



Continuing Education Scholarship Program Process

1) Verify Eligibility

Only individuals employed at GVSU authorized charter schools, in full-time positions requiring a teaching or administrator certificate, are eligible for the scholarship.

Scholarship amount:

- 50% tuition coverage for those with less than five years of employment
- 80% tuition coverage for those with five or more years of employment

Scholarship funds are limited to twelve (12) credits per person, per academic year (Fall Semester through Spring/Summer Semester).

In order to receive scholarship funds, applicants must complete the Scholarship Program Application **before** each semester.

2) Choose Program or Course(s)

All graduate level [Education Program](#) courses offered by the College of Education and Community Innovation (CECI) are **automatically eligible** for scholarship funds, including EDR 612 and EDR 613. Undergraduate courses within the [Teachable Majors and Minors Endorsements](#) are also **automatically eligible**.

Additionally, courses within the [Professional Master of Arts in Social Innovation](#) (PMASI) program, offered by the Integrative, Religious, and Intercultural Studies Department, are **automatically eligible**.

Explore Grand Valley State University's [Undergraduate & Graduate Catalog](#) for current information regarding course offerings and degree requirements.

For questions related to:

Please contact:

Any of the graduate programs within the College of Education and Community Innovation (CECI)	Program Contact listed for your program/ program of interest
Teachable Majors and Minors Endorsements	CLAS Academic Advising Center
Professional Master of Arts in Social Innovation (PMASI)	Azfar Hussain, Ph.D, Program Director
Any other courses/ programs at GVSU	Appropriate College Advising Center
Scholarship Eligibility and Application	Jayme Lesperance, Manager of Teacher Development



3) Apply to GVSU

- Review the university's [Admission](#) requirements and processes.
- Review the university's [Tuition and Fees](#).
- Submit the appropriate [Application](#) for enrollment.

If you have questions about applying to GVSU, please contact the [Admission's Office](#).

4) Register for Course(s)

[Register](#) for your course(s) via Banner.

If you have questions about course registration, please contact the [Registrar](#).

5) Complete Scholarship Program Application

View upcoming [application dates and access](#) the scholarship application.

If you meet the eligibility requirements, scholarship funds will be applied to your GVSU Student Account by the [tuition deadline](#) set by the university.

If you are **not eligible** for scholarship funds, you will be notified within two weeks of submitting your application.

6) Pay Remaining Tuition and Fees

You are responsible for paying, or setting up a payment plan through the Office of Financial Aid, for the tuition and fees not covered by your scholarship funds.

If you have questions about tuition or billing, please contact Jody Reid in the Student Accounts office via [email](#) or by phone at (616) 331-2208.

7) Successfully Complete Course(s)

If you drop or fail a course after receiving scholarship funds, your Student Account will be billed for the amount awarded, and you will be responsible for paying the balance.

8) Maintain Employment

If you do not maintain employment at your current school during the semester for which you receive scholarship funds, your Student Account could be billed for the amount awarded, and you could be responsible for paying the balance.