How To Access GVSU Visual Resources Library (GLEAN®)

The following steps allow access to the full set of the GLEAN Collections from both on-campus and off-campus locations:

1) On the GVSU webpage, pull down the FACULTY & STAFF menu, and select the “more” link under the FACULTY.

2) Click on Library on the right column to go to the University Libraries’ page.
3) Click on **Find Materials**.

4) Click on **Subject and Course Guides** under the BY FORMAT to go to the SUBJECTS page.

5) Link to one of the following subjects: **Art & Design** subject; **Film & Video** subject, then Film & Video; **Photography** subject, then Photography.
6) Click on the **Images** tab on the **ART & ART HISTORY** page.

![ART & ART HISTORY: ARTICLES/DATABASES](image)

**DATABASES FOR ART RESEARCH**

- **Art & Architecture Source**
  Covers fine, decorative, and commercial arts. Also covers architecture and architectural design. Features full text articles and indexing and abstracts for journals, books, podcasts, and more. Art Source includes periodicals published in French, Italian, German, Spanish, and Dutch. For use by art scholars, artists, designers, students, and general researchers.

- **Art Abstracts and Retrospective**
  Art Full Text and Retrospective indexes more than 500 worldwide publications covering the fine, decorative and commercial arts, crafts and media as far back as 1929.

- **Oxford Art Online**
  Oxford Art Online is an art reference library that searches Grove Art Online,

**OTHER DATABASES THAT ALSO CONTAIN ART RELATED CONTENT**

- **JSTOR**
  A full text journal database which provides access to articles covering many subjects, including art and art history.

- **Project Muse**
  Full-text access to a selection of prestigious humanities and social sciences journals.

Or the **DVD & Streaming Video** tab on the **FILM & VIDEO: HOME** page.

![FILM & VIDEO: HOME](image)

**USEFUL RESOURCES**

- **Citing Sources**
  style guides & examples for reference lists (aka bibliographies).

- **Government Resources**
  Data, census, info about federal, state, & local

**WELCOME!**

This guide's purpose is to provide resources for doing research in film and video production courses.

- **Comprehensive search for all video types**
  DVDs, videotapes, streaming video

Or the **Images/Photos** tab on the **PHOTOGRAPHY: HOME** page.

![PHOTOGRAPHY: HOME](image)

**USEFUL RESOURCES**

- **Citing Sources**
  style guides & examples for reference lists (aka bibliographies).

- **Government Resources**
  data, census, info about federal, state, & local

**WELCOME!**

This guide's purpose is to provide resources for students doing research in photography. For additional resources, see the **Art & Art History Subject Guide**
7) Click on **GVSU Visual Resources Library (GLEAN®)** in the **WHERE TO FIND IMAGES FROM A LIBRARY DATABASE** section of the **ART & ART HISTORY** page.

![Table](image)

Or **Glean: GVSU Visual Resources Library** in the **VIDEOS** section of the **FILM & VIDEO** page.

![Table](image)

Or **Glean: GVSU Visual Resources Library** in the **PHOTO SITES** section of the **PHOTOGRAPHY** page.

![Table](image)
8) To access the full set of GLEAN Collections from on-campus and off-campus, click on Login located at the right of the header graphic on the LUNA viewer. (Note: If you forget your login information, please contact the curator at paoy@gvsu.edu or 616-331-2568.)

9) Type in your assigned username and password to access all collections (which include Visual and Media Arts Department Collection, BFA Collection, Course Reserves, Foundations Portfolios, Visual Resources Collection, Visual Resources Library (VRL) Catalog, and others).
10) You may select **All Collections** or a specific collection listed on the left collection panel to search for images or VRL collected books/media, and then type in a term in the search box. You may point to the down arrow sign in the search box and link to **Advanced Search** to conduct searches.

There you can find images or books/media by various indexes, and select one or multiple collections at the bottom of the advanced search window to perform cross-collection searches.
(If you only select one collection, the following indexes are available for you to select for searches.)

(If you click **Select All** on the Advanced Search window, you can only search by categories, i.e. Who, What, Where, and When.)
11) Your search will pull up a result page of thumbnails. Click on an image on the page to access detail view with media information.

12) On the detail view window of the image, click the Export button to select an export resolution. The export will be downloaded to your Downloads folder or default setting as a folder labeled “image####.zip”. Double click the zip folder to open another folder. This folder will contain a jpg image and media information file that can be opened or copied to various programs such as Preview, PowerPoint, Word, etc. (Note: Medium size is recommended for PowerPoint presentations.)

13) You may also create a media group to hold images in the group, as well as export images and media information into PowerPoint in batches. Please contact the curator at paoy@gvsu.edu or x12568 for details.