

Petition for Exception to Graduate Academic Policy

All petitions are fillable PDFs—no Adobe subscription needed; use the Adobe desktop app to access full features and sign digitally.

Student Name:	G Number:
Graduate Program:	Email:

Please provide the following items as part of your petition:

- ☐ List the academic policy for which you are requesting an exception:
- ☐ Write a letter that addresses why you are seeking an exception to the policy, making sure to include any supporting documentation.
- ☐ Obtain a letter of support from your academic advisor or Graduate Program Director.

Submit this form and ALL required materials to your academic advisor or Graduate Program Director. The petition will not be considered for action until all required documentation is submitted.

Student Signature:	
The semester and year you anticipate completing your program:	

Approval of the Program Advisor:	<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved
Program Advisor (print name):	Signature of Program Advisor:

Approval of the Graduate Program Director:	<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved
Graduate Program Director (print name):	Signature of Graduate Program Director:

Approval of the Unit Head:	<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved
Unit Head (print name):	Signature of Unit Head:

Please email the electronic document for final review to: shumwayt@gvsu.edu.

Approval of the Graduate School:	<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved
Vice Provost and Dean of The Graduate School (print name):	Signature of the Vice Provost for the Graduate School:
Comments:	