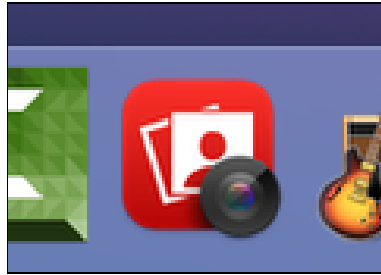


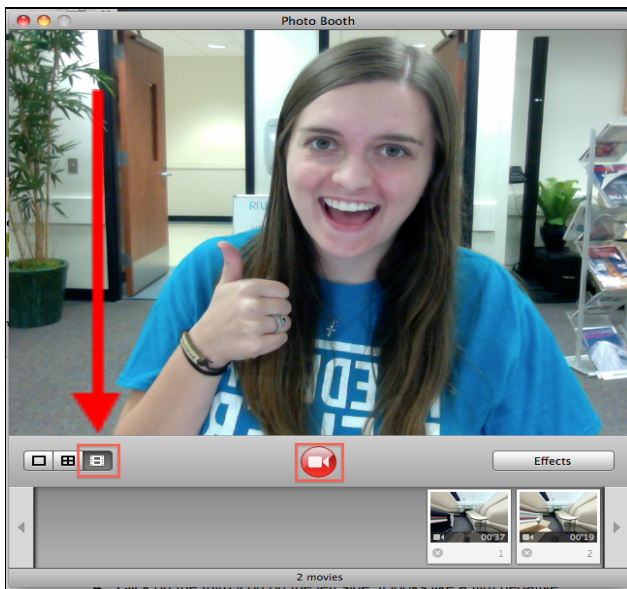
Photo Booth 101

Once you are in the LRC...

1. Log onto one of the computers.
2. Launch Photo Booth by clicking the icon in the application bar at the bottom of the screen (see below).



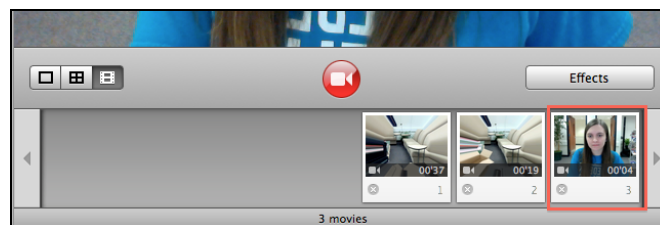
3. *Before you begin to shoot your video, **be sure to change to its Movie mode** by clicking the third icon on the left side that looks like a film clip. You'll notice the red Record Button in the center will change to a video camera (see below).*



4. Click the center red Record Button to record. Click it again to stop recording.

****In order to record audio, make sure you are wearing your headset. It's located beside your computer.**

5. Once you've stopped recording, the video clip will be automatically saved to the bottom strip (see below). Now, take a moment to **review your video masterpiece** (just single-click the clip in that bottom strip) to make sure you can be heard and seen clearly – and that you didn't make any mistakes. Don't forget your pronunciation! If you don't like your recording, after watching it, make a new recording!



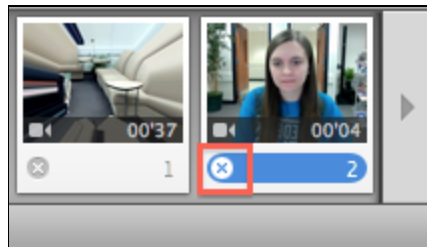
continued...

6. Click the speaker icon in the upper right-hand corner to **increase or decrease volume**.

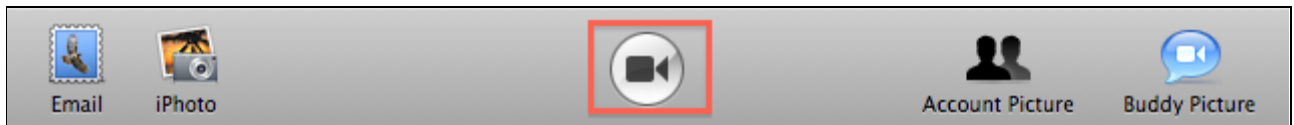


But wait, there's more!

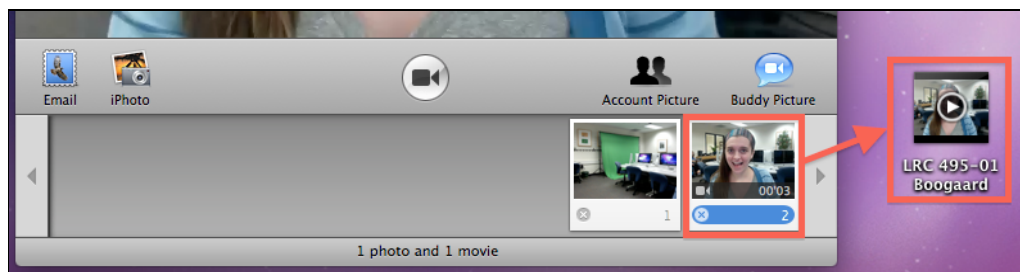
7. Did you record a bad take? **Delete your video clip** by clicking the small "x" that appears below the clip's still shot.



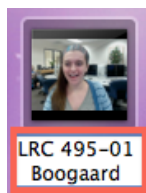
8. Need to **re-record a better take**? Click the middle video camera button again (now white) to *return to record-mode*.



9. Once you are finished recording and are happy with the final clip, **Save it to your Desktop** by dragging the file from the Photo Booth application to the desktop.



10. **Rename the file** with your CLASS and SECTION NUMBER and *both* LAST NAMES.
(For example: **ITA 102-01 Smith/Clark**).



continued...

11. Upload your video to BB. Watch the Piropo Tutorial and make sure to follow all instructions. See our [Project Server 101 Handout](#) for detailed instructions.

→ **DO NOT** send this file to your instructor ←

12. If you need assistance, stop by the LRC Help Desk and ask a Lab Assistant for help!