



**Cooperative Agreement pertaining to Curricular Practical Training for an F-1 International Student**

ATTENTION: Student: please submit this form to your prospective employer and be sure it is returned to Kate Stoetzner at [stoetznk@gvsu.edu](mailto:stoetznk@gvsu.edu). This form may be completed by your supervisor or by someone in the Human Resources Office at your employer.

**This document serves as a cooperative agreement between Grand Valley State University and**

\_\_\_\_\_ **for the purpose of a Curricular Practical**  
Name of Company/Organization

**Training experience for:** \_\_\_\_\_  
Name of Student

The onsite work address is: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

A brief description of the work: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The supervisor is: \_\_\_\_\_

The supervisor may be reached

By phone at: \_\_\_\_\_

By email at: \_\_\_\_\_

Student Start Date: \_\_\_\_\_ Anticipated End Date: \_\_\_\_\_

(If the experience is expected to be longer than one semester, a new form must be completed for each semester)

How many hours per week will the student work? \_\_\_\_\_

We hereby agree to provide sufficient training for the above named student in order to cooperate with Grand Valley State University and assure that the student has the experiences necessary to fulfill the course requirements as required by the university.

\_\_\_\_\_  
Name and Title

\_\_\_\_\_  
Signature