



MEMORANDUM

To: Senior Leadership Team

From: Daniel Vainner, Chair of the Administrative Professional Executive Committee

Subject: Phased Retirement

Date: April 18, 2022

CC: AP Executive Committee, Mychal Coleman (Chief Human Resources Office), and Deb Sanders (Director of Staff Relations & Compensation)

The Administrative Professional (AP) Executive Committee has voted to recommend the reinstatement of the University's phased retirement program. The attached memo from the AP Salary & Benefits Sub-Committee provides details that should be considered. The AP Executive Committee forwards this recommendation for your consideration.