GVSU Graduate Application Checklist

☐ A completed graduate application for admission. Please go to www.gvsu.edu/gradapply.
☐ One-page essay/personal statement, speaking to your career goals or reason for pursuing this degree.
☐ A $30 nonrefundable application fee. (If you have previously applied to Grand Valley this fee is waived.)
☐ *Official transcripts from all institutions of higher education previously attended.
☐ *Official GMAT scores.
☐ *Official TOEFL scores (if your native language is not English).

All application materials not submitted online should be sent to:
Grand Valley State University Admissions Office
1 Campus Drive
Allendale, MI 49401-9403

*Official transcript(s) can be sent electronically to GVSU by your previous university through an electronic delivery service such as Docufide, Naviance, E Scrip-Safe, or by using the email admissions@gvsu.edu. Official transcripts and test scores must be received directly from the issuing institution.
Traditional M.B.A.
The traditional M.B.A. primarily serves working professionals with academic and professional backgrounds in a wide variety of areas. It is a generalist business degree designed to position individuals with technical or functional expertise to advance to managerial and leadership roles within their areas of expertise and organizations. No particular undergraduate major is required, and accelerated pre-M.B.A. courses provide the necessary foundation for students with non-business academic backgrounds. Students may begin any semester and may progress at a pace that allows them to fulfill their professional and personal obligations in addition to their degree.

Full-time Integrated M.B.A.
The full-time integrated M.B.A. program is cohort based and begins each June. The lock-step curriculum is enhanced by professional development and culminates the following summer semester. Recently graduated students with undergraduate business majors and little or no work experience are prospects for this M.B.A. program. The cohort model enables Seidman faculty members to provide the curriculum in a unique integrated format. A comprehensive paid fellowship with one of several local partner corporations is guaranteed to each student, and this work experience bridges the employment gap and helps students defray the program’s cost. Study abroad and in Washington, D.C. are integral components.

Accounting (M.S.A.)
The M.S.A. program offers students who are interested in becoming specialists an intensive, concentrated learning experience that explores the essential aspects of accounting and permits an in-depth exploration in areas within the discipline. This specialized accounting degree is designed for students pursuing careers in public, industry, and not-for-profit accounting. The program is available to students with any undergraduate major, although the curriculum will vary depending on students’ previous business and accounting course work. The program may be pursued
part time or full time, and students may begin their studies any semester. Students completing the M.S.A. meet the academic requirements for Michigan CPA licensure.

**Taxation (M.S.T.)**
The M.S.T. program is designed for students who are interested in becoming tax specialists. It is an intensive, concentrated learning experience that explores the essential aspects of taxation and permits an in-depth investigation in areas within the discipline. The program is specialized, practical, and intensely client focused. Students examine substantive tax law and enhance their analytical and research skills, enabling them to analyze tax problems, identify relevant issues, and arrive at the appropriate conclusions or courses of action. It is open to students with any undergraduate major, although students without business or law backgrounds need significant preparation before beginning the graduate tax curriculum.

**Emphases**
Students wishing to complement their graduate business degrees with depth of study in a particular area may take electives in the area of their choice, or they may complete a series of prescribed electives to have an official emphasis noted on their transcripts. Students in the traditional M.B.A. may complete defined electives in finance, health sector management, or management of technology for official emphases. In each case, the emphasis will add one or two courses to the M.B.A. curriculum.

Interested M.S.A. students may complement their degrees with emphases in finance or taxation. For students with non-accounting undergraduate majors, an official emphasis will increase the length of their programs by four courses. Students with undergraduate degrees in accounting may complete an emphasis within the 33 credit hours required of the M.S.A. degree.

**WHY CHOOSE A SEIDMAN GRADUATE PROGRAM?**
- Accredited by AACSB International, the premier business accrediting body
- Credentialed and committed faculty
- Study abroad and Washington Campus opportunities
- State-of-the-art facilities
- Located in downtown Grand Rapids, Michigan, a dynamic mid-sized city

**Dual Programs**
The Seidman College of Business partners with the MSU College of Law to offer dual program options. The J.D./M.B.A., J.D./M.S.A., and J.D./M.S.T. are available to students wishing dual degrees and who earn admission to both the relevant Seidman graduate program and to the MSU College of Law. In each case, students may transfer 12 credits of law courses to the Seidman program and 12 credits of business, accounting, or tax courses to the MSU College of Law to complete the respective dual program.

**Contact Us**
Seidman Graduate Business Office
Grand Valley State University
1031 L. William Seidman Center
50 Front Avenue SW
Grand Rapids, MI 49504
gvsu.edu/business
(616) 331-7400
go2gvmba@gvsu.edu
Master of Science in Accounting (M.S.A.)
The M.S.A. is a specialized accounting degree designed for students pursuing careers in public, industry, and nonprofit accounting. The M.S.A. degree meets the educational requirements for public accounting certification (CPA) in the state of Michigan. An undergraduate degree in accounting is not required, although those with limited undergraduate business education are required to complete a series of business courses that provide a foundation for advanced study in accounting.

Curriculum
The M.S.A. program is 33 credits. Each student is provided an individualized program plan at admission. The plan highlights business and accounting foundation courses that are needed, as well as M.S.A. courses that complement the student’s previous accounting study, and ensures that, regardless of the depth of accounting study prior to the M.S.A., the student meets the educational requirements for the Michigan CPA. An assigned faculty advisor assists the student in selecting electives that align with career goals.

All M.S.A. students complete the following four core courses as well as additional graduate level accounting electives. Each graduate accounting course is three credits.

- ACC 607 Ethics for Accountants
- ACC 613 Financial Statement Analysis
- ACC 617 International Accounting
- ACC 620 Accounting Theory

Accounting Exposure
Accounting exposure courses may be completed prior to enrollment in the M.S.A. program, either at the undergraduate level or as part of another graduate program. Their purpose is to ensure that all M.S.A. graduates have basic competencies in each major area of accounting.

The following courses fulfill this competency for those students who have not previously completed an equivalent course:

- ACC 310 Intermediate Accounting I*
- ACC 311 Intermediate Accounting II*
- ACC 340 Accounting Systems*
- ACC 611 Contemporary Managerial Accounting
- ACC 612 Accountant’s Legal Environment
- ACC 614 Auditing
- ACC 615 Federal Income Taxation
- ACC 618 Advanced Accounting
- FIN 621 Financial Policy for Managers

*Undergraduate courses do not count towards completion of the graduate degree.

BENEFITS BEYOND THE CLASSROOM
AACSB International Accreditation, one of only 177 business schools worldwide with both business and account accreditation.

Located in the business center of downtown Grand Rapids, Michigan.

Advisory Board of West Michigan Accounting Firm Partners.
Foundation Courses
To ensure that all students, regardless of previous coursework, are prepared for the graduate-level curriculum, students who have not completed appropriate background courses in accounting principles, intermediate accounting, statistics, mathematics of finance, business law, or economics will enroll in accelerated versions of these courses prior to M.S.A. courses.

Emphasis in Graduate Accounting Program Taxation. A series of four graduate taxation courses comprise a tax emphasis for students wanting advanced knowledge and skills in taxation but not the depth and breadth of the M.S.T. degree.

The following four courses comprise the emphasis:
- ACC 622 Tax Research and Writing
- ACC 624 Corporate Tax I
- ACC 627 Estate, Gift, and Trust I
- ACC 629 Partnership Taxation

Emphasis in Finance
A series of four graduate finance electives comprise a finance emphasis for students wanting advanced knowledge and skills in finance. This emphasis prepares students for positions in corporate finance, leading to positions of controller, treasurer, and financial officer.

The following four courses comprise the emphasis:
- FIN 624 Investments
- FIN 626 Advanced Managerial Finance
- FIN 627 Derivative Assets and Markets
- FIN 629 International Finance
SEIDMAN GRADUATE PROGRAMS — TUITION AND FINANCIAL AID

Tuition
Total tuition for graduate degrees in the Seidman College of Business varies by program. Students complete a minimum of 33 credit hours depending on program, background courses needed, and electives. Michigan residents enrolled in graduate programs pay $567* per credit hour, while non-Michigan residents pay $757* per credit hour.

The Full-Time Integrated M.B.A. (FIMBA) program also includes program fees. Tuition and fees for FIMBA participants in 2013-2014 is $35,699* and $43,637* for Michigan residents and non-residents, respectively.

* 2013-2014 tuition rates

Financial Aid and Scholarships
There is a variety of resources available to assist students with tuition and fees. Detailed information can be found at the following websites:

- **Financial Aid**
  www.gvsu.edu/financialaid

- **Seidman Scholarships**
  www.gvsu.edu/business/scholarships

- **GVSU Scholarships**
  www.gvsu.edu/scholarships

- **Other Scholarship Sources**
  www.fastweb.com

Financing Your Graduate Studies
Grand Valley offers an excellent graduate education at a reasonable cost. Still, we understand the costs of a graduate degree may be a concern to you. That's why we work hard to make sure you understand all of the different options you have for financing your studies:

- **Federal loans**: Degree-seeking students may qualify for federal student loans. The first step is to file the Free Application for Federal Student Aid (FAFSA). You may apply for financial aid on the Web at www.fafsa.ed.gov/.

- **Graduate scholarships**: There are a number of scholarship opportunities available to graduate students. The best opportunities are through FASTWEB and BrokeScholar.

- **Company reimbursement**: Some employers are able to help employees finance their education. Talk with your supervisor about any assistance your employer can offer. You can even put off paying for a class until after it is completed with our Company Deferment Plan.

- **Graduate assistantships**: A graduate assistantship is a great opportunity to offset the expenses of a graduate degree.

Visit www.gvsu.edu/financialaid to learn more about financing your graduate studies.
THE SEIDMAN COLLEGE OF BUSINESS
OFFERS A
GMAT PREP COURSE

What should I expect to accomplish?
The GMAT prep is two one-half day sessions that will help you develop your individual self-study plan and reduce your GMAT anxiety by ensuring that you are familiar with the test.

What will be covered?
One meeting will focus on the verbal and writing aspects and help you develop your own self-study program in these areas. This meeting will also introduce you to some strategies to help you become “test wise”. The other meeting will focus on quantitative analysis and help you to develop your own self-study program in this area.

How much does the workshop cost?
This GMAT prep course costs absolutely nothing. We only ask that you are a potential applicant for either the Seidman Full-time Integrated MBA or the Traditional MBA, the MSA or MST program or that you are a student who is currently enrolled or plans to enroll in 500-level foundation courses.

When and where does the next prep course take place?
The course consists of Saturday sessions.
The next set of sessions will be posted on our “Events” page typically in:
June (SP/SU), October (FALL), and February (WINTER)
Location: TBD
Sessions begin at 8:00 a.m. and finish at approximately 12 noon.

How do I register?
Just call the Business Graduate office at (616) 331-7400 to register or go to www.gvsu.edu/seidmangrad. Please provide your address so we may send you a reminder (mailed in advance of the event).

Find us on facebook at www.facebook.com/gvsu.seidman.gradbus

Updated on 6/29/2016
Greetings, from the Seidman Graduate Student Advisory Board!

It was not long ago each of us was in your situation – exploring our options for graduate business education. Although we have different academic and professional backgrounds and work for a variety of organizations in West Michigan, each of us arrived independently at the decision to pursue our graduate degrees with the Seidman College of Business at Grand Valley State University. We are confident we made the right decision.

The Seidman College of Business is located in downtown Grand Rapids, convenient for all of us, although we work in many areas of the city and suburbs. The Richard M. DeVos Center, which houses the Seidman College, has state-of-the-art facilities and technology. It is a fantastic facility for learning and interacting with faculty and other students.

Speaking of faculty, Seidman faculty are stimulating and challenging and, most of all, very accessible to graduate students. They have a sincere interest in their students and take special pride in the accomplishments of Seidman alumni. Many are nationally recognized as experts in their fields, and they are excited to interact with students in academic endeavors.

Service is another thing that differentiates Seidman. The Graduate Business office is committed to making your transition from inquiry to application through graduation as seamless as possible. We call for assistance on a variety of issues, and you should take advantage of this resource, too.

Student input is another factor that sets Seidman apart. Our advisory board was launched by Dean H. James Williams to ensure that he is aware of the interests, needs and concerns of graduate students. As a Seidman graduate student you can be certain that the board represents your concerns and is also an avenue for you to get involved in the college.

If you choose Seidman, you may find one or more of us in your classes early in your program. Please seek us out if you need any assistance, or want to share an idea or concern. Either way, we look forward to meeting you and interacting with you as your pursue your graduate degree.

Best wishes for a productive and rewarding experience.

Seidman Graduate Student Advisory Board Officers

Jason Balgavy
Chair

Gabe Strickler
Vice Chair

Tyler Kimball
Secretary

Adil Shah
Treasurer
The Richard E. Veazey Graduate Academic Scholarship in Accounting

This scholarship recognizes an outstanding student who wants to pursue a graduate degree in accounting at the Seidman College of Business and enter the accounting profession. The scholarship provides for the full in-state tuition cost of 33 credits.

Application deadline: February 15

Eligibility Requirements:

1. Enrolled in, or application accepted for, full-time status as a graduate accounting degree-seeking student.

2. Have a GMAT score of 600 or higher.

3. Have a cumulative grade point average of 3.0 or better (4.0 system).

To apply:

Complete this application form and submit it along with:

1. A two page, typed, double-spaced essay on the topic “Discuss where you would like to be in your career in five years and what influences have shaped your decisions.”

2. Two letters of recommendation, with one being from an academic source.

3. Resume.

4. Copy of transcript.

After initial application reviews, top candidates will be selected for an interview by the Richard E. Veazey Scholarship Committee.

Please return this application packet to:

Kathy Goralski, Accounting Programs Assistant
School of Accounting
Seidman College of Business
Grand Valley State University
401 W. Fulton, Suite 489C
Grand Rapids, MI 49504
The Richard E. Veazey Graduate Academic Scholarship in Accounting Application Form

Date: ___________________  G number (if assigned) ___________________

Name: ________________________________________________________________

Address: __________________________________________________________________

City/St/Zip: __________________________________________________________________

Day Phone: ___________________  Cell Phone ___________________

Email: ___________________________________________________________________

Undergraduate degree and major(s): ________________________________________

Institution: ___________________  Degree completed on: ______________________

CUM Grade Point Average: _______________________________________________

GMAT score: ___________________  (minimum 600 required)
GRADUATE NONDEGREE APPLICATION

PLEASE PRINT AND COMPLETE THE ENTIRE FORM

1. Full Name:
   First	Middle	Last

2. *Social Security Number: __________-_______-________

3. *Gender: ☐ Male ☐ Female

4. Citizenship:
   ☐ U.S. Citizen ☐ Permanent U.S. Resident
   (Attach photocopy of Green Card with Alien Registration Number)
   ☐ Visa ____________________________ ☐ Refugee ☐ Other ________
   (International Students: list visa type and date issued)

5. Address:
   P.O. Box or Street Address
   City	State	Zip Code

6. Phone:
   Business Telephone: Area Code	Number

7. Email:

8. County of Residence:

9. U.S. Military Service (if applicable). Indicate your current status. Please check all that apply:
   ☐ On active military duty ☐ Veteran of U.S. armed forces ☐ Reserves or National Guard
   ☐ I am a dependent or spouse of a U.S. active duty service member

10. Intended semester of entrance: ☐ Fall ☐ Winter ☐ Summer Year: __________

11. State in which you claim legal residence: ____________________________ Length of residence in this state: __________

12. *Date of Birth: Month	Day	Year
   Place of Birth: City	State	Country

13. *Race/Ethnic Identity: Do you consider yourself to be Hispanic/Latino? ☐ Yes ☐ No

14. *Race/Ethnic Identity: Please select one or more of the following racial categories to describe yourself:
   ☐ American Indian or Alaska Native ☐ Asian ☐ Black or African American ☐ Native Hawaiian or Other Pacific Islander ☐ White

15. Felony Conviction/Pending Criminal Charges: Have you ever been convicted of a felony or have you been arrested for a crime for which criminal charges are pending? ☐ Yes ☐ No
   If yes, you must submit additional information explaining the nature of the crime, relevant facts, and the name, address, and telephone number of your corrections officer. You may be required to meet with an admissions representative before a decision on your application will be made. You may be dismissed from GVSU if you fail to indicate such felony convictions or pending charges.

16. Have you previously applied for admission to Grand Valley? ☐ Yes ☐ No If yes, when? ____________________________

17. Have you ever enrolled in any Grand Valley courses? ☐ Yes ☐ No If yes, indicate student number: ____________________________

18. Name of last school/college attended other than GVSU:
   Degree(s) earned: ____________________________ Where: ____________________________ When: ____________________________

19. Will you be taking classes at GVSU at: ☐ Graduate Level ☐ Undergraduate Level
   Program: ____________________________

*Questions with an asterisk (*) are optional.

PLEASE READ CAREFULLY:

• Applicants must have a bachelor’s degree prior to enrollment to be eligible for nondegree-seeking graduate enrollment.
• Nondegree-seeking students are not eligible for federal or state financial assistance.
• A maximum of 6–12 credit hours taken as nondegree may be applied to a graduate degree depending on the program of interest. Refer to the Grand Valley State University Undergraduate and Graduate Catalog for specific requirements.

OVER
20. In which program are you interested (if applicable):

- Certificate in Clinical Research Trials Management
- Certificate in Palliative and Hospice Care
- Doctor of Nursing Practice
- Doctor of Physical Therapy
- Educational Specialist in Leadership
- Master of Arts in Applied Linguistics (Fall 2016)
- Master of Arts in English
- Master of Business Administration
- Master of Education
- Master of Health Administration
- Master of Health Sciences in Biomedical Sciences
- Master of Philanthropy and Nonprofit Leadership
- Master of Physician Assistant Studies
- Master of Public Administration
- Master of Public Health
- Master of Science in Accounting
- Master of Science in Biology
- Master of Science in Biostatistics
- Master of Science in Cell and Molecular Biology
- Master of Science in Clinical Dietetics
- Master of Science in Communication
- Master of Science in Computer Information Systems
- Master of Science in Criminal Justice
- Master of Science in Engineering
- Master of Science in Medical and Bioinformatics
- Master of Science in Medical Dosimetry
- Master of Science in Nursing
- Master of Science in Occupational Therapy
- Master of Science in School Psychology Specialist
- Master of Science in Speech-Language Pathology
- Master of Science in Taxation
- Master of Social Work
- Other: ____________________________

Please note: GVSU is not authorized to admit students who are residents of the state of Arkansas, Indiana, Kentucky, Louisiana, Maryland, or Minnesota to our online programs in clinical research trials management or educational technology at this time.

You are not required to give your Social Security number, date of birth, gender, or racial/ethnic group, or to acknowledge the existence of a handicap or disability. This information is used for compiling institutional data. It is not a factor in admissions. Your signature is required before GVSU can process this application.

I certify that all the answers I have given on this form are complete and accurate to the best of my knowledge. I understand that withholding information requested on this application will make me ineligible for admission to the university, or subject to dismissal.

Signature: ____________________________ Date: ____________________________

GVSU is committed to assisting all members of the university community in providing for their own safety and security. The Annual Security and Fire Report is available on the Grand Valley Police Department website at www.gvsu.edu/gvpd/. If you would like to receive a printed Annual Security and Fire Report, you can stop by the Service Building or you can request that one be mailed to you by calling (616) 331-3255. The website and report contain information regarding campus security and personal safety including topics such as: crime prevention, fire safety, university police law enforcement authority, crime reporting policies, disciplinary procedures, and other matters of importance related to security and safety on campus. They also contain information about crime statistics for the three previous calendar years concerning reported crimes that occurred on campus; in certain off-campus buildings or property owned or controlled by GVSU; and on public property within, or immediately adjacent to and accessible from the campus. This information is required by law and is provided by the Grand Valley Police Department.

Grand Valley State University is an affirmative action, equal opportunity institution. It encourages diversity and provides equal opportunity in education, employment, all of its programs, and the use of its facilities. It is committed to protecting the constitutional and statutory civil rights of persons connected with the university. 8/15

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