

**Pew Faculty Teaching and Learning Center Advisory Committee Meeting Minutes
Oct 17, 2011**

Present: David Bair, Pete Coco, Lindsey Ellis, Kurt Ellenberger, Vijay Gondhalekar, Scott Grissom, Deborah Herrington, Christine Rener, Peter Riemersma, Ellen Shupe, Laurie Stickler, Darren Walhof,

Meeting called to order: 1:00pm

Approval of Agenda: The committee voted to approve the agenda. Vijay Gondhalekar moved, Darren Walhof seconded. Approved.

Approval of Meeting Minutes: The committee voted to approve the minutes of October 3, 2011. Vijay Gondhalekar moved Pete Coco seconded. Approved.

Announcements and Introductions:

There will be a university meeting on Thursday Oct 27 from 3 - 5 in 1104 Kirkhof to discuss Digital Measures as a potential method to administer student course evaluations.

1. Old Business

A. Grants Subcommittee Meeting

Kurt Ellenberger reported that grant application were reviewed at the October 10 meeting. An increase in grants received from underrepresented colleges was observed after the grant director spoke with the colleges.

B. The first teaching Awards subcommittee, under the direction of Patricia Stow Bolea, will be November 14 in room 227 LOH from 11:00 - 2:00 PM.

C. FTLCAC members were encouraged to promote upcoming FTLC events with their units and colleges.

2. New Business

A. Student Evaluations

The committee reviewed the objectives and recommendations from the 2008 SETTF report and discussed our charge "to create and develop more consistent evaluation tools and/or more consistent use of these evaluations across the whole university." We noted that the SETTF report was prepared before new teaching effectiveness language was instituted and that the report does not propose a solution but concluded that the purpose of student evaluations needs to be defined before a university wide rating system is adopted.

After some discussion we agreed that the best and most feasible approach to identify a consistent student evaluation tool at GVSU is to examine existing tools (such as Digital Measures and IDEA) rather than develop and propose our own. In preparation for that task committee members will review the different department and college course evaluations at GVSU and examine different existing survey tools to identify which best fits our needs. Information will be posted on the FTLCAC website, in addition we anticipate meeting with select vendors to discuss their product and consider contact with other institutions.

Meeting adjourned: 2:00 p.m.

Respectfully submitted by, Peter Riemersma, Vice Chair