Club Leader Commitment Form

REQUIREMENTS:

- Enthusiasm for and support of GVSU and a desire to further the interests and visibility of GVSU in the community, among the affinity base and nationally
- Live in a region with at least 200 or more alumni in a tri-county area. To find out if your region meets this requirement, please contact Courtney Geurink at geurinkc@gvsu.edu.
- Must hold at least one event per year, planned and executed solely by the group, not planned by alumni association
- Must hold a Community Outreach Week project in your area. To learn more about Community Outreach Week visit www.gvsu.edu/cow.
- A clear understanding of the time commitment required
- Provide an annual report of activities at the end of each calendar year

EXPECTATIONS:

- Serve as a liaison for alumni who live in your region or who are new to the region (answer questions about housing, restaurants, etc.)
- Club Leaders are expected to make a financial commitment to the University and encourage others to do the same
- Provide a minimum of 6 weeks’ notice when planning events that require Alumni Relations support
- Consistent communication and event follow up with Alumni Association staff and inquiring alumni

Please note: Filling out this form does not guarantee that a club will be formed in the region requested.

Name: ___________________________________________ Grad Year : __________

Former Name (if applicable): ____________________________________________

Home Address:________________________ City:_______________ State:_________Zip:________

Preferred Phone Number: ________________________ Email: _________________________________

Degree (GVSU): _________________________________ Degree (other):_____________________

Club Region Requested: __________________________ How long have you lived in the region?____
Please list other alumni, if any, who will be assisting you with your club leader responsibilities:  
(We strongly encourage finding other alums in your area to assist you!)

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<th>Name</th>
<th>Grad Year</th>
<th>Email Address</th>
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Please provide a **detailed action plan and timeline** of the activities/events your club anticipates participating in over the next year (ex. Community Outreach Week project, receptions, sporting events, volunteer projects, and unique events specific to your region):
How will you reach alumni in your area to make them aware of upcoming events? (ex. email, Facebook group, phone calls)

How will you measure the success of your club?

Club leaders are university leaders and therefore expected to financially support the university annually. There is no minimum or maximum gift amount required. Through personal contributions and support of GVSU, club leaders may speak from experience when promoting the importance of giving back to Grand Valley.

☐ I am already a donor  ☐ I plan to give as a club leader  ☐ I do not plan to give

To make a gift visit www.gvsu.edu/give.

Please read carefully and sign to confirm your commitment.

I/we understand the commitment and expectations of being a GVSU Regional Club Leader and commit to being a Club Leader for a minimum of one year. After one year, I/we will submit an annual report to the Alumni Association and reaffirm my commitment for the following year. If unable to fulfill my responsibilities I/we agree to notify the Alumni Relations staff immediately so that a replacement may be found.

Signature ________________________________________________________ Date ________________

Signature ________________________________________________________ Date ________________

Signature ________________________________________________________ Date ________________