APPENDIX A

** Instructor Actions **

1. Instructor will counsel and advise student AND
2. Handle issue with disposition sent to DOS and Unit Head OR
   Turn issue over to DOS office

** Student Actions **

Student is suspected of acting academically dishonest (Plagiarism, cheating, etc.)

1. Instructor will counsel and advise student AND
2. Handle issue with disposition sent to DOS and Unit Head OR
   Turn issue over to DOS office

** Dean of Students Office **

1. May handle internally **
2. Must notify professor of disposition
3. Must keep a record of incident
4. May refer issue to AI Board for consultative opinion
5. Has final authority on all decisions that are referred to this office or in any situation where a student is involved in multiple incidents

** Instructor may also: **

1. Impose additional course requirements
2. Ask student to repeat the coursework
3. Fail the student for entire course or any portion thereof (requires notification of the unit head) **

** Student Receiving a Failing Grade **

Student receiving a failing grade, or greater penalty, may appeal to the DOS office (before or after a ruling of the AI Board)

1. Period of counseling
2. Structured learning experiences designed to facilitate development of academic integrity values
3. Loss of some or all benefits of programs, scholarships, and other opportunities normally afforded students as support and recognition for superior academic achievement
4. Probation
5. Appropriate grade penalties up to and including an F
6. Suspension from GVSU
7. Dismissal from GVSU

- AI officer shall serve in ex-officio capacity on the AIB.

** AI Board may recommend: **

1. Period of counseling
2. Structured learning experiences designed to facilitate development of academic integrity values
3. Loss of some or all benefits of programs, scholarships, and other opportunities normally afforded students as support and recognition for superior academic achievement
4. Probation
5. Appropriate grade penalties up to and including an F
6. Suspension from GVSU
7. Dismissal from GVSU

- AI officer shall serve in ex-officio capacity on the AIB.