FACTORS TO CONSIDER WHEN DECIDING WHETHER OR NOT TO DROP A CLASS

- Current scholarships and grants
- Future financial aid eligibility
- Financial aid satisfactory academic progress ([www.gvsu.edu/financialaid/sap](http://www.gvsu.edu/financialaid/sap))
- Federal loan and Pell Grant limits

Financial Aid

- Will I owe a balance to GVSU?
- Will I have enough financial aid left to finish my degree?
- How much will it cost me to retake this class?

Questions to Ask

- Is the course required for your major or the Gen Ed program?
- Will it affect your admission to your major/school/graduate program?
- Is it a prerequisite for other courses, especially those you are registered for in the following semester(s)?
- Are you passing the course?

Academic Requirements

- Changing your major
- CLEP/AP/ previous credit
- Performance in other courses
- Time demands, work or other activities
- Health concerns
- Low grade
- Personal challenges

Reasons for Dropping

- Will you be short of credits for full-time status or for graduation?

Other Items to Consider

If yes, Explore Alternatives

- Credit by CLEP exam
- Add a late starting class
- Take an online course elsewhere
- Take a spring/summer course
- If the majority of your coursework has been completed and you are dropping due to significant illness or personal issues, is an incomplete an option? (See professor)

Alternatives:

Examine Study Habits

Consult the Student Academic Success Center

Course Grade Assessment:

- Have you checked with your professor?
- What grade do you currently have?
- Are you accurately calculating your grade and/or GPA?
- What criteria is your final grade based upon?
- How many exams/assignments remain?
- Other factors?

Discuss with your advisor:

1. Manageable course load
2. Demands of non-academic commitments
3. Available Support Services
4. Major choice
5. Career goals

If You Do Decide To Drop A Course:

1. If you receive any type of financial aid, ALWAYS check with Financial Aid first. Contact the Financial Aid Office at 616-331-3234 or email at finaid@gvsu.edu or visit the office in 100 Student Services Building.
2. Notify the professor.
3. See advisor to modify/update your academic plan.
4. If you plan to repeat the course, thoughtfully analyze what you need to change to be successful the second time around.
5. Drop the course via myBanner or visit the Records Office in 150 Student Services Building.
6. Check your transcript to make sure the course is noted as dropped. Dropped courses remain on your transcript with a “W” for “Withdrawal” in the grade column and do not factor into your GPA.