

**Pew Faculty Teaching and Learning Center Advisory Committee Meeting Minutes
September 28, 2009**

Present: Jeanine Biese, Jay Cooper, Susan Edwards, Kurt Ellenberger, Patrick Gerkin, Christine Renner, Tamara Rosier, Peter Riemersma, Ellen Shupe, Ted Sundstrom, Jodi Tyron, Joy Washburn,

Meeting called to order: 1:00pm

Approval of Agenda: The committee voted to approve the agenda: Patrick Gerkin moved, Jeanine Biese seconded. Approved.

Approval of Meeting Minutes: The committee approved the minutes of **September 14, 2009**. Joy Washburn moved, Jeanine Biese seconded. Approved.

Announcements:

1. Old Business

A. Teaching Effectiveness Handbook Language

Kurt Ellenberger discussed and reviewed this item. He noted that the FPPC is supportive of the document and offered two changes for the FTLC AC to consider. The changes are: “encouraged” changed so “should” and the addition of “at least two” as noted on the FPPC Suggestions for Teaching Effectiveness Revision document. The committee discussed and agreed to these changes. The document has been returned to FPPC with the recommended changes for approval and then will be sent to UAS.

B. FTLC-AC Procedures and Expectations

This document was discussed by the committee. The word “Proposed” is to be removed from the title, and proper names of individuals removed and titles substituted within the document. Joy Washburn moved to accept document with changes. Jeanine Biese seconded.

2. New Business

A. Teaching Grants – Subcommittee Assignments

It was confirmed that Ted Sundstrom, Peter Riemersma and Jodi Tyron are serving on this committee.

B. Teaching Awards

i – Subcommittee Assignments

Ellen Shupe will serve on the University Wide Committee for Teaching Excellence Awards. Jay Cooper will serve on the Teaching with Technology committee.

ii – AP and COT Teaching Awards

The committee agreed to inquire with their units and divisions for a response to this request for Teaching Awards that recognize the service of current AP and COT employees.

C. Lilly North Conference Overview and Other Scholarship of Teaching and Learning (SOTL) Opportunities

Christine Renner reviewed the recent Lilly North Conference. The conference went well and she invited other members of the committee to attend next year. This conference is a regional event that draws nationally. In May 2010 a Scholarship of Teaching and Learning conference

will be held and the committee is invited to attend. The committee chair agreed to place an invitation reminder on the meeting agenda in March for both these events.

D. “Peer Review” Pilot with College of Health Professions

Christine Rener discussed this program with the committee, requesting feedback from them. The handout explains how the program works. Christine asked for input what to call this program. The committee liked T.A.P. (Taking A Pulse, or Taking A Poll).

E. Needs Survey

Christine Rener would like to collect more information on faculty needs at Grand Valley. She requested feedback from the committee about what areas of concern should be addressed. Christine asked the committee to forward any suggestions and she will present these at a future meeting. This data would be collected via Survey Monkey.

Meeting adjourned: 1:50 p.m.

Respectfully submitted by,

Lois Ann Goossen, Pew FTLC Assistant