

**GVSU Club Sports**  
**HEAD COACH EVALUATION FORM**

**Club Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Mid-Year or End-of-Year:** \_\_\_\_\_

**Evaluation Scale**

**1 – Exceptional    2 – Good    3 - Needs Improvement    4 – Unsatisfactory    5 - N/A**

**ADMINISTRATIVE RESPONSIBILITIES:**

- \_\_\_\_\_ Communicates and cooperates with the Club Sports office.
- \_\_\_\_\_ Communicates with assistant coaches and club e-board on their roles, duties, and expectations.
- \_\_\_\_\_ Abides by all relevant school policies, administrative directives, league rules and regulations.
- \_\_\_\_\_ Consults and communicates with the club e-board regarding any player discipline issues, practice and game scheduling requests, parent concerns or problems, officiating concerns or problems, etc...
- \_\_\_\_\_ Advises the club on budget, purchasing, expenses, fundraising, and donations/sponsorships.

**COACHING PERFORMANCE:**

- \_\_\_\_\_ The atmosphere of practice sessions enhance player and team morale. Practice sessions are well organized and have an appropriate intensity.
- \_\_\_\_\_ Serves as a good role model that demonstrates proper sportsmanship, ethics, and integrity.
- \_\_\_\_\_ Demonstrates a sound knowledge of our sport.
- \_\_\_\_\_ Attends and is on time for every practice and competition agreed upon by the team.
- \_\_\_\_\_ Handles injuries in an appropriate manner. Respects decisions of Athletic Training staff.
- \_\_\_\_\_ Provides constructive feedback and positive methods of motivation.
- \_\_\_\_\_ Sets clear rules and conduct expectations and is consistent in enforcing them.
- \_\_\_\_\_ Prepares our team to compete appropriately at our desired level of competition.

**RELATIONSHIPS:**

- \_\_\_\_\_ There is mutual respect between coach(es) and student-athlete(s).

\_\_\_\_\_ Has strong communication with its e-board and players and there was ample opportunity for exchange of ideas between e-board and coach.

\_\_\_\_\_ Fosters a positive and inclusive environment and supports student-athlete well-being.

\_\_\_\_\_ Establishes and maintains good relations with all student-athletes. They treat each student-athlete as an individual and with fairness and equality.

\_\_\_\_\_ Communicates effectively with, and demonstrates respect for, all opponents, coaches, and game officials.

\_\_\_\_\_ Cares for my academic success.

**CLUB OVERALL COMMENTS:**

**HEAD COACH'S OVERALL COMMENTS:**

**MUTUAL PLAN OF ACTION FOR MAINTAINING OR IMPROVING:**

The club president and coach's signature indicate he/she/they has read this evaluation and agree to its contents as true.

\_\_\_\_\_  
Club Officer Printed Name

\_\_\_\_\_  
Club Officer Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Head Coach Printed Name

\_\_\_\_\_  
Head Coach Signature

\_\_\_\_\_  
Date