**LGBT Faculty Staff Association Steering Committee**

**Minutes**

**October 10, 2013**

Board Members present: Kim Ranger, Kyle Felker, Nathan Veeneman, Mike Kluczyc, Meg Woller-Skar

Guest: Amy Ranger

Minutes from last meeting approved.

Highlighted items = to do

Old business:

1. Budget Report: $2000 approved by Jeanne Arnold for this year’s events. Nathan will check Banner for the updated amounts.
2. Update on classroom inclusion program. Tamber Bustance is working on the contract. Kyle will follow up with Tamber. As soon as the contract is ready, FTLC will seek venues. Discussion was held on how to promote this widely. Meg will try to get COT development approval for the workshop.
3. Film Festival Update: venue and film selection still to be done: review by end of business day on 10/18; send choices to Forrest.
4. Grants update: discussion on how to promote:

* E-mail to various groups (our 2 lists, Allies & Advocates, using the liaison list on our website)
* getting sponsorships & asking sponsors to publicize
* paper fliers in color
* Events page on our website (Meg)
* **Forum** (News and Information Services, [forum@gvsu.edu](mailto:forum@gvsu.edu), 616-331-2221, 133 Lake Michigan Hall)
* GVSU Events on main page
* what about a Facebook account?
* who will do each of these things?

1. Holiday Party: a discussion of the annual holiday get-together. Kim will confirm date (Dec. 7?), time, and menu with Henry.
2. Update on educational Video: Kyle met with Colette to discuss content, decided on a stand-alone, approximately 20-minute consciousness-raising video about trans and non-gender-conforming students and faculty. The Resource Center will draft “walk-aways” (“take-aways”) and a potential interviewee list. Hoped date of completion: January 2014. Kyle hasn’t received a price from the Student Life video team yet. Promotion & channels discussed: YouTube, referral to Classroom Inclusion training session, etc.

Next meeting: 11/7/13 4:30-6:00 p.m., One Trick Pony