

**Pew Faculty Teaching and Learning Center Advisory Committee Meeting Minutes
Oct 3, 2011**

Present: David Bair, Patty Stow Bolea, Pete Coco, Lindsey Ellis, Vijay Gondhalekar, Scott Grissom, Deborah Herrington, Kim Kenward, Christine Rener, Peter Riemersma, Michael Scantlebury, Laurie Stickler, Darren Walhof, Joy Washburn.

Meeting called to order: 1:00pm

Approval of Agenda: The committee voted to approve the agenda. Darren Walhof moved, Vijay Gondhalekar seconded. Approved.

Approval of Meeting Minutes: The committee approved the minutes of **September 12, 2011**. Joy Washburn moved, Darren Walhof seconded. Approved.

Announcements and Introductions:

There will be a university meeting on Thursday Oct 27 from 3 - 5 in 1104 Kirkhof to discuss Digital Measures as a potential method to administer student course evaluations.

1. Old Business

A. Graduate Council and Academic Standards Policy Committee (ASPC) regarding the Charge of our committee.

Mark Luttenton of the Graduate Council was contacted about our charge to work with the Graduate Council to create and develop consistent student evaluation tools for graduate level courses. Dan Vaughn of the ASPC will come and talk to the FTLCAC at a later date concerning the Academic Integrity policies as they apply to teaching.

B. The first Grants Subcommittee meeting, under the direction of Kurt Ellenberger, will be October 10 in room 227 LOH from 12 - 2:00 PM. The first teaching Awards subcommittee, under the direction of Patricia Stow Bolea, will be November 14 in room 227 LOH from 11:00 - 2:00 PM.

2. New Business

A. Overview and Scope of Responsibilities of FTLC

Christine Rener, Director of FTLC, used the Overview of Programs Figure (included at the end of the meeting minutes) to provide an overview of the programs at FTLC. Select items that were discussed included definitions of adjunct and part time faculty and that FTLC is moving away from scheduled workshops to a workshop on demand system.

Meeting adjourned: 2:00 p.m.

Respectfully submitted by,
Peter Riemersma, Vice Chair

Attachment: Pew FTLC Overview of Programs

Robert & Mary Pew Faculty Teaching & Learning Center (Pew FTLC) Overview of Programs

