How To Access GVSU Visual Resources Library (GLEAN©)

The following steps allow you to access the full set of the Grand Valley State University Collections online from both on-campus and off-campus locations:

1) Select the Library link under the Current Students on the GVSU webpage.

![GVSU webpage screenshot showing Current Students link highlighted]

2) Click on Subject Guides link in the Find section to go to the SUBJECTS page.

![GVSU webpage screenshot showing Subject Guides link highlighted]
3) Click on the **Art & Design** subject, and then select **Art & Art History**.

4) Click on the **Images** tab on the **Art & Art History: Articles/Databases** page.
5) Click on **GVSU Visual Resources Library (GLEAN®)** in the Where To Find Images box.

6) To access the Grand Valley State University Collections from off-campus, click on **Login** located at the right of the header graphic on the Visual Resources Library browser. You do not have to perform this step if you are on campus. (Note: Please contact the VRL for the 2014 login information.)

7) You may select **All Collections** or a specific collection listed on the left collection panel to search for images, and then type in a term in the **Search LUNA** box. You may link to **Advanced Search** to conduct searches. There you can find images by various indexes, and select one or multiple collections at the bottom of the advanced search window to perform cross-collection searches.
8) Click on an image and then click the Export button on the image window to select an export resolution. The export will be downloaded to your Downloads folder or default setting as a folder labeled “image#####.zip”. Double click the zip folder to open another folder. This folder will contain a jpg image that can be accessed through various programs such as Preview, PowerPoint, Word, etc. (Note: Medium size is recommended for PowerPoint presentations.)

Questions? Please contact the Visual Resources Library at vrlib@gvsu.edu or (616)331-3644