

Pew Faculty Teaching and Learning Center Advisory Committee Meeting Minutes
April 12, 2010

Present: Jeanine Beasley, Susan Edwards, Kurt Ellenberger, Patrick Gerkin, Azizur Rahman, Christine Rener, Peter Riemersma, Ellen Shupe, Ted Sundstrom, Joy Washburn,

Meeting called to order: 1:00pm

Approval of Agenda: The committee voted to approve the agenda: Joy Washburn moved, Jeanine Beasley seconded. Approved.

Approval of Meeting Minutes: The committee approved the minutes of **March 22, 2010**. Peter Riemersma moved, Ted Sundstrom seconded. Approved.

Announcements: The committee thanked Sue Edwards for her service as Chair for the past academic year.

1. Old Business

A. Language of Effective Teaching

This document has been approved by UAS. It will go to The Board of Trustees for approval. The committee congratulated the efforts in the finalization of this document.

B. Committee Membership

The committee agreed on the final version of the proposal dated March 23, 2010. This item will be presented to UAS/ECS next fall for their approval and then subsequent changes to the Faculty handbook. It was suggested that this would be summarily approved by faculty governance.

C. Volunteers: Fall Teaching Conference – Proposal Review, Fall Teaching Conference – Discussion Leaders, FTLC Website Development

Christine Rener addressed the committee about the need for volunteers for Fall Teaching Conference and FTLC website development. We have a committee for proposal reviews: Joy Washburn, Jeanine Beasley and Peter Riemersma. A request will go out to the committee later this summer for discussion leaders as plans are finalized for the FTC. The FTLC department staff will work on website changes over the summer and the committee members will be emailed links to the update for their review and comments. The committee was asked to please take a few moments this summer to help with this important work.

2. New Business

A. Annual Report

The Annual report is in the process of being compiled. Christine Rener asked the committee for input about what they would like to see in the FTLC Annual Report.

B. Peer Review of Teaching

The committee discussed peer review of teaching. In response to the approved changes to the teaching excellence language the committee will be asked to work on defining the evaluation portion of the primary responsibilities next academic year. The committee discussed possible actions to take, and the role of the FTLC in this.

C. Assessment of FTLC Activities

The committee discussed the activities of the advisory committee for the past year, much of which will be covered in the report prepared by Sue Edward and sent to ECS/UAS. Sue asked the committee to read and comment on the draft she will send to the committee. One suggestion for future work is to determine who uses the services of the FLTC, who attends FTLC events and how we can reach a larger audience.

Meeting adjourned: xxx p.m.

Respectfully submitted by,

Lois Ann Goossen, Pew FTLC Assistant