



## Educator Enrichment Scholarship Program Process

### 1) Verify Eligibility

Only individuals employed at GVSU authorized charter schools, in full-time positions requiring a teaching or administrator certificate, are eligible for the scholarship.

Scholarship amount:

- 50% tuition coverage for those with less than five years of employment
- 80% tuition coverage for those with five or more years of employment

Scholarship funds are limited to twelve (12) credits per person, per academic year (Fall Semester through Spring/Summer Semester). Receipt of this scholarship for one semester *does not guarantee* that it will be awarded for subsequent semesters.

In order to receive scholarship funds, applicants must complete the Scholarship Program Application **before** each semester.

#### Application Criteria:

This offering is not limited to specific courses or programs, but rather **scholarships are based on an application review process**. Applying for a scholarship does not guarantee that it will be awarded.

Awards will be based on:

- Thorough completion of application
- Relevance of request to applicant's current role and responsibilities
- Course or program selection addresses a demonstrated need within the school

### 2) Choose Program or Course(s)

Any singular course(s) or programs that will improve an educator's practice, but are not currently included in the GVSU CSO's [M.Ed. Scholarship Program offering](#) are eligible for scholarship funds.

Explore Grand Valley State University's [2022-2023 Undergraduate & Graduate Catalog](#) for current information regarding:

- [course offerings](#);
- [degree requirements](#) and more.

If you have questions about any of the courses or programs at GVSU, please contact the appropriate [College Advising Center](#).



### **3) Apply to GVSU**

- Review the university's [undergraduate/graduate academic rules and regulations](#).
- Review GVSU's [tuition and fees](#).
- Submit an [Undergraduate Non-Degree Application](#) or the appropriate [Graduate Application](#) for enrollment.

If you have questions about applying to GVSU, please contact the [Admission's Office](#).

### **4) Register for Course(s)**

[Register](#) for your course(s) via Banner.

If you have questions about course registration, please contact the [Registrar](#).

### **5) Complete Scholarship Program Application**

View upcoming [application dates and access](#) the scholarship application.

You will be notified via email of approval/ denial by the date indicated on the application.

If awarded, scholarship funds will be applied to your GVSU Student Account by the [tuition deadline](#) set by the university.

### **6) Pay Remaining Tuition and Fees**

You are responsible for paying the tuition and fees not covered by your scholarship funds.

If you have questions about tuition or billing, please contact Jody Reid in the Student Accounts office via [email](#) or by phone at (616) 331-2208.

### **7) Successfully Complete Course(s)**

If you drop or fail a course after receiving scholarship funds, your Student Account will be billed for the amount awarded, and you will be responsible for paying the balance.