The Constitution of the GVSU Water Ski & Wakeboard Club

**Preamble:**

We, the GVSU Water Ski & Wakeboard Club are a club-based water ski and wakeboard team that competes in a traditional 3-event: slalom, trick, and jump. Any student of the university can be a member of our club/team.

**Article One: Name**

The name of this organization is Grand Valley State University Water Ski & Wakeboard Club.

**Article Two: Purpose**

The purpose of this organization shall be to provide the club sport of water ski and wakeboard.

**Article Three: Membership**

Section One: **General Assembly Membership**

* + 1. The membership of Water Ski & Wakeboard shall consist of any interested student currently enrolled at GVSU. It is the policy of GVSU and Water Ski & Wakeboard that no person on the basis of age, color, disability, familial status, height, marital status, national origin, political affiliation, race, religion, sex/gender, sexual orientation, veteran status, or weight shall be discriminated against.
    2. Every member must be current in dues, participate in tournaments or practices, agree to follow rules, laws, and ordinances set forth by Water Ski & Wakeboard and by USA Water Ski Association, and they must attend docks and lifts in the spring and fall and at least one other fundraising event.

Section Two: **Fees/Dues**

* + 1. A member must be current in dues to participate in practice.
    2. Members may choose from two membership levels. Social and full membership.
    3. During the winter semester social members may join for a fee, but must become a full member the next occurring fall semester. Members may return to social member status after one full year at full member status.
    4. Dues are non-refundable after 14 days.
    5. Dues and fees are to be paid prior to participation in any events/tournaments.

**Article Four: Executive Board**

Section One: **Description**

* + 1. The Executive Board shall consist of seven core members: President, Vice President, Public Relations Officer, Treasurer, Fundraising, Risk Management Officer, and Event Planner.

Section Two: **Qualification**

* + 1. Each Executive Board member must be registered for at least six semester hours of credit at GVSU.
    2. Each Executive Board member must carry a 2.0 cumulative GPA, and be in good academic standing.
    3. Each Board Member must be an active member and an undergraduate student.

Section Three: **Elections**

* + 1. Elections are to be tentatively held in January, at the beginning of the winter semester.
    2. The officers shall be nominated by the General Assembly.
    3. The officers shall be elected by the General Assembly and majority vote.
    4. The Executive Board shall serve from January of the year elected to January of the next year.

Section Four: **Transitioning of Executive Boards**

5.4.1 Upon election of a new Executive Board, the predecessor of each position must assist the new Executive Board member until the end of winter semester.

**Article Six: Executive Board Responsibilities**

Section One: **President**

* + 1. Preside at all meetings of GVSU Water Ski & Wakeboard Club
    2. Make an agenda for each meeting.
    3. Manage and submit proper eligibility letters and paperwork needed for tournaments.
    4. Serve as a representative for the club in the NCWSA.

Section Two: **Vice-President**

* + 1. Perform the duties of the President in his/her absence.
    2. Address any duties deemed necessary by the organization or the President.
    3. Point of contact for new recruits.
    4. In charge of setting up different recruiting events throughout the year.

Section Three: **Public Relations**

* + 1. Perform the duties of the President in the absence of the President and Vice-President.
    2. Maintain social media accounts including Instagram, Facebook, TikTok, and website.
    3. Update website seasonally
    4. Create order forms for seasonal apparel and maintain contact with apparel companies

Section Four: **Treasurer / CFO**

* + 1. Continually update all financial records.
    2. Keep record of member payments and what members owe.
    3. Oversee the CashApp and bank account.
    4. Turn monthly bank statements into Club Sports.

Section Five: **Fundraising Chair**

6.5.1 Organize multiple fundraisers throughout the year.

6.5.2 Continue to think of new ways to raise money for the team.

6.5.3 Keep a strong relationship with **Scott Marks**.

6.5.4 Choose fundraisers that make money not cost it.

Section Six: **Boat & Equipment Manager / Risk Management Officer**

6.6.1 Maintain all equipment owned by Water Ski & Wakeboard.

6.6.2 Inform the rest of the executive board when issues with equipment occur.

6.6.3 Perform any maintenance on the boat that can be done by the club. Extraneous maintenance needs to be taken care of by professionals.

6.6.4 Inspect and maintain the condition of the slalom course and other club equipment.

6.6.5 Make a practice Schedule with the President and VP Sunday night (Week before).

Section Seven: **Event Planner**

6.7.1 Plan social events ahead of time

6.7.2 Adhere to instructions given by the Risk Management Officer.

6.7.3

**Article Seven: Advisors**

Section One: **Advisors**

* + 1. The Water Ski & Wakeboard Club is required to have a faculty advisor within Campus Recreation and Club Sports. The advisor will be appointed by Club Sports.

**Article Eight: Meetings**

Section One: **Meetings**

* + 1. The first general assembly meeting in the fall semester shall be held within Welcome Week.
    2. General Assembly meetings shall be held once a month.

Section Two: **Quorum**

* + 1. Quorum shall be composed of 2/3 of the membership.
    2. Quorum must be present in order for a vote to be valid.

**Article Nine: Amendments**

Section One: **Proposed Amendments**

* + 1. All proposed amendments must be submitted in writing to the President before reaching the Assembly.
    2. The President must have the proposed amendment one week before an amendment may be voted upon.
    3. 2/3 vote is required to pass an amendment.

**Article Ten: Impeachment**

Section One: **Executive Board**

* + 1. Impeachment proceedings and charges may be moved by any member.
    2. A vote of 2/3 of the members is necessary for impeachment.

**Article Eleven: Dissolution**

All funds remaining in the Grand Valley State University Water Ski & Wakeboard Club account not allocated by GVSU Club Sports should be donated to the Mary Free Bed Adaptive Water Ski.

**Article Twelve: Robert's Rules of Order**

Section One: **Robert's Rules of Order**

* + 1. Look to “Robert's Rules of Order” to resolve any disputes, conflicts, or rulings.

Ratified: \_November 1st, 2021\_\_