

NEW FACULTY ORIENTATION

2023 new faculty quick start guide

We have assembled resources, links, and information to get you started at Grand Valley State University. While not exhaustive, this guide provides a snapshot of people, places, and services to help you get started.

GETTING STARTED AS A GVSU EMPLOYEE

Acronyms and Abbreviations

<http://www.gvsu.edu/registrar/acronyms-abbreviations-26.htm>

Benefit Information Center - Health & Wellness

www.gvsu.edu/healthwellness/benefit-information-center-40.htm

Campus Maps/Driving Directions/Virtual Tours

<http://www.gvsu.edu/360tour-index.htm>

Department Coordinator and Unit Head

Your first stop will be to meet your unit head and department coordinator or PSS (Professional Support Staff). They will help you with your course and classroom assignments, keys, mailbox, G number, email, photocopying, and supplies.

Email and GVSU Network Accounts

<https://www.gvsu.edu/it/gvsu-accounts-59.htm>

A wide variety of technology services and computing resources will support your work at Grand Valley State University. Before you can take advantage of those services, you must have a G-number and a GVSU network account and password. New faculty will receive their G-number and Network/Email account information from their supervisor or department coordinator.

- If you do not know your G-Number, please contact the Registrar's office at (616) 331-3327.
- If you do not know your Network/Email account information (username and/or password), please contact the GVSU IT Service Desk at (616) 331-2101.

Your G-Number and Network credentials will be used to access:

- Your GVSU issued computer
- GVSU Faculty/Staff Wireless
- Labs & Classrooms (add @office at the end of your username when logging into these computers)
- Outlook
- Gmail
- Blackboard

Emergencies

If you need an officer, call 911 or 9-911 (works both ways from on campus)

<http://www.gvsu.edu/emergency/doyouknowwhattodo>

Human Resources New Staff Orientation

<http://www.gvsu.edu/newstafforientation/>



IT Faculty Technology Resources

<https://www.gvsu.edu/it/it-faculty-and-staff-technology-resources-347.htm>

At GVSU, Information Technology provides faculty with a wide range of opportunities to use technology for productivity, teaching, and communication. This link includes information on the following systems:

Registrar's Office - Academic Calendars, Policies, etc.

<http://www.gvsu.edu/registrar/>

Relocation Services

<http://www.gvsu.edu/hro/relocation-resources-chamber-of-commerce-32.htm>

Parking/Security

<http://www.gvsu.edu/gvpd/>

Transportation Services

<http://www.gvsu.edu/bus/>

University Policies (including Faculty Handbook)

www.gvsu.edu/policies/

GETTING STARTED TEACHING AT GVSU

Academic Calendars

<http://www.gvsu.edu/registrar/importantdates.htm>

Academic Integrity

<http://www.gvsu.edu/conduct/academic-integrity-14.htm>

Banner

www.gvsu.edu/banner.htm

- Access faculty schedules and class lists
- Submit midterm and final grades
- Access advisee list
- View student records

Blackboard Course Management System

<https://www.gvsu.edu/elearn/help/>

Class Schedule (Dynamic Schedule Searchable by Term)

https://mybanner.gvsu.edu/PROD/bwckschd.p_disp_dyn_sched

Confidentiality and FERPA

<https://www.gvsu.edu/registrar/faculty-and-staff-responsibilities-under-ferpa-21.htm>

Copy Center

<https://www.gvsu.edu/busfin/gvsu-laker-store-copy-center-45.htm>

Final Exam Schedule

<https://www.gvsu.edu/registrar/academiccalendar.htm#502C8FBD-E295-7078-C7411986D0946AB8>

General Education Program

<https://www.gvsu.edu/gened/>



LIFT (Laker Impressions of Faculty Teaching)

<http://www.gvsu.edu/lift/>

Student Code/Student Conduct

<http://www.gvsu.edu/studentcode/>

SWS (Supplemental Writing Skills)

<http://www.gvsu.edu/sws/>

Textbooks & Laker Bookstore

<https://lakerstore.gvsu.edu/home>

Faculty Teaching Requirements (Faculty Handbook Policy 3.03A-E)

<http://ow.ly/K9n730cpckQ>

FACULTY & STUDENT SUPPORT

Academic Advising and Advising Centers

<http://www.gvsu.edu/advising/>

Accessible Restroom and Wellness Rooms

- Allendale Campus
 - <https://www.gvsu.edu/facilitieservices/allendale-campus-building-rooms-for-nursing-6.htm>
- Pew Grand Rapids Campus
 - <https://www.gvsu.edu/facilitieservices/robert-c-pew-grand-rapids-campus-rooms-for-17.htm>
- Health Campus
 - <https://www.gvsu.edu/facilitieservices/health-campus-rooms-for-nursing-21.htm>

**Campus Health Center**

<http://www.gvsu.edu/campushealth/>

Career Center

<http://www.gvsu.edu/careers/>

Center for Scholarly and Creative Excellence (CSCE)

<http://www.gvsu.edu/csce/>

Children's Enrichment Center

<http://www.gvsu.edu/child/>

The Office for Community Engagement

<http://www.gvsu.edu/community/>

Counseling Center

<http://www.gvsu.edu/counsel/>

Disability Support Resources

<http://www.gvsu.edu/dsr/>

Division of Inclusion and Equity

<http://www.gvsu.edu/inclusion/>

- Faculty and Staff Affinity Groups
<http://www.gvsu.edu/inclusion/faculty-staff-affinity-groups-120.htm>
- Bias Incident Reporting
<http://www.gvsu.edu/bias/>

Center for Undergraduate Scholar Engagement (CUSE)

<https://www.gvsu.edu/cuse/>

eLearning and Emerging Technologies

<http://www.gvsu.edu/elearn/>

Digital Studio

<http://www.gvsu.edu/elearn/digital-studio-services-4.htm>

Technology Showcase

<http://www.gvsu.edu/techshowcase/>

Teaching with Technology

<http://www.gvsu.edu/elearn/help/>

Instructional Design for eLearning (IDel)

<http://www.gvsu.edu/idel/>

Enrollment Development

<https://www.gvsu.edu/enrollmentdevelopment/>

- Gayle R. Davis Center for Women and Gender Equity
http://www.gvsu.edu/women_cen/
- Milton E. Ford LGBT Resource Center
<http://www.gvsu.edu/lgbtrc/>
- Office of Multicultural Affairs
<http://www.gvsu.edu/oma/>

Health and Wellness

<http://www.gvsu.edu/healthwellness/>

Information Technology Support/Help Desk

<http://www.gvsu.edu/it/>

Library Services

<http://www.gvsu.edu/library/services-4.htm>

Navigate

<https://www.gvsu.edu/navigate/>

Office of the Employee Ombuds

<https://www.gvsu.edu/employeeombuds/>

Office of the Provost

<https://www.gvsu.edu/provost/>

Pew Faculty Teaching and Learning Center (Pew FTLC)

<http://www.gvsu.edu/ftlc/>

Padnos International Center

<http://www.gvsu.edu/pic/>

Replenish - Food Pantry

<http://www.gvsu.edu/replenish>

Statistical Consulting Center

<http://www.gvsu.edu/scc/>

Student Academic Success Center (SASC)

<http://www.gvsu.edu/sasc/>

Student Success Resources

<http://www.gvsu.edu/student-services/resources>

Tutoring and Reading Center

<https://www.gvsu.edu/tc/>

Violence Prevention/Response

<https://www.gvsu.edu/cwge/violence-prevention-programs-26.htm>

Writing Center

<http://www.gvsu.edu/wc/>

GETTING TO KNOW MORE ABOUT CAMPUS

Art Gallery

<http://www.gvsu.edu/artgallery/>

Athletics

<http://www.gvsulakers.com/>

Athletic and Recreation Facilities

<http://www.gvsu.edu/sportsfacilities/>

Calendar of Events

<http://www.gvsu.edu/events/>

Campus Phone Directory

<http://www.gvsu.edu/peoplefinder-index.htm>

Campus Recreation

<http://www.gvsu.edu/rec/>

Colleges at GVSU - Links to College Homepages

<http://www.gvsu.edu/colleges.htm>

Cyber Safety

<http://www.gvsu.edu/cybersafety>

Dining On Campus

<https://www.gvsu.edu/campusdine/hours-index.htm>

Discounts for Faculty and Staff

<http://www.gvsu.edu/healthwellness/discounts-243.htm>



Giving to Grand Valley

<http://www.gvsu.edu/giving>

Organizational Charts

<https://www.gvsu.edu/administration/organizational-charts-9.htm>

Publications

Forum: <http://www.gvsu.edu/forum/>

Lanthorn: <http://www.lanthorn.com/>

GVNext: <http://www.gvsu.edu/gvnext/>

Quick Facts

<http://www.gvsu.edu/aboutgvsu.htm>

Reach Higher 2025

<https://www.gvsu.edu/reachhigher2025/>

Social Media

<http://www.gvsu.edu/socialmedia/>

