**Adaptive and Inclusion Graduate Assistant**

**Position Description:** Under the Division of Student Affairs, this position will report within the department of Recreation and Wellness. The primary role of the graduate assistant is to help foster inclusion in recreation and further student development, implementation, and assessment of adaptive and inclusive recreation opportunities for Recreation and Wellness.

**Responsibilities in estimated percentages:**

**30%** Create, develop and assess adaptive and inclusive recreation programs, services and resources, utilizing research findings. Develop intentional marketing efforts

**30%** Continue staff trainings and development opportunities around diversity, equity and inclusion

**20%** Collaboration with campus partners and community organizations

**20%** Continued research on barriers to participation. Benchmark institutions and identify best practices and standards.

**Detailed Responsibilities and Projects:**

* Utilize research project findings to create a university-wide campaign, advocating for inclusion in all recreation, and for recommendations for future programming.
* Continue seeking partnerships with other departments and organizations and within the community.
* Develop a partnership with on campus units that support underrepresented minority students. This includes social justice centers, Office of Financial Aid and Scholarships, Student Veteran’s Network, and others as identified
* Assist in co-supervising the Recreation and Wellness Student Advisory Board
* Assist Associate Director in implementing NIRSA’s Diversity, Equity and Inclusion, [competencies and outcomes](https://nirsa.net/nirsa/wp-content/uploads/Core_Competencies-Levels_Framework.pdf) into RecWell’s programs, services, staffing and development.
* Review the criteria for [Council for the Advancement of Standards](http://standards.cas.edu/getpdf.cfm?PDF=E86E588A-E261-28A0-40331714A81A4889) in Higher Education related to recreational inclusion and diversity. Outline actions for RecWell to meet and/or exceed these standards.
* Research project focused on inclusive recreation. Conduct a needs analysis of inclusive recreation programming for GVSU that utilizes national best practices, including findings from the Climate Survey
* Continue intentional marketing efforts and strategies, including outreach
* Develop a mentorship model for program areas within recreation that supports inclusive environments
* Continue staff trainings and development opportunities around diversity and inclusion
* Educate individuals about knowledge and skills to safely participate in recreation programs.
* Represent RecWell through participation and promotion during key events that help promote inclusive Recreation. Examples may include, Campus Life Night, educational outreach, HRL programs, RecFest, etc.
* Assist with programming planning and implementation of programs and services for upcoming year.

**Qualifications:**

* Excellent personal skills
* Excellent written and verbal communication skills
* Demonstrated work that supports active involvement in Diversity, Equity and Inclusion
* Undergraduate degree in Exercise Science, Psychology, Therapeutic Recreation or related field
* Current CPR and First Aid Certification preferred but not required
* Acceptance into graduate program at GVSU, College of Education, College of Health Professions College of Community and Public Service or others as related.

**Compensation:**

* A stipend of $8,000 for the 9-month appointment working 20 hours per week, tuition waiver for up to 18 credits per year, (9 credits in Fall and 9 credits in winter) one-academic year appointment. Please advise that this is limited to a 1-academic year position. Professional development funding is available and additional summer employment opportunities are available.

**Terms:**

The position will begin on August 30, 2021 until April 30, 2022. Work schedule will follow the academic calendar and may include limited working hours during the scheduled semester breaks.

**Application Process:**

Application review begins March 2021. Applications will be accepted until position is filled. Please submit cover letter, resume, one letter of recommendation and three references to:

Amy Campbell

Associate Director, Recreation & Wellness

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