interest, describing how applicant meets qualifications listed above
- Names and contact information for two references who can be contacted if needed (do not submit letters of reference)

Initial screening based on applicant statement of interest and demonstrated experience in each of the qualifications. Following initial screening, a phone call to references will be made and finalists will be interviewed. Applicants should be available to schedule virtual interviews during the first two weeks of May.
Primary Contact
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Primary Contact (Winter 2023)
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