

APPENDIX A

INSTRUCTOR ACTIONS

The instructor will establish a
classroom atmosphere that
fosters academic honesty

STUDENT ACTIONS

1. Instructor will counsel and advise student
AND
2. Handle issue with disposition sent to DOS and Unit Head
OR
Turn issue over to DOS office

Student is suspected of acting
academically dishonest
(Plagiarism, cheating, etc.)

Student receiving a failing
grade, or greater penalty,
may appeal to the DOS
office (before or after a
ruling of the AI Board)

Dean of Students office

1. May handle internally **
2. Must notify professor of disposition
3. Must keep a record of incident
4. May refer issue to AI Board for consultative opinion
5. Has final authority on all decisions that are referred to this office or in any situation where a student is involved in multiple incidents

AI Board may recommend:

1. Period of counseling
2. Structured learning experiences designed to facilitate development of academic integrity values
3. Loss of some or all benefits of programs, scholarships, and other opportunities normally afforded students as support and recognition for superior academic achievement
4. Probation
5. Appropriate grade penalties up to and including an F
6. Suspension from GVSU
7. Dismissal from GVSU

Instructor may also:

1. Impose additional course requirements
2. Ask student to repeat the coursework
3. Fail the student for entire course or any portion thereof (requires notification of the unit head)**

AI BOARD

- 2 faculty/2 staff/1 student
- Hears case
- Makes a recommendation to DOS office
- Should consider escalating consequences for repeat offenses
- Student accused may bring a friend or family member to the hearing.

- AI officer shall serve in ex-officio capacity on the AIB.

** Imposing a failing grade for all, or any part of a course, also requires DOS to notify the Dean(s) of the Instructional Colleges in which the course is taught, and in which the student is a major