

**Pew Faculty Teaching and Learning Center Advisory Committee Meeting Minutes  
October 26, 2009**

**Present:** Jeanine Biese, Jay Cooper, Susan Edwards, Kurt Ellenberger, Patrick Gerkin, Elena Lioubimtseva, Janel Pettes-Guikema, Azizur Rahman, Christine Renner, Peter Riemersma, Tamara Rosier, Ted Sundstrom, Jodi Tyron, Joy Washburn,

Meeting called to order: 1:00pm

**Approval of Agenda:** The committee voted to approve the agenda **with changes**. Addition of 1B and 1C:  
Jay Cooper moved, Jodi Tyron seconded. Approved.

**Approval of Meeting Minutes:** The committee approved the minutes of **October 12, 2009 with changes**.  
Correction to Ted Sundstrom's participation on the Grants Subcommittee. Patrick Gerkin moved, Jodi Tyron seconded. Approved.

**Announcements:** Guests at this meeting: Michelle Morgan, Kinston University, UK. Observed this meeting as a guest. Glenna Decker and Barbara LaBeau, IT, GVSU, spoke to the committee about Online Instruction.

**1. Old Business**

**A. FTLC Needs Survey**  
Tabled

**B. Effective Teaching Language**  
Sue Edwards presented the effective teaching language to the ECS on October, 23, 2009. The ECS asked that the FTLCAC revisit the language in the second statement regarding the methods used to evaluate effective teaching. The November 9<sup>th</sup> meeting will be used to review the ECS feedback and make revisions if needed.

**C. Student Evaluation of Teaching (SET)**  
Tabled

**2. New Business**

**A. Target Group Identification – Online Teaching**  
**i. Guest Speakers Glenna Decker and Barbara LaBeau**

**ii. Discussion**

Glenna Decker and Barbara LaBeau spoke to the committee about online instruction at Grand Valley and the direction the university is taking in implementing online courses. This form of instruction is relatively new at Grand Valley and the speakers requested the committee's support. They discussed the history, their role and responsibility, administration, and the resources available for online instruction. Glenna Decker and Kim Kenward in the IT department are available as resources for the pedagogy of teaching online courses.

**B. Competitive Grant Rubric**  
Tabled

Meeting adjourned: 2:00 p.m.  
Respectfully submitted by,  
Lois Ann Goossen, Pew FTLC Assistant