

**Pew Faculty Teaching and Learning Center Advisory Committee Meeting Minutes  
November 8, 2010**

**Present:** David Bair, Jason Crouthamel, Kurt Ellenberger, Patrick Gerkin, Vijay Gondhalekar, Heather Gulgin, Kim Kenward, Elena Lioubimtseva, Wael Mokhtar, Dana Munk, Christine Rener, Peter Riemersma, Ellen Shupe, Laurie Stickler, Patty Stow Bolea, Joy Washburn.

Meeting called to order: 1:00pm

**Approval of Agenda:** The committee voted to approve the agenda. Joy Washburn moved, Jason Crouthamel seconded. Approved.

**Approval of Meeting Minutes:** The committee approved the minutes of **October 25, 2010**. Jason Crouthamel moved, Laurie Stickler seconded. Approved.

**Announcements and Introductions:** The regularly scheduled meeting for November 22, 2010, will be used by the Teaching Excellence Award committee. Other committee members will not be required to attend on that date. Teaching Effectiveness language has passed faculty governance with an amendment and is being forwarded to the Board of Trustees for approval. On Monday, November 15, 2010, an event on Academic Integrity titled "Out of the Box" will be presented.

**1. Old Business**

**A. Review of FTLC Teaching Award Committee Responsibilities**

Patty Stow Bolea discussed the responsibilities of the teaching award committee that will meet on November 22, 2010. The nomination packets have been sent to the committees and a rubric will be distributed to assist in the assessment. The teaching award committee will report their selections to FTLC not later than December 15, 2010. The committee agreed to make the rubric available to nominees during the next round.

**B. Discussion of Teaching Award Application and "Sabbatical" Grants**

The committee reviewed changes to the nomination form for Teaching Awards. Support letters acquisition and syllabi were the focus of their discussion. It was agreed that this will require further discussion and no decisions were made.

The committee felt that travel expenses were not appropriate for FTLC competitive grants and should be expected to be born by the faculty. The committee had no strong opinion on this issue but felt that the typical Faculty Travel grant would be a more appropriate resource.

**C. Discussion of 2010 Committee on Academic Integrity Final Report**

Tabled

**2. New Business**

**A. Student Evaluations, Peer Review of Teaching, Self Evaluations**

Tabled

Meeting adjourned: 2:00 p.m.

Respectfully submitted by,  
Lois Ann Goossen, Pew FTLC Assistant