

# Lab Technician Intern

Reports to Laboratory Services Manager

## A. Overall Role

To provide the highest quality laboratory testing service possible for the clients.

## B. Essential Responsibilities

1. Prepare materials for testing.
2. Sterilize and clean glassware and work areas, disposing of potential pathogenic and biohazardous materials appropriately.
3. Maintain accurate records of tests performed.
4. Read, record, and file reports.
5. Ensure that all supplies are stored in appropriate and safe locations.
6. Operate, maintain, calibrate, and sterilize laboratory equipment.
7. Perform specialized or routine standardized tests on environmental specimens.
8. Follow all safety practices according to the Chemical Hygiene Plan.
9. Maintain inventory of chemicals, glassware, and other supplies.
10. Other duties as needed.

## C. Working Conditions and Environment

Lab Technicians work almost exclusively in the laboratory environment. Understanding the safe use of hazardous materials and potentially pathogenic organisms is required. The noise level in the work environment is usually low to moderate. He/she must frequently lift up to 10 pounds and occasionally lift up to 50 pounds or more.

## D. Education and Experience

1. Minimum  
High School Diploma or GED and pursuing a degree in a physical science or related field
2. Preferred  
Associates Degree or higher in a physical science or related field, and/ or experience with laboratory duties.

If interested, please e-mail your resume to [resume@preinnewhof.com](mailto:resume@preinnewhof.com) or call 616-364-8491.