Prerequisite Override Request
Sociology Department

Date: _____

Student: _____ Phone: _____

Student Number: G_____ Email: _____

Major: _____ Minor: _____

Course(s) you want to register for, e.g.; SOC 400	Semester/Yr	Section, if applicable	CRN Number, if applicable	Required Prerequisites (Circle any prerequisite that is blocking your registration)	Reason for Prerequisite Problem. See list below and enter the letter of the appropriate reason

Reasons:

A. I'm taking the prerequisite course at GVSU in the Spring session, and want to take the related course in the Summer session. **Attach a copy of your Spring Schedule.**

B. I've completed the prerequisite at another institution and it's showing on Banner, but I still can't register on-line. **Attach a copy of your Banner transcript or degree evaluation**

C. I have completed the prerequisite(s) through AP or CLEP testing (Circle which) **Attach a copy of your official score sheet.**
Test(s) Taken: _____ Score: _____
Test(s) Taken: _____ Score: _____
(The following minimal AP scores are required for the following course equivalencies:
SOC 201 – score of 4 or better STA 215 – score of 3 or better)

D. I've completed the prerequisite at another institution and it's <u>not</u> showing up on Banner – **List below and attach a copy of your transcript**

E. I'm currently enrolled in the prerequisite at another institution – **List below and attach official schedule which clearly indicates institution, semester and year.** If you cannot yet register for the course you intend to take, complete the "Intent to Take Prerequisite at Another Institution" form.

College/University: _____ If out-of-state, State: _____

Course at Institution	Semester/Yr Completed or Registered For	GVSU Course Equivalent

F. Other. Please explain on back of form or separate sheet.

_____
Department Use Only

Department Action: _____Approved and entered into Banner _____ Not Approved

Date: _____ Initials _____ Date/Time Email Sent: _____

02.16.09