



General Assembly

Thursday, September 20th, 2018 – 4:30 pm

Pere Marquette – Kirkhof Center

Chair: Rachel Jenkin

Parliamentarian: Morgan Mattler

I. Call Meeting to Order: 4:30pm

- a. Moment of Silence
- b. Pledge of Allegiance
- c. Roll Call

II. Guest Speakers

- a. Liz Colver and Melissa Baker-Boosamra, Community Service and Learning Center
 - i. Mellissa student director for student relations, Liz is the assistant director. We are here to talk about the work we do in the Community service learning service center and how you can get involved in some of our work.
 - ii. Civic engagement is to be involved in the community, voting, volunteering, community service, etc. Goal is to make a positive impact in communities and people's lives.
 - iii. What the CSLC does. Our goal is to help students and others do their civic engagement and do it ourselves as well. Civic engagement is who we are as Lakers. We cover two big bodies of work. 2 grad students, 4 student workers and us two makes up our team. We help faculty and staff and students find engagement opportunities and promote them. Networking, campus wide civic engagement programming. We also help try to do education.
 - iv. Values we have been: mutual respect, reciprocity, asset based thinking, inclusion, social justice and intersectionality, and cultural humility. We hope that members of the community try to have these as well.
 - v. Opportunities coming soon, Make A Difference Day, October 27th, space to accommodate over 400 students. Deadline is October 23rd. MLK day of service and solidarity in January 2019. National nonprofit internship fair in January 2019 as well. Blood drives across campus, the bus is on campus once a month.
 - vi. Service Tracker www.gvsu.edu/servicetracker to help track your time you give when volunteering your time. It helps us report the time students spend serving.
 - vii. Democratic engagement is another aspect of our work. We want to help student s get involved democratic process. For mid terms, voting percentage is much lower than presidential election. For GVSU 2012 was 44%, 2014 was 15%, 2016 was 44.9%. Average for institutions across the country is 50.4%. Lots of opportunity to grow in our democratic engagement. GSVU Votes starts 9/12. National voter registration day 9/25. Goes from 10am-4pm, help students get registered to vote. Democracy 101, which is LIB 100//201 approved. Come learn what democracy is all about.
 - viii. 1108 is where you can find us most of the time. Feel free to ask us questions.
 - ix. Senator Bialowas: promotional material

- x. Can give senators some
 - xi. Senator Szccepaniak: voter vans. 2016 800 students took the voter vans, do you still need drivers, and if so how can we help
 - xii. Will be doing voter vans for mid terms, still need drivers, sign up will be shared again with the senate body.
 - xiii. Senator Esselink: Voter registration training, how do you make sure no one is promoting a particular view point.
 - xiv. All of our efforts around community is based around non partisan. Training offered sets out information to help inform students in which address to use, how to get an absentee ballot. Preventing partisanship, anyone can come to campus and share their ideas, but as a university we will stay neutral but encourage dialogue. Making sure we are taking actions to help educate, not promote any idea.
 - xv. Senator Kolc: voter vans for downtown campus?
 - xvi. We have started going west as buses go east, but this an area of growth we will consider for 2020. www.mi.gov/vote can help you see where you are registered and help you see where to go.
- b. Chief Brandon DeHaan, GVPD
- i. Appreciate opportunity to speak on behalf of 172 employees from department of safety, so we can live work and learn. We want to talk about what has happened since September 2017. Also talking about emergency management. Futures and where we want to go, new initiatives.
 - ii. Updates from 2017
 - iii. Complete department reorganization. One captain for each campus operation. One for Allendale and one on Grand Rapids campus.
 - iv. Other areas for staffing for trying to maximize the safest environment we can provide. We have updated the graphics for the cruisers for GVSU. Security still runs with old graphics. New graphics to reflect feel of GVSU.
 - v. Remodeled the floor plan of the department building. Changed to layout so that the restroom is more accessible, changed so victims are not interacting with criminal aggressors. Dispatch area is updated so response can be efficient.
 - vi. Downtown GR campus law enforcement added. Anticipating 5 officers on that campus when campus operating, hoping for 5 to be available from 7am-11pm. Building ties with GR police department, relationship is better than ever before. They will help aid us and we will aid them if necessary.
 - vii. New room for interview room for those victims of abuse. Room is non threatening and room for comfort for them. We took inspiration from MSU victim room.

- viii. Emergency management and protocol. First time we have someone spending their 40 hours of the week dedicated to emergency preparedness.
- ix. Emergency placard in every room on campus. Placards tell you information like, shelter location, address for each placard for each room, conference rooms, dining halls, etc. Tell you where to closest AED is, how to act for active shooter situations, Emergency Manuals in the rooms as well.
- x. GVSU Alert. Goes out in 22 seconds (text). Everybody is signed up for email. Texts go out faster.
- xi. Emergency page turns red when when there is an alert that will display important information.
- xii. Red banner for all webpages on gvsu computers when information is needed.
- xiii. Alert screen displays on gvsu computers when it is needed/tests.
- xiv. We teach “Run, hide, or fight”. For active shooters, depending on location determines which action you take. We don’t want to make you fearful but mindful, be prepared.
- xv. Last year we put classroom locks in every classroom. Chances of survival go up significantly when lock is present. Looking to have dispatcher have the option to “push a button” and it locks all the doors from the dispatch center. So students don’t get locked out of a building, we will watch and, make sure students get places safe.
- xvi. Moving towards emergency action guidelines, so we look at our most potential threats and how to handle threats we cannot predict easily.
- xvii. Laker Guardian app, helps show dispatchers that you are walking. You set a timer, we do something if you hit the panic button, or time runs out we call you, we will do everything we can do make sure you are safe. We have around 2000 students who have signed up. We need better marketing on this wonderful app. Maybe students feel safe but nothing wrong with having more tools available to you.
- xviii. For active shooter training, where we are with this type of situation. We have emergency notification, GVSU Alert, it is Opt in. Around 40% of GVSU population has opted in, so 60% may not receive as soon as we want them too. We are looking into an Opt out program instead. Standard for many other Universities.
- xix. Looking into creating a short concise video on how to respond to an active shooter situation, because the current one we offer is 30 minutes long.
- xx. For cameras and video monitoring, we are looking to doing more, boosting the amount. Not monitored constantly but being able to go back when we need to. Putting together a 3 to 5-year plan. Make sure you sign up for our twitter feed as well to stay informed.

- xxi. Be alert and aware, seeing what is going on around you, bystander intervention. You are leaders here at this institution and we want to create the safe environment you deserve.
- xxii. Senator Esselink: Thank you taking sexual assault and harassment so seriously. For students with visual impairments, how are you trying to help them with GSVU Alerts.
- xxiii. Always looking at options, confident if we are doing opt out program we can reach more faster
- xxiv. Senator Szcapaniak: Conversation with the rapid, like the rapid for not bringing students to emergency situations.
- xxv. Other entities besides students get the notices, like off campus housing, the rapid, others as well.
- xxvi. Senator LaPlatt: Where does Guardian work, beyond gvsu campuses.
- xxvii. Works Nationally, once a student left the app timer on in their car, we made sure they were safe, if this happens elsewhere we will take steps to make sure you are safe wherever you are.
- xxviii. Senator Bialowas: Alerts on social media accounts?
- xxix. There usually is a character limit, so the alert is sent out, then someone redraws what the alert says then we send it out when it is rewritten so it fits character limit, more clear, etc.
- xxx. Senator Boyd: Elaborate for interaction with students please.
- xxxi. Make sure we interact with community, 3 officers putting on programs, for underage drinking leads to assaultive behavior, larceny, etc. Now it is a civil infraction. Becomes a misdemeanor for second offense. Looking to lower overall criminally activity. Regardless of age, we try to educate others on binge drinking. Affects relationships and grades. For Marijuana, currently illegal substance. On campus, we receive federal funds, so we do not allow medical consumption of marijuana. We enforce it due to how the federal government views it. We want students to engage in healthy behavior in many activities. For Amnesties, whoever calls, the caller wont gets get in trouble because we want to make sure people are safe.
- xxxii. Senator Hall: Laker Guardian those who don't want it due to maybe people not wanting people to know where you are.
- xxxiii. Information only shows up when timer goes off or panic button.
- xxxiv. Senator Quaine: How do you think we can reach more people, partnerships, programs in kirkof, beyond housing programs.

xxxv. Constantly looking to see how we can maximize reaching our community, like commuter students. Wanting to push Laker Guardian for the on going future

xxxvi. Senator LaPlatt: Mental Health for students who are endangered to themselves.

xxxvii. Care report: Look for information that students that may be at risk or endangering themselves, usually about substance abuse and mental health, working with campus centers. When getting Care Reports, we will go out if we feel someone needs help.

xxxviii. Senator Sanchez-Castillo: how can we get this information you gave us today to others.

xxxix. Transitions, campus life night, other programming, meeting with parents at parent orientation so parents can share this information. Always looking to connect with more RAs. Our webpage has lots of this information as well.

xl. Always open to suggestions and discussion.

III. **Public Comment – Part I**

IV. **Five (5) Minutes to Pass Papers**

- a. VP Ibarra: Coffee in social justice center
- b. VP Jones: Community service center, national voter registration signs up, and GVSUvotes on Saturday for football game.
- c. Senator VanDeale: State funding interest sheet.
- d. Senator Nurmi: Sign up for van drivers for voting, voter registration tabling.
- e. Senator Downy: Groupme for all of senate, recreational chat and business chat.

V. **President's Report**

- a. ADOPTION OF THE AGENDA – approved
- b. Upcoming Thursday the 27th, going to Ann Arbor, looking at their facilities and see how we can implement that to our campus. EVP Mattler will run meeting that day.
- c. Monday conference for sexual assault and awareness at Western
- d. Climate survey for new students was put out in Lanthorn.
- e. Saturday at 8:30 alumni board of directors meeting, greet time to get them involved in BOV, idea will be brought up of alumni dinner and how senators can get involved
- f. Scheduling meeting with provost
- g. Krystal, victims advocate, hiring a new domestic victim advocate, focusing on helping the emotional aspect of things, she wants student to sit on on programming/interviewing.
- h. Attendance at University Committee, if you signed up please go, because if you don't go it looks poorly on us. If you can't go let people know so we can have your sit filled
- i. Rave Guardian App, I encourage all of you to download it.

j. Senator Szcapaniak: Agenda for next week, how will we make sure it goes fast. Due to Democracy 101 event, panel for questions.

k. Will be making sure we limit questions for guest speakers.

VI. Vice President's Report

a. APPROVAL OF THE MINUTES – Approved

b. 1 on 1 with VPs this week and next week.

c. Dropping by committee meetings soon.

d. BOV promotions, website, promotions, donations through website, finalizing schedule, still tentative due to percentage nights, reaching out to alumni for involvement. Last day the October 26th is last day to help raise money for BOV.

e. Event is from 6pm-midnight is, leaving at 5pm at krikof, 40minute drive. You don't have to dress yourself and they will dress you to scare people at this trail/maze. Potential \$800.

f. Adding names for previous senate alumni dinner in late January, on back burner due to BOV.

g. VP Ibarra: Oct 26 event, tentative date if we need to pull in more people besides senators

h. We will get 20 people there, doesn't have to just be senators. Having other sign up google form for those outside of senate. Great way to build relationship outside of senate

VII. Officer Reports

a. **Senate Resources** – Holly Neva

i. Issues with placards, let me know, nametags, let me know if you need one.

ii. In-service went great I think. Appreciate everything you guys did. Make up in service date will be announced soon.

iii. Interviews happening tonight for helping fill the body.

iv. Senate Calendar, need info or questions, please go to senator Quaine

v. All senators have projects currently!

vi. Survey about in-service going out soon.

vii. Reminder to dress accordingly.

viii. Senator Kolc: link for office hours, link in google document?

ix. I believe so

x. Senator Bialowas: Make up In-service? When will it be?

xi. In service both semesters, make up for the fall in-service. Cannot go to make up to do winter one.

xii. Point of information: January 19th is winter in-service.

b. **Finance** – Amanda Crawford

- i. Meet with Val and Krista for requests, drafting a letter to clarify funding request for Greek life, first appropriations meeting tomorrow, 1:30pm 2201 in Kirkhof.
 - ii. Looking to get better data for how and why money is used. Currently University is going through reaccreditation so being able to justify why we get money is important
- c. Campus Affairs – Carter Engler**
- i. Food committee happened passed Tuesday. Will send the minutes out soon.
 - ii. BOV, waiting on a t-shirt sponsor response from evolve, in contact with Applebee's for percentage night. BOV meeting tasks were assigned to those who showed up to last meeting.
 - iii. VP Ibarra: Applebee's Manager is very excited of this possibility.
 - iv. Senator Schaffer: Campus dining wants input from students for filling papa johns is currently in?
 - v. VP Engler: Deb from campus dining did say they need workers, so if those working at Papa johns potentially losing their jobs their, the interview process is fast at campus dining
- d. Educational Affairs – Erin McIntosh**
- i. All senators have project ideas.
 - ii. Rodger Giles, director of honors college.
 - iii. For winter event school, would live ideas for event ideas.
 - iv. University committee, general education committee, 2:30-4:30 once a month on a Monday, need someone to sit on it. Not sure on location.
 - v. Open Access pluggers and food planning will be done this week.
 - vi. Sexual assault awareness committee, doodle poll will go out this weekend. If you want to be part of this, let me know.
- e. Diversity Affairs – Rachel Ibarra**
- i. John Bender, works with Equity and inclusion meeting. Working with him
 - ii. November 7 and 8th for Teach in. More information to come. In the works.
 - iii. Equity and inclusion meeting, how to make an inclusive classroom, like get to know worksheet I shared. Brought up idea of putting diversity mission statement into syllabus.
 - iv. Marlin is back in town, will be meeting with her next week for training fro working GA
 - v. Planning for MLK day soon.
 - vi. Had my interview for regent.

vii. Project Ideas for my report, hit me up if you want to work with us, cross committee collaboration.

viii. For Social Justice Center Coffee, if you don't feel comfortable in these locations, let me know so we can figure out how you can still be involved.

f. External Relations – Cameron Jones

i. ERC, debate night is coming soon. Senate is a sponsor. Bring your friends, other orgs from campus, hoping to host 60 or more people.

ii. Central is hosting conference for intercommunity conference.

iii. Report has information for senator Cadraue film.

iv. ERC is helping do BOV phone calls for local businesses.

v. Meet with Ellen Boss, talked for an hour and a half, connections for Allendale community, partner with Allendale chamber of commerce.

vi. Melissa meeting, democratic engagement coalition. Bring people e to debate night! ☺

g. Public Relations – Bilal Qureshi

i. Senator Esselink will be presenting on OREs

ii. Senator Sanchez-Castillio working on senate swag, send him designs, ideas. Tentative deadline to come.

iii. Bulletin board work 330 tomorrow, Friday the 21 for senate board.

iv. Working on top 5 responses for replacement for papa johns

v. Work on reposting senate information posted so people know our presence. Working on in class presentation template for you to give to your classroom so students know they have senators in their classrooms.

VIII. Call for University Committee Reports

IX. Unfinished Business

X. New Business

a. Open Access Presentation

i. Open Access is promotion and support movement for open educational resources through the classroom and library. Open Access week is October 22-26. There is Open Access Symposium is October 22.

ii. FASTER Act – fair access to science technology educational resource act. Movement for open access.

iii. Past president Bowman and current President Jenkin advocated for two seats on the task force. Task force is now in research phase. Faculty will be surveying other

faculty and staff in how we can adopt department wide open access resource. Student senators on task force ask students to hear their needs.

- iv. Soon student senate will be conducting OREs, let students know that we are working on lowering costs. Progress is made every year.
- v. October 22 1:30-4pm in is when symposium is taking place. Lots of tabling will happen that week.
- vi. October 4th Dean of library will be here to talk Open Access, so bring questions.
- vii. Library will continue to have research appears and documents available with Open Access. This would help lower tuition costs
- viii. Senator Schaffer: Besides Books, what about access codes?
- ix. VP McIntosh: Laker store is working hard on access codes for lowering costs, since they are run through the publisher, it is difficult, due to what class it may be for. Depends on where Laker store needs to go.
- x. VP Ibarra: thank you for the presentation VP McIntosh, reach out to get involved
- xi. Senator Kolec: when looking at online, does it tell you if it is open access
- xii. To my knowledge, no, but looking into zero cost courses. VP McIntosh will look into that.
- xiii. Senator Bialowas: How will this apply for language classes, so texts that are not domestic
- xiv. Laker store said the high cost is due to shipping when it is international books. Cannot due much for shipping but overall costs might be able to be lowered.
- xv. Laker store requests textbook choice in march for fall classes. So the sooner the professor requests, the sooner the book store can buy in bulk and stock the book.
- xvi. Senator LaPlatt: how can we better communicate with the professors, like mass email to professors saying due date for textbook choice
- xvii. Mainly Laker store does this leg work, department heads also telling them this, changes happen, like last minute changes.
- xviii. Senator Hall: International Law book is free online.
- xix. Senator Nurmi: UAS talking about letting professors about getting in textbook choice in?
- xx. President Jenkin: I will voice this to UAS.
- xxi. VP McIntosh: Posting document detailing more information on Open Access in ERC folder. Linking video for journal and open textbooks differences.

b. CALL FOR NEW ORDERS OF THE DAY

- i. Senator Drossart: for how GVSU handles mental health, past couple of week building a list of problems for how mental health issues resolved, interested in working in mental health work, reach out to me. Would love help.
- ii. ORE presentation from Senator Esselink:
 - (1) ORE is outreach, research, and engagement.
 - (2) We all care about this, responsibility to communicate to the student body. Talk the time to talk to your peers.
 - (3) Around 25,000 students attend GVSU, you represent all of these students. Be their voice.
 - (4) ORE questions
 - (a) What GVSU does well? Let admins know what is great here
 - (b) When you think of student senate, what do you think? Encourage honest answers
 - (c) Have you ever decided against buying course material due to costs? Has it affected performance? This leads into open access, educate them about open access.
 - (d) How do you feel about the community in your major and your classrooms? Is it supportive, is it engaging?
 - (e) In general, do you feel safe on campus? Hear where they might not feel safe, and bring this to how we can make the safest environment possible for our community. Show the students the resources we can provide and show them the changes we can make. Be open minded, be honest, be an ally. Be passionate about those around you, help provide them safety
 - (5) These are designed to help get information on climate and perspective. ORE is a guide, not a script. Make each ORE experience be unique for each student. For building relationships, not putting them on the spot.
 - (6) Senator Hall: Use this as a presentation to a class, stay in the room or professor?
 - (7) Opportunity to classroom go for it, ORE are usually better suited for one on one conversations. But best response usually come out of one on one conversations.
 - (8) When you don't know what resource, try to reach out to someone who might better know where to go. But make sure you follow up.
 - (9) VP Qureshi: Each senator is responsible for 10 OREs every 4 weeks. Questions in PRC folder. Use the questions as a guide for conversation. Any concerns about this, let me know. I want to make sure you are comfortable doing this. How to turn I responses. Write down information and get it back to us.

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- (10) Senator Schroeder: Suggestion for using google forms for responses.
- (11) EVP Mattler: I can help senator Esselink with building a form if need be.
- (12) VP McIntosh: talking to students directly, if you are not comfortable doing it, please still do it, give it a shot. Do it with your senate buddy, talk to your roommates to start of you are more comfortable. Your group project friends, etc.

XI. Public Comment – Part II

XII. Call for Announcements

- a. Senator Vincke: Submit office hours for this week
- b. Senator Schaffer: Soccer team league was cancelled so sorry if you were interested, new time maybe.
- c. VP McIntosh: if you ask me a question about open access and I didn't know the answer, send me an email so I can't bring it to the task force.
- d. BOV meeting 8pm, Tuesday in senate office.
- e. Senator Kolc: Greek life recruitment application closes tomorrow.
- f. President Jenkin: Bonding this Saturday for football game. Open to getting food! ☺

XIII. Adjournment: 7:28pm