

## **CLAS Curriculum Committee: 2017-2018 Report**

The CLAS Curriculum Committee is responsible for reviewing curricular proposals within CLAS. These include New Courses, Course Changes, Program Changes, New Programs, and New Certificates. Our committee has 12 faculty members from a variety of units within CLAS. As has been the case in all 6 years that I have been on this committee, our members collectively bring a diverse skill set to the review process, bringing insights that are vital to helping authors write strong proposals. Moreover, they bring a surprisingly cheerful attitude for people forced to spend their Friday afternoons at meetings. In addition, we are grateful for the presence of our ex-officio member Associate Dean Kevin Tutt, who brings us an important and helpful perspective as a representative from the Dean's office. The goal of our committee is to help authors make the best possible case for their curriculum changes so that they can avoid any problems further up the review chain.

As of the writing of this report, we have had a light year of curriculum proposals compared to years past. We have had a total of 84 proposals. This includes 10 New Courses, 62 Course Changes, 11 Program Changes, and 1 New Certificate. In addition, there are 12 proposals that have been approved pending changes, and we expect that most or all of those will be approved by the end of the academic year.

Our relatively light load of curriculum proposals was more than balanced out by our primary task in the fall, which was reviewing Syllabi of Record (SOR) in preparation for the accreditation of the University. I do want to point out that reviewing SOR is a pretty tedious task. Also, since the SOR are official documents, they must be read in painstaking detail. During the period between October 1 and the end of the semester, our committee reviewed approximately 120 SOR per week, for a total of over 800 SOR altogether. This was a pretty exhausting task, and I thank the members for their diligence, insights, and good humor through it all. I am also grateful to Robert Adams, chair of the University Curriculum Committee, for giving our committee guidance on issues that came up during this review.

Special thanks go out to Brandon Borstler from the Dean's office. He did a wonderful job making sure all of our Blackboard issues were dealt with, and he was very helpful in keeping the Chair on task.

### **2016-2017 CCC Membership:**

Darren Parker (MTH), Chair

Rachel Campbell (SOC)  
Shari Bartz-Smith (MOV)  
Sheila Blackman (BIO/CMB)  
Rebeca Castellanos (MLL)  
Todd Carlson (CHM)  
Mark Schwartz (ANT)  
Kirk Anderson (STA)  
Dan Graser (MUS)  
David Linn (BMS), Fall 2017  
Chris Reed (BMS), Winter 2018  
Tammy Shreiner (HST)  
Joel Quamme (PSY)

**Proposals Reviewed: 84**

- 62 Course Change Proposals
- 10 New Course Proposals
- 11 Program Change Requests
- 1 New Certificate Proposals

Report respectfully submitted by Darren Parker, Chair, CLAS Curriculum Committee on  
March 22, 2018