

**Pew Faculty Teaching and Learning Center Advisory Committee Meeting Minutes
March 28, 2011**

Present: David Bair, Pete Coco, Mayra Fortes, Kurt Ellenberger, Patrick Gerkin, Vijay Gondhalekar, Heather Gulgin, Kim Kenward, Dana Munk, Christine Rener, Aziz Rahman, Peter Riemersma, Ellen Shupe, Laurie Stickler, Patty Stow Bolea, Joy Washburn.

Meeting called to order: 1:00pm

Approval of Agenda: The committee voted to approve the agenda. Joy Washburn moved, Vijay Gondhalekar seconded. Approved.

Approval of Meeting Minutes: The committee approved the minutes of **March 14, 2011**. Laurie Stickler moved, Joy Washburn seconded. Approved.

Announcements and Introductions: Guests: Kay Reick, Roger Gilles, Figen Mekik

1. Old Business

A. Discussion with chairs of select College Personnel Committees on demonstration of teaching effectiveness using student evaluations, peer review and self-evaluation.

The invited guests discussed their experience as Personnel Committee chairs and how they used student evaluations in their respective colleges. Comments included: the committees tended to look at trends, and they felt the reflective statements from faculty were more important. The guests also discussed with the committee the use of peer reviews of classrooms. They discussed how peer reviews were implemented in their various colleges. The final conclusion of this meeting was that the best practice recommendations are: that the portfolio should be easy to read, the material be placed in context, the reflective statement should address both negative and positive student comments, and that it be brief and to the point.

2. New Business

A.

Meeting adjourned: 2:00 p.m.

Respectfully submitted by,
Lois Ann Goossen, Pew FTLC Assistant