



**AP Committee Meeting**  
**Friday, November 6<sup>th</sup>, 2015, 10:00am**  
**3000 Seidman Bldg**  
Minutes

**Present:**

Tim Durham (representing Brian Merry), Jeanne Ferro, Colleen Lindsay-Bailey, Tim Marroquin, Amanda Pitts, Jenna Poll, Cathy Skene, Josh Stickney, Kathleen Wright

**Absent:**

Matt Herrema, Monica Johnstone, Rence Meredith, Brian Merry, Scott Richardson

1. Guest Speakers: Theresa Rowland, Title IX Coordinator; Ashley Schulte, Victim Advocate, and Violence Against Women Grant Coordinator.
  - The speakers shared data regarding gender-based violence at GVSU (e.g. sexual assault, stalking, etc.), and explained what incidents we are compelled to track and report to be in compliance with Title IX and with the Jeanne Clery Act.
  - Nuances of the university's responses to allegations of gender-based crimes were discussed: we must be simultaneously attentive to complying with federal law, supporting and empowering the victims, and preserving due process rights of the accused. Theresa has been drafting a new Title IX Policy Document to address these issues in a comprehensive way.
  - There will be a sexual violence climate survey conducted in winter 2016 (not to be confused with the campus climate survey being administered this month by the Division of Inclusion and Equity).
  - Training sessions to instruct university employees how to respond to reports of sexual violence are expected in the near future.
  - Measures that have been put in place to prevent sexual violence were discussed. We viewed the "It's On Us" video, which has received national attention ([https://www.youtube.com/watch?v=c\\_CUfmH57zY](https://www.youtube.com/watch?v=c_CUfmH57zY)) .
  - The speakers led the committee through the consideration of several hypothetical cases of gender-based violence, and things to be mindful of in our responses to them.
2. Committee Business
  - Minutes of the October 9<sup>th</sup> 2015 meeting were approved as distributed.
  - Jeanne moved to suspend Robert's Rules of Order for the duration of the meeting. Motion was adopted.
  - Officer and Liaison Reports:
    - Report from APC Chair (Submitted by Monica, read by Chair pro tem Colleen):
      - The meeting of the Climate Study Advisory Committee on 10/22 was cancelled.
      - Participation in the Campus Climate Survey is to be promoted urgently in our November Newsletter. Incentives for participation include winning funds for professional development, as well as scholarships being made available to students.
      - The CLAS Academic Advising Center's document summarizing GVSU terminology for transfer students was circulated to the committee.
      - The roles of AP staff continue to be updated with hires and departures.
      - Deans and Vice Presidents have been approached and encouraged to submit AP award nominations.

- Requested that Josh prepare comparative documents on bylaws and handbook wording changes that will help us align that language with current practice. This will allow us to see the proposed changes in context. This comparison will be an agenda item at a future meeting. The University Academic Senate is currently reviewing campus committees and Faculty Handbook language about them. On behalf of the AP Committee, Monica responded that we are currently working on alignment and that our current size, configuration and meeting schedule seem to suit our work.
  - Vice Chair: Colleen
    - The Inclusion & Equity Advisory Committee has not met yet but expects to commence meeting next semester.
  - Professional Development Liaison: Cathy
    - The last PD Subcommittee was prior to our Oct. 9<sup>th</sup> meeting. Issues to address at their next meeting include the replacement of a departing member, and what may be done to address the problem of individuals who register for a seminar and then neither attend nor cancel their registration—this prevents individuals on the wait list from being notified that a seat has opened up.
  - Public Safety Liaison: Matt, Tim (reporting)
    - The Public Safety Committee met on October 21. They reviewed documents relevant to that committee's object, and discussed meeting once per semester, and also as necessary to address any cases brought before it. No cases have been brought yet.
  - Luncheon Subcommittee: Brian, Rence, Amanda (reporting)
    - Met with Kristin Long, last year's Luncheon Subcommittee Chair, to receive files, documents, and other information relevant to planning the Awards Luncheon.
    - Reminder: the Luncheon is scheduled for April 21<sup>st</sup>, 11:30-1:00, in KC 2250.
  - Forum Subcommittee: Monica, Rence, Colleen (reporting)
    - First meeting is planned for January.
    - Reminder: the Forum is scheduled for May 4<sup>th</sup>, 11:30-1:00, in KC 2250
  - Communications Officer: Jeanne
    - Jeanne requested to be copied on the "Welcome, New Hire" emails to be sure she adds them to her email lists for the monthly newsletter. She also asks for APC members to send statements promoting committee service, so that she can include them in the newsletter.
    - Points of emphasis for the upcoming newsletter will include nominations for AP Awards, and reminders to complete the climate survey, which concludes on November 22<sup>nd</sup>. Jeanne will reach out to the standing subcommittees for any points of emphasis they'd like to see in the newsletter.
  - Webmaster: Kathleen
    - A link to climate survey info has been added. Group rolls continue to be updated. Approved minutes will be posted shortly.
  - Other agenda items were postponed to a future meeting.
3. Adjourned at 11:15. The next meeting is scheduled for December 4<sup>th</sup>, at 2:00, in KC 2204. Our guest speaker will be President Tom Haas. All members of the standing subcommittees are invited to attend. Refreshments will be served. Please email Monica with any topics you would like to hear President Haas address.