



START BYF Intensive Training (IT) Checklist for Team and Target Student Selection

Selecting a Team

The focus of BYF team selection is to identify team members who are working directly with a target student in order to learn to implement strategies and tools to improve employment opportunities for the student. Team members will generalize their experience with the target student to other students.

Team selection guidelines:

- Team is organized around a target student with all or most team members familiar with the student
- Team consists of 6-7 individuals who attend each BYF IT module
- Team is able to work collaboratively to develop plans for an identified target student and a school building
- Team includes the teacher of the target student
- Team includes the parent(s) of the target student
- Team invites a building or program administrator
- Other team members are selected based on their level of involvement with the target student and their capacity to assist in the broader implementation of evidence-based practice with other students
 - General education teacher
 - Special education teacher
 - Teacher consultant
 - Administrator
 - Speech and language therapist
 - School psychologist
 - Social worker
 - Occupational therapist
 - Paraprofessional staff
 - Transition coordinators
 - Community Mental Health Provider
 - Michigan Rehabilitation Services

Selecting a BYF Target Student

The purpose of selecting a Target Student for the BYF Intensive Training is for the team to learn to apply the secondary transition support strategies, use assessment and planning tools (e.g., discovery process), and collect data to demonstrate progress over time.

Target Student selection guidelines:

- Parent permission is required for the sharing of information about the target student
- Student participates in a high school or secondary transition program (at least 16 years old or older)
- Student should demonstrate support needs in the areas of independence, engagement, and social interaction. Support needs may be evidenced in various ways, including:
 - a high level of support required from a paraprofessional staff member to complete tasks similar to students of the same age,
 - low engagement during academic opportunities in grade-level curriculum for high school-age students
 - substantial barriers to competitive employment and a need for customized employment for secondary transition-age students,
 - low levels of social interaction or social skills,
 - challenging behaviors due to lack of communication skills or lack of understanding of routines and expectations.
- Student and family involvement in the discovery process with the team both during and outside the training
- Student and family member(s) attend at least three BYF training modules, as their schedules allow (highly desirable, but not required)
- Student and family member(s) participate in final module presentation, as their schedules allow (highly desirable, but not required)
- Do not select students who are already employed or involved in an internship or training program such as Project Search