

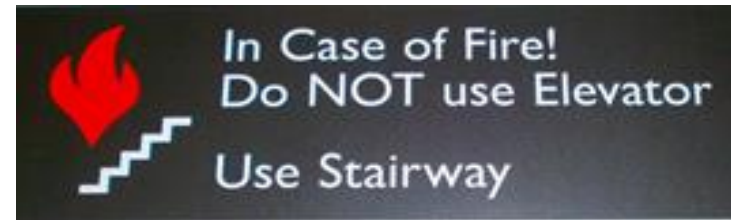
REGULATION

University faculty and instructional staff must be trained in fire drill procedures before each academic year

- **Fire Prevention Code, PA 207 of 1941, MCL 29.19a, Section a(5).**
- **Presentation of the following information is GVSU's effort to comply with Section a(5).**

GVSU's Responsibilities

- The majority of GVSU academic buildings are constructed with:
 - Sprinkler systems
 - Smoke detection systems
 - Emergency exit signage
 - Emergency lighting
 - Fire rated enclosed stairwells
 - Fire rated doors
 - Pull station alarming
- When an alarm sounds, University operations/classes in that building are suspended.



- EVERYONE MUST EXIT -



Faculty Preparation

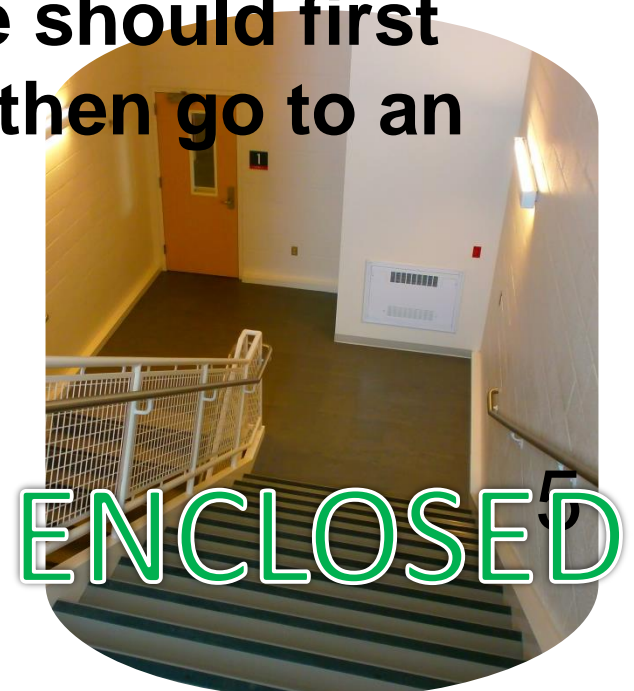
- **Consider adding these statements to your syllabus:**
 - **Fire:** Immediately Proceed to the nearest exit during a fire alarm. Do not use the elevator.
 - See **<http://www.gvsu.edu/emergency>** for additional emergency information.
- **Be aware that persons with disabilities have the primary responsibility to request assistance.**

Faculty Responsibilities During an Evacuation / Fire Alarm

- **Interrupt class activity and advise students to evacuate the building.**
- **Don't assume it's a false alarm!**
- **Remind students to not use the elevators.**
- **Follow exit signs**

Evacuation of **Persons With Disabilities**

- Do not use elevators!
- Where possible, direct to nearest enclosed stairwell
- Meet first responders and notify them of the location of anyone remaining in an enclosed stairwell
- Faculty/Staff needing assistance should first direct students to evacuate and then go to an enclosed stairwell and call 911



Emergency Information

www.gvsu.edu/emergency

**Grand Valley Police Department
Emergency Manager**

- **Sergeant William O'Donnell**
- **Phone: (616)-331-3255**
- **Email: odonnewi@gvsu.edu**