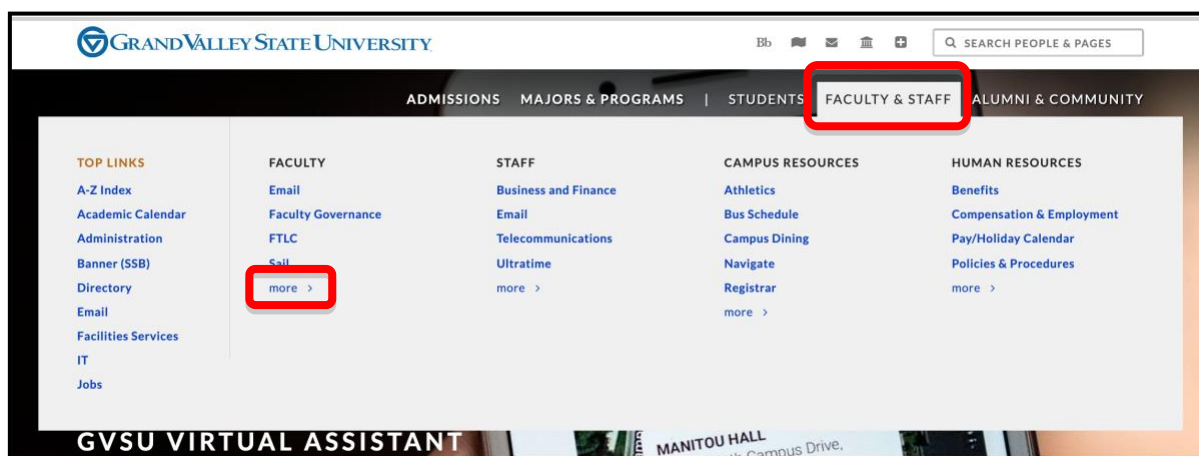


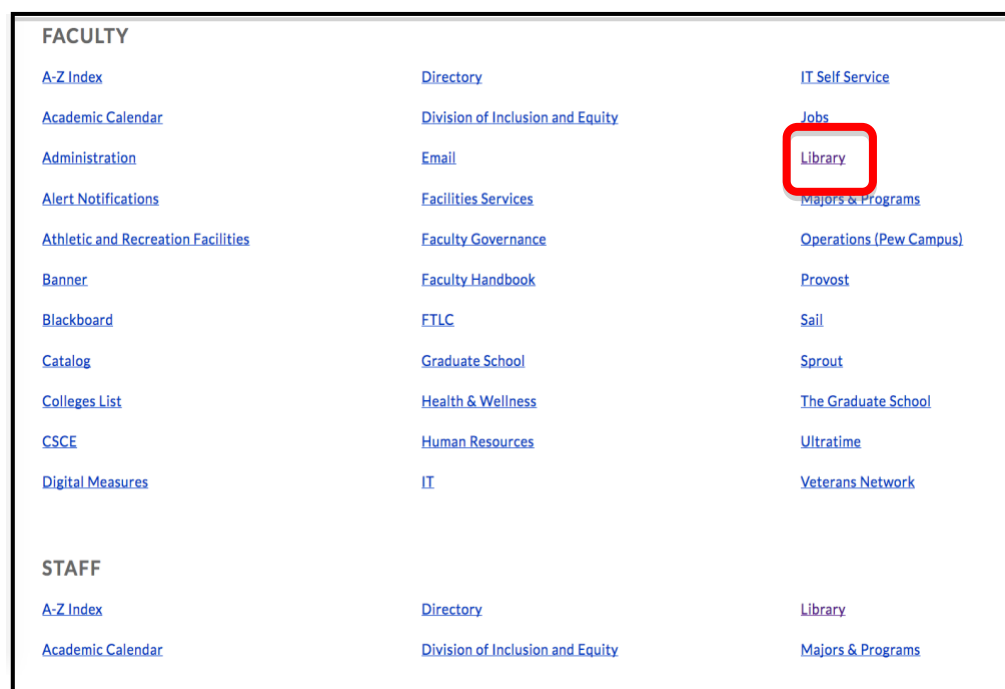
## How To Access GVSU Visual Resources Library (GLEAN©)

The following steps allow access to the full set of the GLEAN Collections from both on-campus and off-campus locations:

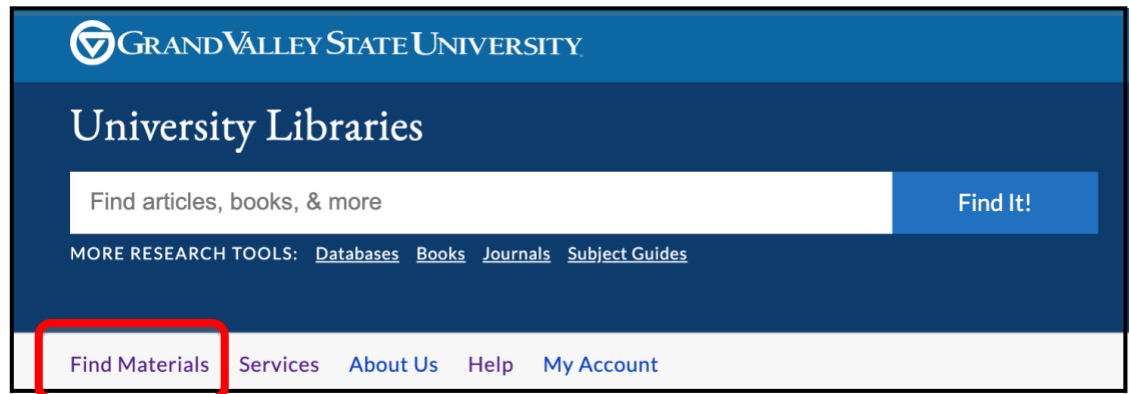
- 1) On the GVSU webpage, pull down the **FACULTY & STAFF** menu, and select the “**more**” link under the FACULTY.



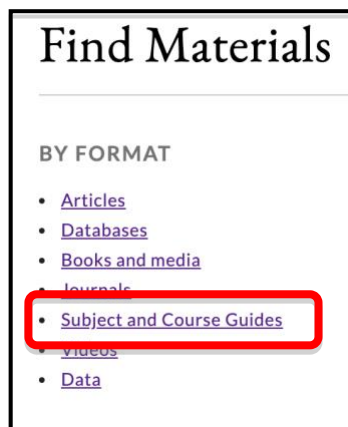
- 2) Click on **Library** on the right column to go to the University Libraries' page.



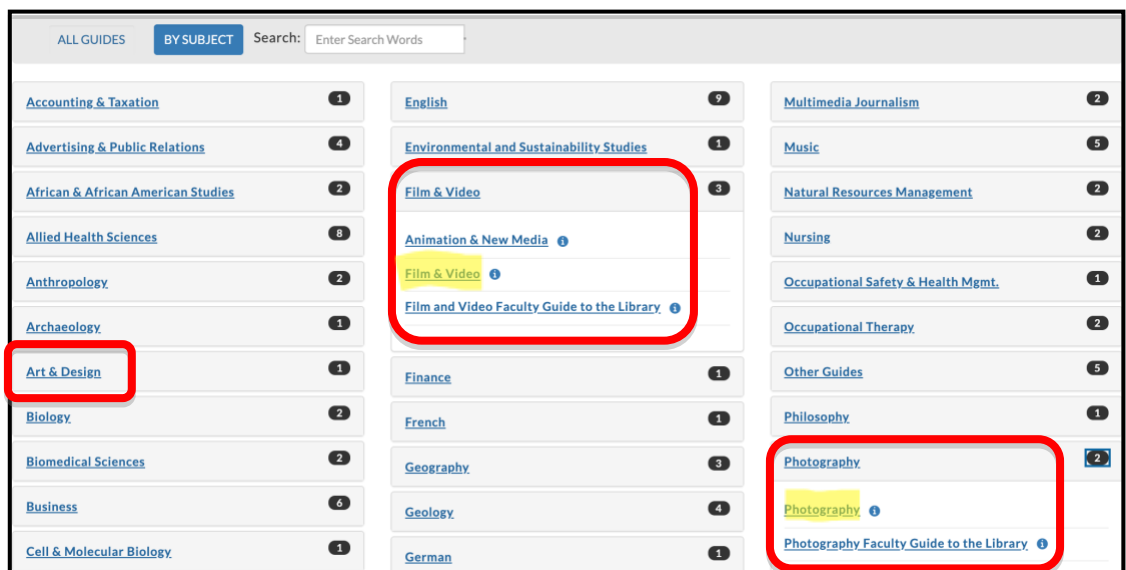
- 3) Click on **Find Materials**.



- 4) Click on **Subject and Course Guides** under the BY FORMAT to go to the SUBJECTS page.



- 5) Link to one of the following subjects: **Art & Design** subject; **Film & Video** subject, then Film & Video; **Photography** subject, then Photography.



- 6) Click on the **Images** tab on the **ART & ART HISTORY** page.

## ART & ART HISTORY: ARTICLES/DATABASES

[Articles/Databases](#) [Books](#) [Newspapers](#) [Images](#)

### DATABASES FOR ART RESEARCH

- [Art & Architecture Source](#)  
Covers fine, decorative, and commercial arts. Also covers architecture and architectural design. Features full text articles and indexing and abstracts for journals, books, podcasts, and more. Art Source includes periodicals published in French, Italian, German, Spanish, and Dutch. For use by art scholars, artists, designers, students, and general researchers.
- [Art Abstracts and Retrospective](#)  
Art Full Text and Retrospective indexes more than 500 worldwide publications covering the fine, decorative and commercial arts, crafts and media as far back as 1929.
- [Oxford Art Online](#)  
Oxford Art Online is an art reference library that searches Grove Art Online,

### OTHER DATABASES THAT ALSO CONTAIN ART RELATED CONTENT

- [JSTOR](#)  
A full text journal database which provides access to articles covering many subjects, including art and art history.
- [Project Muse](#)  
Full-text access to a selection of prestigious humanities and social sciences journals.

Or the **DVD & Streaming Video** tab on the **FILM & VIDEO: HOME** page.

## FILM & VIDEO: HOME

Visual and Media Arts

[Home](#) [DVD & Streaming video](#) [Streaming Video Websites](#) [Articles & film analyses](#) [Books & Scripts](#) [Film &](#)

### USEFUL RESOURCES

- [Citing Sources](#)  
style guides & examples for reference lists (aka bibliographies).
- [Government Resources](#)

### WELCOME!

This guide's purpose is to provide resources for doing research in film and video production courses.

- [Comprehensive search for all video types](#)  
DVDs, videotapes, streaming video

Or the **Images/Photos** tab on the **PHOTOGRAPHY: HOME** page.

## PHOTOGRAPHY: HOME

Visual and Media Arts

[Home](#) [Critical interpretation](#) [Photo History](#) [Current trends](#) [Images/Photos](#) [Photographers](#)


[DVDs & Streaming videos](#) [Senior Theses](#)

### USEFUL RESOURCES

- [Citing Sources](#)  
style guides & examples for reference lists (aka bibliographies).
- [Government Resources](#)  
data, census, info about federal, state, & local

### WELCOME!

This guide's purpose is to provide resources for students doing research in photography. For additional resources, see the [Art & Art History Subject Guide](#)



- 7) Click on **GVSU Visual Resources Library (GLEAN®)** in the **WHERE TO FIND IMAGES FROM A LIBRARY DATABASE** section of the ART & ART HISTORY page.

ART & ART HISTORY: IMAGES

Articles/Databases Books Newspapers Images

### WHERE TO FIND IMAGES ON THE WEB

- [accessCeramics](#)  
"Is a growing collection of images of contemporary ceramics by recognized artists. It is designed for use by artists, arts educators, scholars and the general public, and is intended to fill a void in contemporary ceramics digital image collections on the web."
- [AIGA Design Archives](#)  
"Included in this resource are more than 20,000 selections from AIGA's annual juried design competitions dating from 1924 through the present."
- [Catalog of American Portraits: Portrait Search](#)  
The Catalog of American Portraits is a survey of American portraits in public and private collections across the United States and abroad.
- [Image Collection and Online Art](#)  
from the University of Michigan
- [Public Art Archive](#)  
The Public Art Archive™ is a free, online resource for comprehensive data and rich media, employing a standardized framework to catalog public art.
- [Smithsonian Open Access](#)  
Contains over 2.8 million images, including data and materials from all 19 Smithsonian institutions that are open to the public and free to use.

### WHERE TO FIND IMAGES FROM A LIBRARY DATABASE

- [Art Gallery \(GVSU\)](#)  
The GVSU Art Gallery's online collection is your gateway to nearly 9000 works of art, ranging from regional and student artists to outstanding gifts, commissions and acquisitions from around the world.  
[more...](#)
- [ARTstor](#)  
ARTstor is a digital library of nearly one million images in the areas of art, architecture, the humanities, and social sciences with a set of tools to view, present, and manage images for research and pedagogical purposes.  
[more](#)
- **[GVSU Visual Resources Library \(GLEAN®\)](#)**  
The GVSU Visual Resources Library is the Department of Visual and Media Arts Collection consisting of more than 260,000 digital images to support teaching and learning in art and design. To access the collection from off-campus, please contact the Visual Resources Library at [vrilib@gvsu.edu](mailto:vrilib@gvsu.edu) or (616)331-3644 for username and password.
- [National Geographic Archive \(1888-2015\)](#)  
Contains an image search. Covers 1888-1994.

Or **Glean: GVSU Visual Resources Library** in the **VIDEOS** section of the FILM & VIDEO page.

FILM & VIDEO: DVD & STREAMING VIDEO

Visual and Media Arts

Home DVD & Streaming video Streaming Video Websites Articles & film analyses Books & Scripts Film & production websites Data

### VIDEOS

These are tips for finding DVDs or streaming videos owned by or subscribed to by the GVSU Libraries. For more, see Streaming Video Websites.

- **[GLEAN: GVSU Visual Resources Library](#)**  
Includes: Library Catalog of books, periodicals, and DVD/VHS, and the Visual Resources Collection of copyrighted and licensed images.

Or **Glean: GVSU Visual Resources Library** in the **PHOTO SITES** section of the PHOTOGRAPHY page.

PHOTOGRAPHY: IMAGES/PHOTOS

Visual and Media Arts

Home Critical interpretation Photo History Current trends Images/Photos Photographers/Biographies Visual Communication

DVDs & Streaming videos Senior Theses

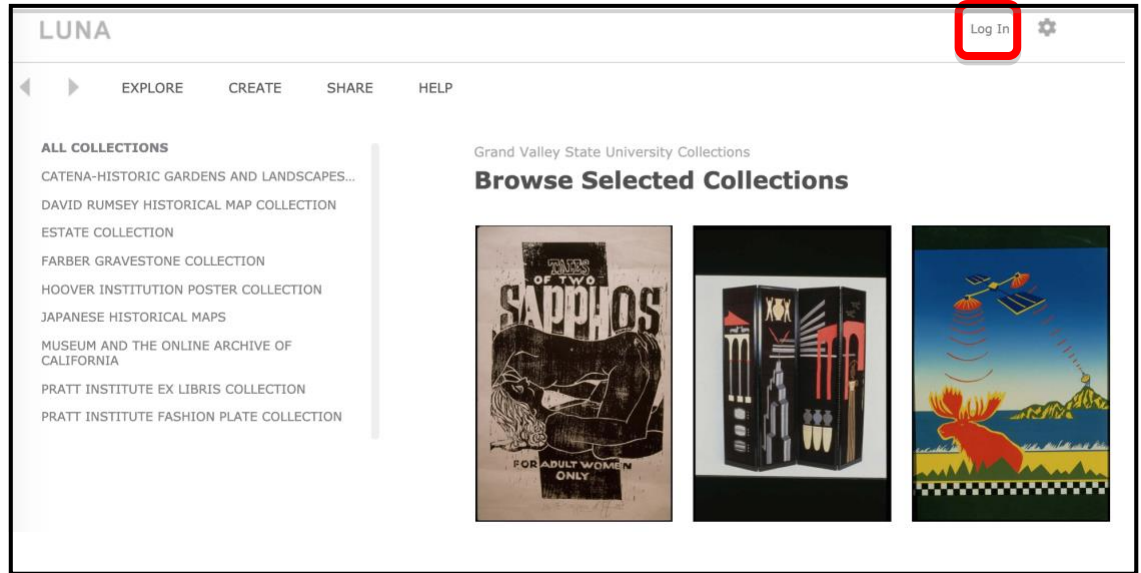
### PHOTO SITES

- [ARTstor](#)  
a digital library of images; includes photographs (view by classification, photographs)  
[more...](#)
- [Oxford Art Online](#)  
includes photos and photographers
- **[GLEAN: GVSU Visual Resources Library](#)**  
Includes: images from the BFA student portfolios; Foundations portfolios of scholarship winners; Visual Resources Collection of copyrighted and licensed images; Library Catalog of books, periodicals, and DVD/VHS; Images of art from museums worldwide in the AMICA Library; the CATENA Historic Gardens and Landscapes; David Rumsey Historical Maps; Estate Collection from artists with HIV/AIDS; Farber Gravestone markers; Hoover Institution of Russian political posters; Japanese Historical Maps; Museum and the Online Archive of CA; Pratt Institute Ex Libris bookplates; and the Pratt Institute Fashion Plate Collection.

### MUSEUMS

- [American Museum of Photography](#)  
info on exhibits & photographic processes, articles
- [Europeana Photography Archive](#)  
Over 2 million images from the 1st 100 years of photography.
- [George Eastman House](#)  
International Museum of Photography & Film:  
400,000 photographs & negatives dating from the invention of photography to the present;  
14,000+ photographers represented
- [Library of Congress Prints & Photographs](#)  
digital images
- [Metropolitan Museum of Art - photos](#)  
The "Collection Online" includes over 17,000 images. Search or browse by image maker, method/material, date/era, location.
- [The Met's open access collection](#)  
Creative Commons public domain waiver (CC-0) indicates that the Met

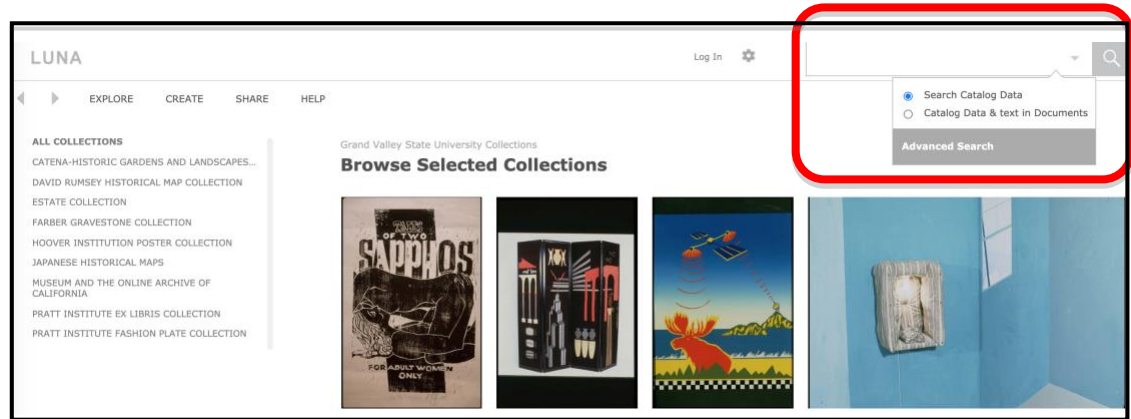
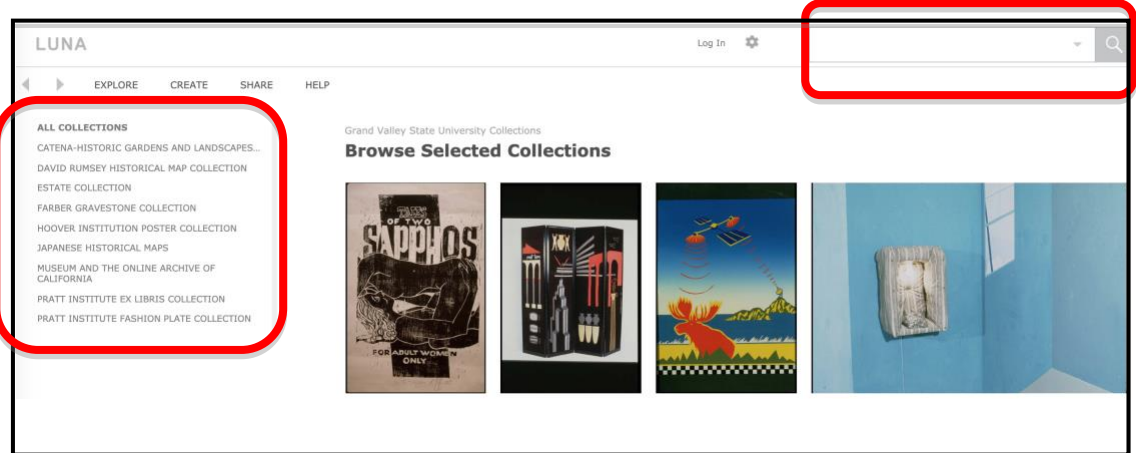
- 8) To access the full set of GLEAN Collections from on-campus and off-campus, click on **Login** located at the right of the header graphic on the LUNA viewer. (Note: If you forget your login information, please contact the curator at [paoy@gvsu.edu](mailto:paoy@gvsu.edu) or 616-331-2568.)



- 9) Type in your assigned username and password to access all collections (which include Visual and Media Arts Department Collection, BFA Collection, Course Reserves, Foundations Portfolios, Visual Resources Collection, Visual Resources Library (VRL) Catalog, and others).

The image shows the LUNA viewer login page. The 'Log In' section is highlighted with a red rectangular box. It contains the text 'Log In' and 'Welcome to LUNA'. Below this is a 'Please login' message and a form with two input fields: 'Username:' and 'Password:'. A 'Submit' button is located at the bottom right of the form.

- 10) You may select **All Collections** or a specific collection listed on the left collection panel to search for images or VRL collected books/media, and then type in a term in the search box. You may point to the down arrow sign in the search box and link to **Advanced Search** to conduct searches.



There you can find images or books/media by various indexes, and select one or multiple collections at the bottom of the advanced search window to perform cross-collection searches.

The 'Advanced Search' window is shown. It has a 'Clear Search' button in the top right. The search criteria section, highlighted with a red box, contains three rows for building a search query. Each row starts with a 'Hint' label, followed by an 'And' button, an 'In' button, a dropdown menu (all set to 'All Fields'), and a text input field. The first row is for 'find all these words:', the second for 'find any of these words:', and the third for 'find this exact wording:'. Each row has a '+' button to the right. Below this, the 'Select All' section is highlighted with a red box. It shows 'Limit search to the following Collections: Searching 14 of 14'. There's a 'Clear Selection' button on the right. A grid of collections with checkboxes is shown: BFA Collection, Foundations Portfolios, Visual Resources Collec..., Visual Resources Librar..., The AMICA Library, Catena-Historic Gardens..., David Rumsev Historical..., Estate Collection, and Farber Gravestone Colle... At the bottom right is a blue 'SEARCH' button.

(If you only select one collection, the following indexes are available for you to select for searches.)

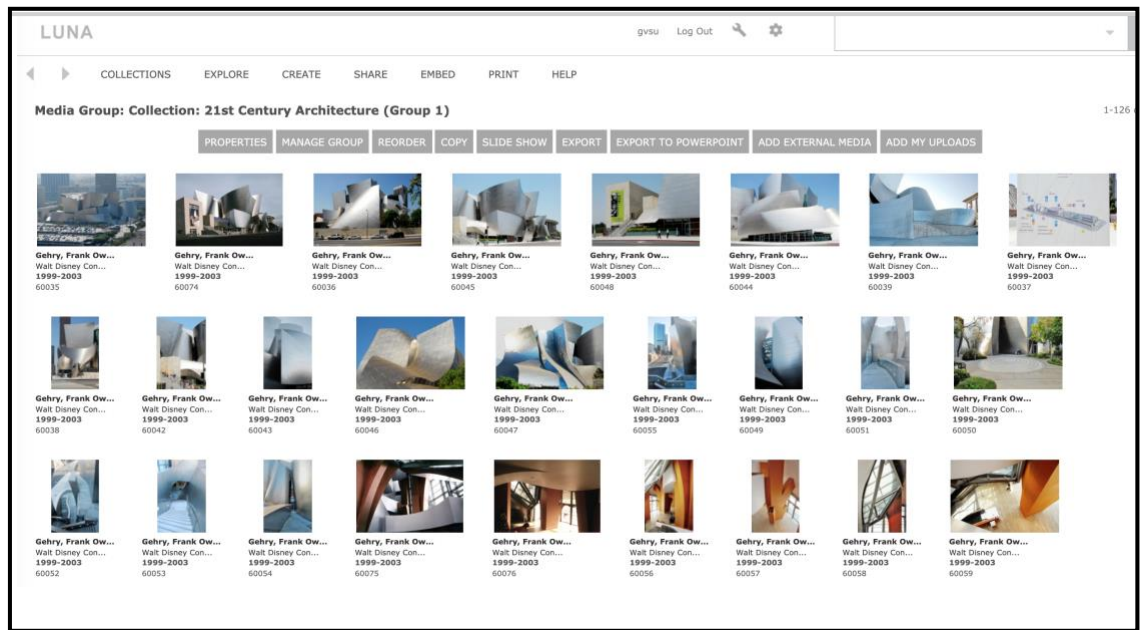
The screenshot shows the 'Advanced Search' window. A red circle highlights a dropdown menu that is open, displaying a list of search fields. The fields listed are: Creator Name, Classification Term, Contributor, Creation Date, Creator Name (highlighted), Creator Nationality, Description, Dimensions, Materials and Techniques, Object Type, Open Glean Allowed, Owner Location, Record ID, Rights, Slide Collection Location, Source, Style, Title, View, Technical Metadata, and All Fields. The 'In' field is set to 'Creator Name'. The 'And' button is visible between the first and second 'Hint' sections. The 'Clear Search' button is in the top right. The 'SEARCH' button is at the bottom right.

(If you click **Select All** on the Advanced Search window, you can only search by categories, i.e. Who, What, Where, and When.)

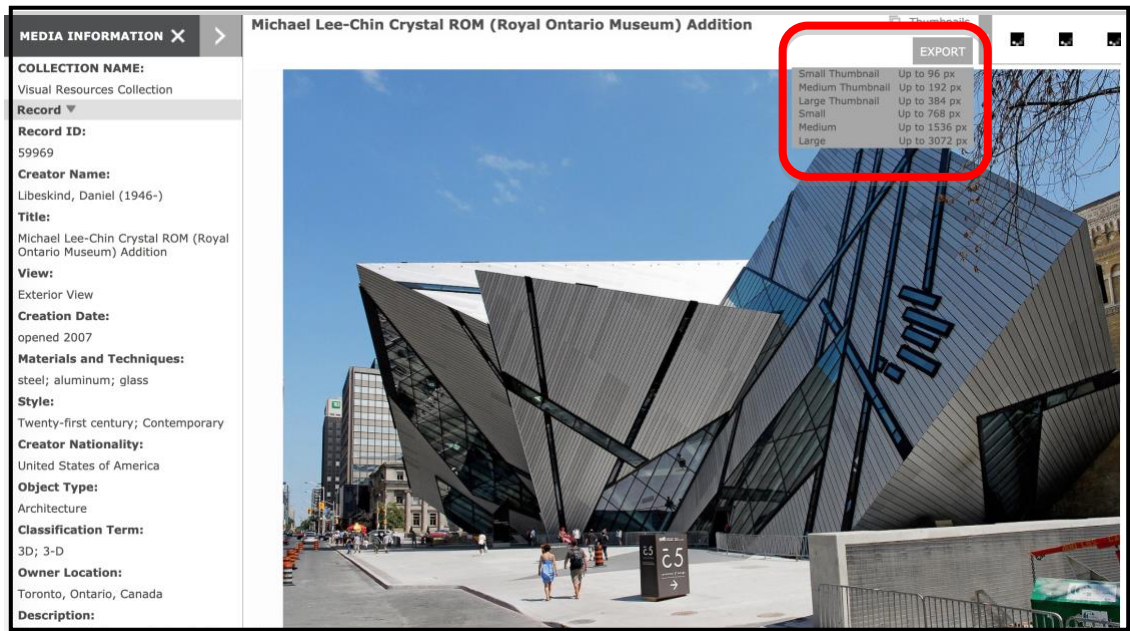
The screenshot shows the 'Advanced Search' window after clicking 'Select All'. A red circle highlights a dropdown menu that is open, displaying a list of search categories: What, Select a field, Who, What (highlighted), Where, When, All Fields, and In Text Documents. The 'Select All' button is highlighted with a red circle. The 'Limit search to the following Collections: Searching 14 of 14' text is visible. The 'Clear Selection' button is in the top right. The 'SEARCH' button is at the bottom right.



- 11) Your search will pull up a result page of thumbnails. Click on an image on the page to access detail view with media information.



- 12) On the detail view window of the image, click the **Export** button to select an export resolution. The export will be downloaded to your Downloads folder or default setting as a folder labeled "image#####.zip". Double click the zip folder to open another folder. This folder will contain a jpg image and media information file that can be opened or copied to various programs such as Preview, PowerPoint, Word, etc. (Note: Medium size is recommended for PowerPoint presentations.)



- 13) You may also create a media group to hold images in the group, as well as export images and media information into PowerPoint in batches. Please contact the curator at [paoy@gvsu.edu](mailto:paoy@gvsu.edu) or x12568 for details.