SSD REGISTRATION GUIDE
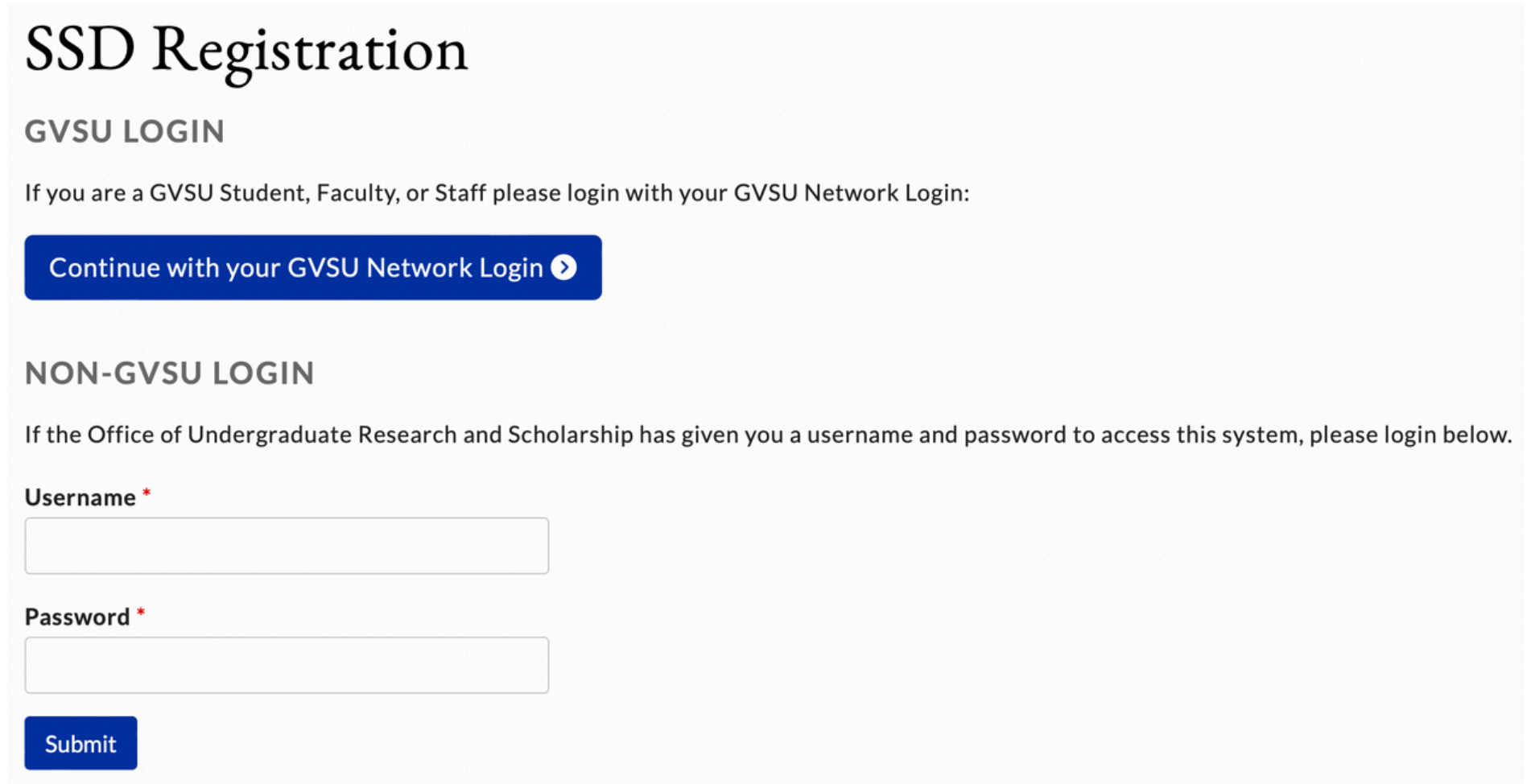## MINI-ZINES

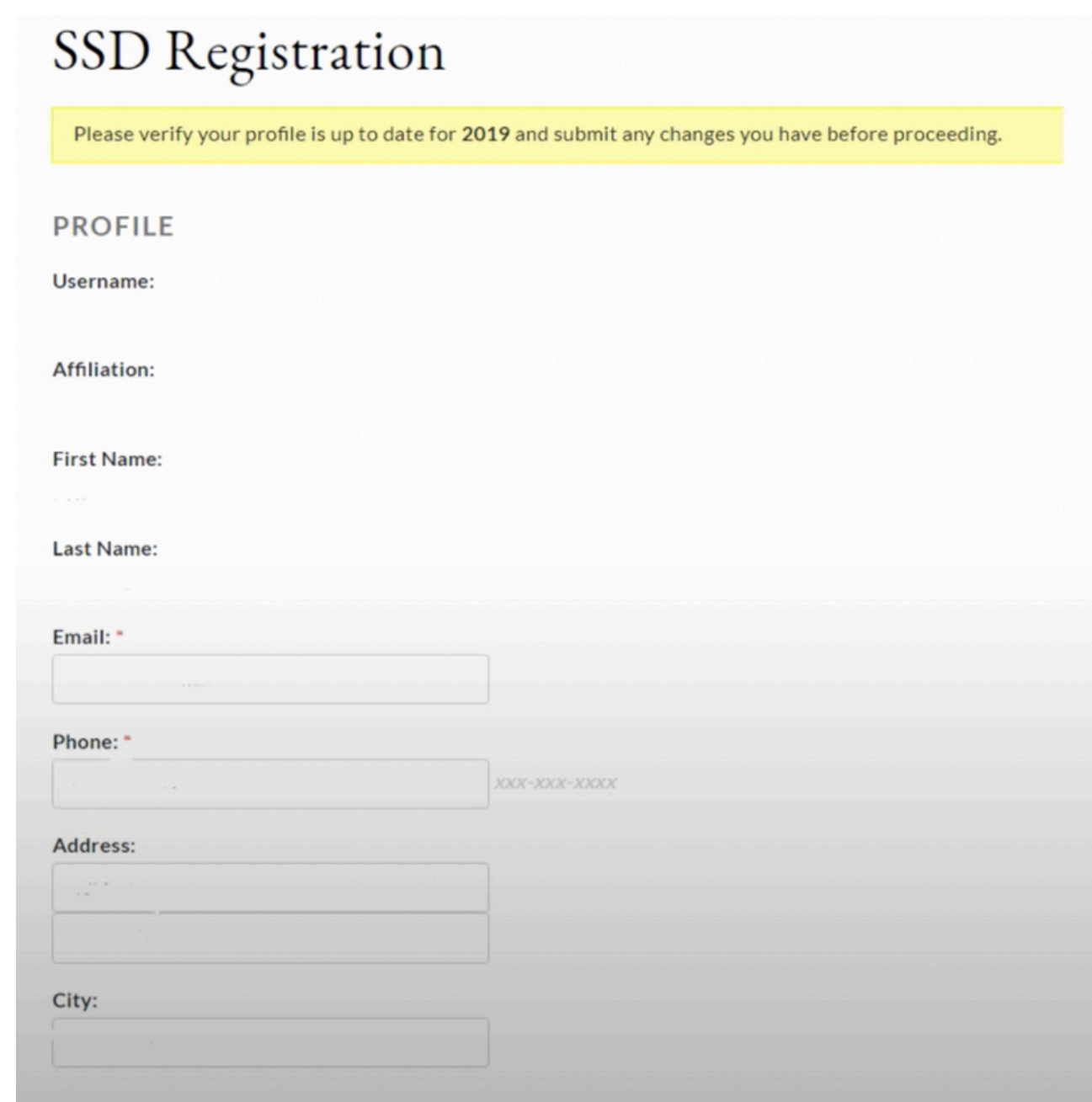**Step 1: Log in**

Log into the SSD registration site using your GVSU network username and password.

SSD Registration

GVSU LOGIN

If you are a GVSU Student, Faculty, or Staff please login with your GVSU Network Login:

Continue with your GVSU Network Login ›

NON-GVSU LOGIN

If the Office of Undergraduate Research and Scholarship has given you a username and password to access this system, please login below.

Username *

Password *

Submit

Step 2: Your profile

Create or update your student profile.

SSD Registration

Please verify your profile is up to date for 2019 and submit any changes you have before proceeding.

PROFILE

Username:

Affiliation:

First Name:

Last Name:

Email: *

Phone: *   xxx-xxx-xxxx

Address:

City:

Step 3A: Start you presentation

Click on the green "Start a new Presentation" button to begin creating your presentation.

PRESENTATIONS

+ Start a new presentation

Add a title to your new presentation.

SSD Registration

NEW PRESENTATION

PRESENTATION TITLE

Select Mini-zines as your presentation type.

PRESENTATION TYPE

Selecting the appropriate type of presentation is extremely important. The type of presentation dictates the location your presentation will be scheduled for. Once you complete this step of the registration process you will not be allowed to make changes to the presentation type. If you have any questions regarding the presentation type choices, please contact us at ours@gvsu.edu prior to making a selection below.

○ Poster/Portfolio
   Displayed all day. Must be present 1 hour for questions.

○ Oral and/or Visual Presentation
   20 minutes with 5 minutes for Q & A

○ Recorded Oral Presentation
   SSD supports recorded video presentations, of no more than 30 minutes in length. The presentations will be available for viewing and comment for 2 weeks. Students will be asked to provide a YouTube link for submission.

○ Film/Video
   60 minute time slots available

○ Live Performance
   Music, Dance, Dramatic

● Mini-zines
   Mini-zines are made using one 8.5"x11" piece of paper. It has eight pages including a front and back cover. Mini-zines are a great way to present your scholarship to people unfamiliar with your subject because it is less intimidating than a full length typed research paper. Making a mini-zine also encourages students to flex their literacy skills because they have to condense an entire paper into about six main points, and communicate why those points are important in a succinct way.During SSD, mini-zines will be displayed in (a building). You are required to have one completed mini-zine to hang, and a deconstructed version available right below so viewers don't necessarily have to handle the display zine. To make this deconstructed version, students will make an enlarged copy of their zine onto an 11"x17" piece of copy paper, cut out the individual pages, set them onto another piece of 11"x17" piece of copy paper, and use that copy.

Enter the email of your mentor for this project.

Once you presentation has been submitted, you mentor will receive an email to confirm your presentation.

MENTOR

Mentor's Email:

Do you have more than one mentor? You can add more mentors (and presenters) in a little bit.

Continue » **Cancel**

SSD Registration

PRESENTATION TIME

YOUR CURRENT PRESENTATION TIME

You are not signed up for a time or location to present.

- ● I would like to select another time to present from what is available
- ○ I have a special code given to me to access special times and locations

Make any edits to your presentation.

You have until 11:45pm on deadline day to submit edits

SSD Registration

<table>
<tr><td>Presentations</td><td>Profile</td><td>Published Sched</td></tr>
</table>

EDIT PRESENTATION

PRESENTATION TITLE

[   ]

PRESENTATION TYPE

Mini-zines

HUMAN OR ANIMAL SUBJECTS

Does your research involve information from or about living human beings or vertebrate animals? (Answer no for literature reviews or theoretical exercises)

- ○ Yes
- ● No

PREVIOUSLY PRESENTED

- ☐ This work has been presented at another conference/meeting

Type or paste your Statement/Explanation of work into the box and hit submit.

STATEMENT/EXPLANATION OF WORK

- ● There will be one statement/explanation of work for the entire presentation
- ○ There will be an individual statement/explanation of work for each person presenting

B *I* U x₂ xª	Iₓ	Ω

Submit   Cancel

Step 8: Add mentors or presenters

If you have additional mentors, add them here by clicking the "Add Mentor" button.

If you have additional presenters, add them here by clicking the "Add Presenters" button.

They will receive an email to confirm the presentation.

Once co-presenters have accepted the presentation, they will be able to edit their own presentation information, if needed.

ADD PRESENTER

First Name: *

Last Name: *

Email: *

@mail.gvsu.edu

Add   Cancel

MENTORS

This mentor has not accepted the invitation

⊖ Remove

👤 Add Mentor

PRESENTERS

⊖ Remove

👤 Add Presenter

Step 9: Edit time for multiple presenters

Co-presenters should click on the link received via email.

Click the green "Accept" button to accept the presentation.

Click the "Change Time/Location button to edit your presentation time.

Select the times that work for you to present.

Be sure to hit "Submit" to save your changes

PRESENTATION DETAILS

Your approval is needed

Please accept your participation as co-presenter on presenter on this presentation, please deny.

✅ Accept   ⊖ Deny

This presentation information can be edited until th sent to the Presenters and Faculty Mentors. Each P presentation to be accepted for Student Scholars D any unapproved Presenters or Mentors will be remo

No Abstract Mentor Pending Student Pending

YOUR CURRENT PRESENTATION TIME

Kirkhof Center, GRR 094

4/10/19 9:00 AM - 5:00 PM

☑ I would like to keep the time and location above

○ I would like to select another time to present from what is available

○ I have a special code given to me to access special times and locations

Participation Time(s):

9:00 AM - 10:00 AM

○ No presenters will be available

○ All presenters will be available

◉ Only certain presenters will be available

☑ Shelley Sickrey

☐ Kristin Schepke

10:00 AM - 11:00 AM

◉ No presenters will be available

○ All presenters will be available

○ Only certain presenters will be available

11:00 AM - 12:00 PM

○ No presenters will be available

◉ All presenters will be available

○ Only certain presenters will be available

Submit   Cancel