

**Pew Faculty Teaching and Learning Center Advisory Committee Meeting Minutes
February 8, 2010**

Present: Jeanine Biese, Susan Edwards, Kurt Ellenberger, Patrick Gerkin, Elena Lioubimtseva, Janel Pettes-Guikema, Azizur Rahman, Christine Rener, Peter Riemersma, Tamara Rosier, Ellen Shupe, Ted Sundstrom, Jodi Tyron, Joy Washburn,

Meeting called to order: 1:00pm

Approval of Agenda: The committee voted to approve the agenda: Joy Washburn moved, Jodi Tyron seconded. Approved.

Approval of Meeting Minutes: The committee approved the minutes of **January 25, 2010**. Peter Riemersma moved, Jody Tyron seconded. Approved.

Announcements: A guest, Joanne Finazzi, attended the meeting to observe teaching practice and academic life with committee member Joy Washburn.

1. Old Business

A. Effective Teaching Language Update

The UAS will discuss this at their next meeting. The language as it stands is satisfactory and should be approved with minor modifications. The Provost is supportive of the three forms of evaluation of effective teaching. A concern was raised as to the definition of peer evaluation, but it is perceived that the language is inclusive enough for all applications. The vote should occur at the UAS meeting on February 26, 2010

B. Chair Election

Peter Riemersma was unanimously elected the chair for the next academic year. Peter will begin to become familiar with the duties of the FTLA AC chair this semester, in preparation for next year.

C. Teaching Grant Rubric

Kurt Ellenberger discussed the Grant Rubric. He made changes to the rubric as per the suggestions of the committee. A motion to accept the version was made by Joy Washburn, second by Patrick Gerkin. The committee approved the updated version by unanimous vote.

D. AP/COT Teaching Award

The committee discussed the creation of this award. Kurt Ellenberger will write a draft nomination for the committee to approve based on this discussion. This document will then be presented to the Provost.

2. New Business

A. Teaching Award Subcommittee Membership Proposal

Kurt Ellenberger discussed the Teaching Award sub-committee. This sub-committee will be restructured for the future so as to comply with faculty governance requirements. The Teaching Award committee will be comprised of elected members from the FTLA AC and one ex officio member from IT. The remaining members of the committee would then be on the Grants sub-committee to evenly distribute the work load. It was suggested that the meeting times for the sub-committees be in lieu of regularly scheduled committee meetings during the month of November to help with scheduling conflicts. The committee will get feedback from their units to share at the next meeting for further discussion of this change.

B. Video Conferencing

The committee discussed the pros and cons of using video conferencing. This topic will be discussed at the next meeting

Meeting adjourned: 2:00 p.m.

Respectfully submitted by,

Lois Ann Goossen, Pew FTLA Assistant