At Grand Valley State University, research, scholarship, and creative activity are essential components of the university’s mission as an institution of higher learning. Excellence in teaching at the university level depends upon active scholarship by faculty members. Through basic and applied research, artistic expression and performance, and other forms of scholarship, GVSU faculty members contribute to the development and application of knowledge, create a dynamic environment for learning, and contribute to the betterment of the region that it serves.

Organizational Structure

The Center for Scholarly and Creative Excellence (CSCE) and Research Administration coordinate the efforts of the following units within the University:

The **Office of Research Compliance and Integrity (ORCI)** oversees compliance awareness and accountability within the research enterprise of the university through assistance, education, and communication. The ORCI is responsible for activities involving human subjects, animal welfare, laboratory safety (chemical, biosafety, radiation, and laser safety), export controls, conflict of interest in research, and responsible conduct of research (gvsu.edu/rci; 616-331-3197).

The **Office of Sponsored Programs (OSP)** is the central pre- and (non-financial) post-award office for the support and advancement of research and other externally sponsored activity at GVSU. OSP’s responsibilities include all grants and contracts from public and private sponsors. OSP’s services include funding searches; proposal-development support; review and guidance for compliance with federal regulations, GVSU, and sponsor-specific policies; facilitation of institutional approvals and proposal submission; award review, negotiation, and execution; and technical training on all facets of the award life cycle (gvsu.edu/osp/; 616-331-6826).

The **Office of Undergraduate Research and Scholarship (OURS)** provides support for undergraduate students pursuing disciplinary research, scholarship, and creative work, and their faculty mentors. Programs, grants, and services offered through OURS support the scholarly process from hypothesis development and idea formation to dissemination (gvsu.edu/ours/; 616-331-8100).

The **Technology Commercialization Office (TCO)** is the university’s intellectual property administration center, serving GVSU’s researchers and inventors with contracts, project management, patent, licensing, and technology commercialization services. The TCO also serves as an active liaison, creating collaborative academic or corporate opportunities for the pursuit of scholarship at GVSU (gvsu.edu/tco/; 616-331-5857).

**Assistance on Proposal Preparation**

Quality Circles program provides opportunities for you to improve your proposal by receiving insight from past recipients and selection-committee members, in a manner designed to mirror the actual review your submission will undergo.

The reviewers in *Circles for Success* look at your entire submission (title, abstract, main body, and any appendices) and review the different components, helping to ensure that your material is conveyed in the best possible manner. Care is given to explore the initial impression of your application and in providing feedback to assist with making a strong first impression.

*Circles for Success* offers:

- Peer review and feedback on a variety of writing projects
- Fulbright, NSF, foundational, governmental and internal grant submission feedback and assistance
- Improvement of success rates
- Aid in increasing your portfolio and research

Email qualitycircles@gvsu.edu to get involved.
**Setting a Course for your Research**
Planning a dynamic research program involves both identifying the research question(s) you want to pursue, and deciding what you want to accomplish in your pursuit of those questions. This multi-week working seminar series is designed to help you focus on the latter – specific, measurable outcomes of your research program, and the timetable you will follow to achieve those outcomes.

**Discussion Topics**
- Creating a Strategic Plan for Your Research
- Finding Time for Your Research
- Developing a Circle of Advisors
- Writing a Lay Summary of Your Research
- To Collaborate or Not To Collaborate
- Securing Resources for Your Work
- Publishing and Handling the Possibility of Rejection
- Gauging Success
- Maximizing Your Summers

**Transferring on-going Research**
Any on-going research that you are currently doing that was previously approved by your former institution’s Institutional Review Board (human or animal) or Institutional Biosafety/Radiation/Laser Safety Committee must be re-reviewed and re-approved by the appropriate GVSU review committee before you can begin working on it here. Please contact the Office of Research Compliance and Integrity for assistance.

If you are a Principal Investigator on an active sponsored project, you may be able to transfer your funding to Grand Valley State University. Please contact the Office of Sponsored Programs to seek help in initiating this process.

**Upcoming Fall Events/Deadlines**
- **Aug. 1** Application Window Opens
- **Aug. 15** Application Window Opens
- **Sep. 1** Proposal Deadline
- **Sep. 15** Proposal Deadline
- **Oct. 1** Proposal Deadline
- **Oct. 15** Proposal Deadline
- **Nov. 1** Application Window Opens
- **Nov. 15** Application Window Opens
- **Nov. 29** Event
- **Dec. 1** Application Window Opens
- **Jan. 25** Proposal Deadline
- **Feb. 1** Application Window Opens
- **Feb. 15** Application Window Opens
- **Mar. 1** Proposal Deadline
- **Mar. 15** Proposal Deadline
- **Apr. 10** Event
- **Apr. 11** Event
- **May 1** Application Window Opens
- **May 6** Event
- **May 10** Proposal Deadline
- **May 15** Application Window Opens

Graduate Student Academic Conference Fund (Travel 10/1 to 12/31)
2nd Quarter Faculty Dissemination Applications (10/1 to 12/31 Conference dates)
University Sabbatical Applications
2nd Quarter Academic Conference Fund (Student Travel) (10/1 to 12/31)
CSCE Faculty Catalyst and Collaborative Research Proposals Due
Undergraduate Research Fair
Presidential Graduate Student Research Grant for Winter Semester Research
Graduate Student Academic Conference Fund (Travel 1/1 to 3/31)
3rd Quarter Faculty Dissemination Applications (1/1 to 3/31 Conference dates)
Laker Effect Challenge
3rd Quarter Academic Conference Fund (Student Travel) (1/1 to 3/31)
S3/MS3 Applications Due (Office of Undergraduate Research and Scholarship)
Graduate Student Academic Conference Fund (Travel 4/1 to 6/30)
4th Quarter Faculty Dissemination Applications (4/1 to 6/30 Conference dates)
CSCE Faculty Catalyst and Collaborative Research Proposals Due
4th Quarter Academic Conference Fund (Travel 4/1 to 6/30)
Presidential Graduate Student Research Grant for Spr/Sum Semester Research
Student Scholars Day
Laker Effect Challenge
Graduate Student Academic Conference Fund (Travel 7/1 to 9/30)
GV SU Summer Research Orientation
Supplemental Start-up Funds for New Faculty
1st Quarter Faculty Dissemination Applications (7/1 to 9/30 Conference dates)

Many other opportunities are available throughout the year. Please contact the CSCE (gvsu.edu/csce; 616-331-2281) for a complete listing.