

MINUTES

AP Salary and Benefits Subcommittee Meeting

5/17/05/17/2018 Murphy's Restaurant – Allendale 11:30am – 12:30pm

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In Attendance

Brent Travis (Group 1), Michelle Rhodes (Group 2), Michelle Dewitt (Group 3), Jennifer Kamradt (Group 4), Michelle Cronk (Group 5 - Chairperson), Karen Ruedinger (Group 6), Dave Smith (HR/Benefits Liaison)

Absent: Joshua Stickney (APC Liaison), Linda Yuhas (Compensation and Salaries Liaison)

Old Business

1. The March meeting minutes have been approved as edited.
2. The APC has had issues posting the minutes to the website; however Samantha Minnis is currently working on resolving the problem.

New Business

1. AP Survey – the APC passed a motion to omit Question 1 from the draft of our survey and to leave Question 2 as stated.
 - a. The S&B Committee has decided to respond to the APC and request to keep Question 1, but changing the scale satisfaction to importance on a 10 point scale.
 - i. The S&B Committee feels that both questions are necessary, in order to plot the results using a matrix.
 - b. The hope is to have approval from the APC for the survey by June 14
 - i. The survey will be anonymous
 - ii. IT will send the survey via the APC e-mail address
 - iii. AP staff will have two weeks to complete
 1. A reminder will be sent after one week of no response and a final reminder will be sent one day before the survey closes
2. Leadership for Fall – everyone is returning to the committee except Jennifer Kamradt from Group 4.
 - a. Michelle Rhodes will be taking over as Chair.
3. Update on TIAA Transition from Dave Smith
 - a. Overall the transition from the old contract to a modern one has gone well.

Action Items/New Tasks/Discussion

1. Michelle will send updated survey to APC and wait for approval.

AP Committee Meeting Summary

- None – as Josh was absent

Next meeting: June 14, 2018 – Fall Start up Planning

Time: TBD

Location: TBD