

To apply for Geography and Sustainable Funding discretionary conference funding, please, complete the following form and append all required documents. Send your application, including all required attachments to gpydept@gvsu.edu

First and last name	
Major	
G #	
GVSU email	
Name of the conference and its sponsoring organization	
Location of the conference (city, state, country)	
Dates of the conference	
Exact copy of the abstract of your presentation in format required by your conference:	
Rationale explaining how participation in this conference will enhance your professional development as a geography major, 200 words maximum:	
Budget: List here all conference-related expenses, such as conference registration fee, flight, mileage, lodging and meals during the conference	
Financial support: List here all grants and scholarships you have obtained/applying for to support this project	
Append a proof of your registration and acceptance of your abstract by the conference organizers	

You must submit a conference attendance/travel report to Amanda Reader within 15 days from the travel dates to allow us to process your travel expenses. Please include the following:

- A brief statement (~500 words) summarizing your experience of attending a conference, presenting a paper/poster and how this experience has supported and enhanced your development as a geographer.
- GVSU Travel & Expenses form (available on line and from Amanda Reader readera@gvsu.edu)
- All original travel, lodging, and conference registration receipts, for which you are claiming reimbursement.