

FTLC–AC MEETING MINUTES

September 13, 2013

Attendance: Kyle Felker (Chair of the Committee), Vandana Pednekar-Magal, Janel Pettes-Guikema, Peter Riemersma, Darren Walhof, Vijay Gondhalekar, David Bair, Barbara Hooper, Sarah King, Cynthia Grapczyinski, Mostafa El-Said, Christine Renner, Patty Stow Bolea, Kathryn Stieler, Matthew Roberts

Meeting called to order 12:00

Approval of Agenda: Moved by Kyle Felker, Vijay Gondhalekar seconded, all approved

Announcements and Introductions:

Kyle requested that minutes be taken by someone – Vijay agreed.

Members introduced themselves.

Kyle discussed the need for nominations to the Grants and Teaching Awards sub-committees.

Kathryn Stieler discussed how grants are administered and the functioning of the grants sub-committee. Darren, Vijay, and Peter agreed to serve on the sub-committee (sub-committee meeting scheduled for October 14, 2013 on the Allendale campus).

Patty Bolea discussed the functioning of the awards sub-committee and also about the Pew Excellence Award for Library faculty. Barbara, David, Mostafa, and Vandana agreed to serve on the sub-committee (the sub-committee meeting is scheduled for November 15, 2013)

Kyle reminded everyone that the committee meets only few times and so it is important not to miss the meeting and to make arrangement for an alternative member from the department if a member expected to miss a meeting.

Christine Renner discussed the role of the Faculty Teaching and Learning Center and its broad themes for the 2013-2014 year to Engage, Collaborate, and Respond. The committee discussed various aspects related to the broad themes.

Kyle discussed the role and functioning of the FTLCAC. He briefly summarized the work done by the committee during the last year and he discussed the charge of the committee for the coming year from ECS/UAS (the official charge was already emailed to the members):

1. There was discussion about the usage of simulations in classrooms used across various units and the need to come up a document on best practices. There was discussion about professional development for teaching general education skills and goals,
2. Standardization of tools used for getting Student Perception of Teaching across units. The committee discussed the previous work done on this issue by the committee and about its recommendation for using the IDEA instrument via the Blackboard platform,

3. The committee briefly discussed the issue of overlap between the FTLC and the Online Education Committee.

Kyle also discussed the issue of graduate and undergraduate student representation on the committee.

The committee adjourned at 1:40

Minutes respectfully submitted by: Vijay Gondhalekar