AP Committee Minutes of the Meeting of April 16, 2012

Members Present:

Brian Cole, Michelle DeWitt, Jim Rademaker, Scott Richardson, Michael Eichberger, Ed Simon, Diane Laughlin, Michelle McCloud, Nick Nelson, Jackie Rautio, Luanne Brown, Quincy Williams

Absent:

None!! ☺

1. **Minutes**

The minutes from the March 19th, 2012 AP Committee meeting were approved.

1. **Announcements: none**
2. **Guest Speaker: Michelle Burke**

* Laker for a Lifetime theme
* Initiative started last year in May to engage our alumni in a different manner, it takes a while to develop an alumni base: so after 50 years it’s time to engage them!
* Would like alumni to give their Time, Talent, and Treasures. Give time to the University, develop their talents through Grand Valley, and then give/donate their treasures to Grand Valley. A very small amount of $5 can make a big difference.
* What does it mean to current students to be a Laker? Majority said “Lakers” are the athletes, they would identify themselves as GV students, not “Lakers”. Wanted folks to identify themselves as “Lakers”.
* This initiative has a beginning and an end – a ***communications*** campaign, not money campaign.
* Giving all new students a window cling that says “Laker for a Lifetime”.
* Michelle handed out a flier/talking points for “Laker for a Lifetime”.
* On GVSU website there is a page for LFL.
* Videos online interviewing alumni and current students.
* LFL initiative is a new way of thinking of the *culture* of Grand Valley.
* Will be incorporated into Student Orientation/Transitions program.
* If you’d like to use the logo, contact Jarrett Martus in the University Development Office. They will ask that you give a copy of the material so they can keep it in their archives.

1. **Update re AP Luncheon**

* Review of Program -
* Awards Presentation – Brian will read the 25 Year Medallion certificates, and President Haas hands them the certificate. Mike Eichenberger will read the AP Service Awards. In the closing remarks Brian will outline the Election Process.
* RSVP’s: perhaps next year we can do an e-vite instead of the website, or ask for a yes or a no. HR now has to call all that didn’t RSVP to see if they’re coming or not!
* Request for Adjunct AP’s to attend: have invited specific requests, but not invited all 100 adjuncts. Scott Richardson said they don’t normally invite adjuncts as the adjunct faculty and adjunct COTs don’t get invited to their events. Could take a look at the list to see how many there are, and make a change perhaps next year. Maybe include 12-month with benefits adjunct AP.

1. **Old Business**

* Jim Seufert would like to offer CPR/First Aid training, as a class during the day: had emailed HR. The response from HR is that the Dean’s office should be coordinating it if it should be offered on a regular basis. The HR office would offer it if we think the general community would like to have it available occasionally. Someone is working on it, but Scott Richardson cannot comment too much right now.
* **Update re: Discussion with HR on Procedure for Complaints & Grievances** link on website looks great! Maggie McCrystal will send out fliers and emails, make it a link to it on the AP website.
* **Supervisor Feedback Working Group** no report, no recommendation to implement a program.
* **AP Election Update** will discuss at AP Luncheon. Nominations open at the Luncheon.

1. **Sub-Committee Reports**

* Professional Development: (Ed Simon): no report by Ed, but Brian was asked to take the purpose and responsibilities of the Prof Dev Sub-Committee and put it on the AP website. About to roll out a new Prof Development website through HR, want something to read through a link from AP staff. Easy change on our website, Nick Nelson will work on this for us.
* Awards: (Michael Eichberger): no report
* Salary & Benefits: (Jackie Rautio): no report
* Public Safety: (Michelle DeWitt): no report
* AP Luncheon: (Jim Rademaker): see above
* AP Open Forum: (Quincy Williams): remind to post on the website, date is June 19th. Various group reps send out notes to remind AP members to attend, and if they can’t attend to send questions.

1. **Next Meeting: May 21st, DeVos**