Meeting started on February 3, 2012 at 9:00 a.m. in 2264 Kirkhof Center. AP Professional Development Chair, Sharalle Arnold, welcomed members and opened the meeting. Members in attendance included:

***AP***

***Professional***

***Development***

***Subcommittee***

**Members**

**Group # 1**

Laura Kennett

*Campus Recreation*

**Group # 2**

Sharalle Arnold

*Children’s Enrichment Center*

**Group # 3**

Margo Dill

*Regional Math and Science Center*

**Group # 4**

Brenda Lindberg

*Accounting, Business Office*

**Group # 5**

Bradley Gordon

*WGVU-AM/FM/TV*

**Group # 6**

Kate VanDerKolk

*Continuing Education*

*Holland (Meijer) Campus*

**Ex-Officio**

Maggie McCrystal

*Human Resources*

**AP Comm. Liaison**

Dave Feenstra

*Facilities Management*

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Laura Kennert, Group 1

Sharalle Arnold, Group 2

Margo Dill, Group 3

Brenda Lindberg, Group 4

Bradley Gordon, Group 5

Kate VanDerKolk, Group 6

Maggie McCrystal, HR

Dave Feenstra, AP Liaison Committee Representative

Sharalle asked members who attended the December/January Excellence Series sessions to report out on the events they hosted. Reports were made based upon the seminar evaluations and personal observations of subcommittee members.

1/11/12 – Leadership Your Team Can Follow by Kim Monaghan. This session was very well received. Most participants appreciated the presenter’s knowledge and helpful examples. This session empowered participants to become better leaders in their work and home life. Other suggested topics: how to transition a department and how to work effectively with difficult people.

1/18/ & 1/27 Respect in the Global Workplace by Sean Huddleston. Participants recognize Sean as an excellent presenter who makes the material interesting and relevant. This session was a repeat of his previous work. His office is handling these sessions in the future including moderation and evaluations.

1/23/12 Time Mastery for Excellence & Professional Growth by Jerry Conrad. This program had mixed reviews. There was a general sense that this session would be better suited to a business community rather than the educational community. Some participants enjoyed the group discussions, the practical application of the session, and the self-survey submitted before class.

It was announced nominations for AP Awards will be accepted through March 2nd. More information is available at [www.gvsu.edu/ap/awards/](http://www.gvsu.edu/ap/awards/) . The AP Committee Awards Banquet will be held on Thursday, April 19, 2012. Attendees are encouraged to wear GVSU apparel. More information will be coming out soon.

Future AP Professional Development meetings are scheduled as follows:

Friday, March 2, 2012, 9:00 a.m. – 10:00 a.m. in KC 2242

Friday, April 6, 2012, 9:00 a.m. – 10:00 a.m. in KC 2242

Meeting adjourned at 9:50 a.m. Margo Dill reporting, February 6, 2012.