

### **Instructions for the IACUC Medical Questionnaire Form**

Care and use of animals in research presents certain health and safety hazards. For your protection, the IACUC requires all animal caretakers, employees, and students working with animals to be evaluated by a medical professional before commencing their work with animals, unless determined to be exempt by IACUC. The evaluation can benefit the care and research staff as follows:

- It establishes baseline health information on employees before exposure to the risks associated with the research.
- Pre-existing conditions that might affect the employee's ability to safely perform the work might be identified.
- The evaluation may identify hazards requiring additional training or protective equipment.

The Medical Questionnaire Form will be reviewed by health professionals at the Grand Valley Family Health Center and returned to the person who completed it. (Alternatively, you may have your personal physician complete the form.) Typically, a physical examination is not necessary. If you have any additional questions or concerns contact your PI, a member of the Institutional Animal Care and Use Committee, or GVSU's Lab Safety Specialist.

If you would like the GVSU Family Health Center to review your form, submit your form for review via one of the following ways:

1. Drop off at the Office of Research Compliance & Integrity in Suite 049 of J.H. Zumberge Hall on the Allendale campus
2. Email to the Office of Research Compliance & Integrity at [rci@gvsu.edu](mailto:rci@gvsu.edu)
3. Campus Mail to the GVSU Family Health Center, attn: Brianne Burke
4. Drop off at the GVSU Family Health Center, attn: Brianne Burke, 72 Sheldon Blvd. SE, Grand Rapids, MI 49503
5. Fax to 616-331-9831, attn: Brianne Burke
6. US Mail to: GVSU Family Health Center, attn: Brianne Burke, 72 Sheldon Blvd. SE, Grand Rapids, MI 49503

Please retain a copy of the completed form for your records. If you submit the form directly to the GVSU Family Health Center, send an email to the Office of Research Compliance and Integrity ([rci@gvsu.edu](mailto:rci@gvsu.edu)) to indicate you have submitted the form so our office can track the submission.

Response time from the GVSU Family Health Center can vary, so you are encouraged to submit this form early.