



Appropriations & Cultural Funding Board Agenda

November 1, 2024 at 1:30p.m.

Kirkhof Room 2263

1. Opening of Meeting

- a. Meeting Called to Order 1:32 pm
- b. Committee Introductions Karen, sarah, paris, lucas, justin, Richard
- c. Organization Role Call ignite, kpop, african student council, uniting Nations

2. Hearing of Allocations Request

- Ignite Dance Company
 - Seeking funding for event on november 5th
 - Event is called soul on fire
 - Come in and watch a soul movie and eat soul food
 - Question
 - Justin talked about the food and how we can only fund \$700
 - Justin motioned to strike the food down to \$700
 - Richard seconds
 - All yays
 - Justin motioned to approve the event for \$700
 - Richard seconds
 - All yays

3. Hearing of Cultural Requests

- Kpop Evolution
 - Koren culture and dance club on campus
 - Looking for funding for kpop prom
 - Play kpop music
 - Free for students
 - Successful event last year where they brought in a lot of students outside of their club
 - Funding
 - Pizza and drinks for event
 - Questions
 - Lucas asked where the event is head
 - Grand river room
 - Karen asked asked about if this is a fundraiser for their winter show
 - Just for the pizza and drinks for the event
 - Sarah motions to approve the request in full

Contact Information:

Office of Student Life
Kirkhof 1110
616-331-2345

Nancy Hoogwerf
VP of Allocations
hoogwern@mail.gvsu.edu

Bri Slager
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Adam Mason
SLF Assistant
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Danny West
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- Richard seconds
- All yays

- Uniting Nations
 - Event is a talent show
 - Mission is to connect with international and domestic students through cultural
 - Showcase different cultures
 - Eboard members are all from different cultures
 - Gives members a way to connect with one another and with students from different cultures
 - Benefit
 - Celebrate the diverse talents and cultures
 - Create a vibrant space for students to share their unique skills and cultural expressions
 - Strengthen bonds within the GVSU community through entertainment and art
 - Aim of talent show
 - Students from different parts of the world showing off their unique talents and helping others learn
 - Helps to give students inspiration
 - Showcase their club and will help them to get more members
 - Budget
 - Food
 - Tacos
 - Estimated for 150 students
 - Richard asked what ways do you plan on promoting event
 - Posters
 - Lakerhub slides
 - Justin talked about how they could ask for more money for food since they are a cultural club
 - Justin asked they are both dancing at the talent show
 - One is dancing
 - One is singing
 - Justin motions approve in full

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- Lucas seconds
- All yays

- African Student Council
 - Event is on november 15th
 - Global lounge
 - Cultural event
 - Open to everyone
 - Enjoy food
 - Questions
 - Lucas asked how many people are coming to the event
 - 3 hundred last year
 - Justin talks about how we can only pay for two hours of photo booth and photo event coverage
 - Karen motions to adjust the photo booth and photo event coverage down to two hours
 - Justin seconds
 - All yays
 - Justin motions to approve event for \$4699.40
 - Richard seconds
 - All yays

4. Adjournment 2:06 pm

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Budget Request: Ignite Dance Company Soul Movie Night

We would like to have an event that is open to the GVSU community which consist of watching a soul movie with soul food.

Requested Total	\$949.50
Adjusted Total	\$949.50
Date Created	Friday, October 18, 2024 4:48:37 PM
Submitted By	A'mya Cole
Organization	Ignite Dance Company
Status	Submitted on Thursday, October 24, 2024 3:42:11 PM
Process	Campus Programming 2024-2025

4 Sections, 2 Line Items

Section: Food Service - SC0223

This section is only for on-campus Catering or Jet's Pizza. Off-Campus catering is only eligible for Cultural organizations and must be listed under contractual payments.

Section: Promotions Office - SC0068 \$0.00

1 Line Item /

Advertising, printing, promotions, photography, videography, etc.

All funded events must include at least one promotional item (poster, LakerHub slide, plugger, flyer, etc.)

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<p>Soul on Fire LakerHub Slide (Expense)</p> <p>We will be having a movie night event partnered with Black Student Union that is themed Soul. There will be a soul movie showing and soul food served.</p> <p>Bronze and Blue Artisan Business Thank You Rectangular Sticker.png</p>	<p>1 x \$0.00</p>	<p>\$0.00</p>
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Section: Contractual Payment - SC0070
\$949.50

1 Line Item /

We do not fund contracts or payments to GVSU Faculty, Staff, or Students.

<p>Soul Filled Catering Speaker (Expense) ranch fried chicken, garlic ranch mashed potatoes, southern green beans w/ smoked turkey, 5 cheese baked macaroni, soul salad, dinner rolls</p> <p>Soul Filled- LaKisha R Harris - Chef & CEO - Invoice INV112824.pdf</p>	<p>1 x \$949.50</p>	<p>\$949.50</p>
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Section: Supplies - SC0003

Items must be listed individually for each supply item.

You must provide supporting documentation that shows the name of the item, price of the item, and the vendor.

Items to be purchased online, must include a link (Amazon, product specific sites, etc.) in the description of the item.

Additional Information

Page 1

Before proceeding with this request, please click on the following link to review Event Guidelines and Rules for funding requests. PLEASE CLICK HERE. I understand that by proceeding in this form, I am verifying that I have read and understand all of the funding guidelines listed above. I understand that if I choose not to follow these guidelines, my request will be denied **Yes**

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All communication is done through LakerLink. Be sure to check your funding request regularly for updates and scheduling. Please enter your @mail.gvsu.edu email address. - coleam@mail.gvsu.edu

Page 2

Program Information

Title of Program - Soul on Fire: Movie Night Date(s) of

Program - November 5th

Time(s) of Program - 6:30-9pm

Event Location - Kirkhof Center

Please list the exact campus building and room where the event will take place. Listing this space confirm that your group has already reserved and confirmed the space. - Pere Marquette

How will you promote/publicize this event? - Flyer, Promotions Office, Social Media

Have you listed your event on the LakerLink event calendar? - Yes

Page 3

Will a campus department, other student organization, or some other entity be co-sponsoring this event? Co-sponsorship's are when other campus department or student organizations help with the event. This can be financial, which will require a co-sponsorship agreement filed with Student Life, or non-financial, which can include participation or promotion. **Yes**, co-sponsorship with financial support

Please list the co-sponsors for the event

- Black Student Union

What are the co-sponsors contributing to the event? -

This is a partnered event.

Page 4

Please describe any additional sources of funds being contributed that will impact this request **None**

Page 5

Expected Event Participants Please keep in mind that we only fund GVSU students for catering/food service and this is the number that will be used to calculate the per head, food rate. As of 4/1/2024 the per head, food rate for Cultural organizations is \$14-\$16 and all other organizations is \$12-\$14.

Number of GVSU students expected to participate - 50

Number of GVSU faculty and staff expected to participate - 1

Number of people not affiliated with GVSU expected to participate - 0

If involving non-GVSU participants (guests), please explain - 0

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Budget Request: Kpop Prom 2024

We are planning an all-inclusive campus event called the "Kpop Prom." This will be a fundraiser for our upcoming KGE Show in the Winter semester. This event will spread our mission of creating awareness of Korean culture through Kpop music and dance. This will also give students a chance to attend a prom-like event if they weren't able to because of the COVID pandemic.

Requested Total	\$330.75
Adjusted Total	\$301.80
Date Created	Sunday, October 13, 2024 5:35:49 PM
Submitted By	Noelle Jankowiak
Organization	Kpop Group Evolution
Status	Resubmitted on Monday, October 21, 2024 9:12:14 AM
Process	Campus Programming 2024-2025

4 Sections, 15 Line Items

Section: Food Service - SC0223
\$170.51

6 Line Items /

This section is only for on-campus Catering or Jet's Pizza. Off-Campus catering is only eligible for Cultural organizations and must be listed under contractual payments.

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Pizza (pepperoni) Jet's Pizza (Expense)	Pizza	4 x \$17.48	\$69.92
Screenshot 2024-10-13 174425.png			
Pizza (cheese) Jet's Pizza (Expense)	Pizza (cheese)	4 x \$15.49	\$61.96
Screenshot 2024-10-13 174454.png			
Jet bread Jet's Pizza (Expense)	Jet bread	3 x \$8.49	\$25.47
Capture.PNG			
Pepsi Jet's Pizza (Expense)	2 liter pepsi	2 x \$3.29	\$6.58
capture1.PNG			
Diet Pepsi Jet's Pizza (Expense)	2 liter diet pepsi	1 x \$3.29	\$3.29
Capture2.PNG			
Starry Jet's Pizza (Expense)	2 liter starry	1 x \$3.29	\$3.29
Capture3.PNG			

Section: Promotions Office - SC0068
\$125.00

1 Line Item /

Advertising, printing, promotions, photography, videography, etc.

All funded events must include at least one promotional item (poster, LakerHub slide, plugger, flyer, etc.)

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<p>package B Promtional Package (Expense)</p> <p style="text-align: right;">Package B - \$125</p> <ul style="list-style-type: none"> • 4 Hours Design Time • 80 11x17 Color Posters • Allendale Campus Posting <ul style="list-style-type: none"> • 400 Color Pluggers • 1 Matte Banner • 4-Week Laker Hub Digital Slide <p>Screenshot 2024-10-13 174206.png</p>	<p>1 x \$125.00</p>	<p>\$125.00</p>
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Section: Contractual Payment - SC0070

We do not fund contracts or payments to GVSU Faculty, Staff, or Students.

Section: Supplies - SC0003
\$6.29

8 Line Items /

Items must be listed individually for each supply item.

You must provide supporting documentation that shows the name of the item, price of the item, and the vendor.

Items to be purchased online, must include a link (Amazon, product specific sites, etc.) in the description of the item.

<p>table cloth (round) Supplies (Expense)</p> <p style="text-align: right;">Dark purple round table cloth</p> <p>https://www.partycity.com/purple-round-plastic-table-cover-84in-920161.html</p> <p>Cloth3.PNG</p>	<p>3 x \$2.49</p>	<p>[Adjusted] \$0.00</p>
<p>Table Cloth (round) Supplies (Expense)</p> <p style="text-align: right;">Light purple round table cloth</p> <p>https://www.partycity.com/purple-round-plastic-table-cover-84in-920161.html</p> <p>Cloth2.PNG</p>	<p>3 x \$2.49</p>	<p>[Adjusted] \$0.00</p>

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<p>Balloons Supplies (Expense)</p> <p>Dark purple balloons</p> <p>https://www.partycity.com/1ct-12in-purple-latex-balloon-909725.html?cgid=purple-balloons&fromplp=true</p> <p>balloon1.PNG</p>	<p>3 x \$1.59</p>	<p>[Adjusted] \$0.00</p>
<p>Balloons Supplies (Expense)</p> <p>Light purple balloons</p> <p>https://www.partycity.com/1ct-12in-lavender-latex-balloon-909720.html?cgid=purple-balloons&fromplp=true</p> <p>balloon2.PNG</p>	<p>3 x \$1.59</p>	<p>[Adjusted] \$0.00</p>
<p>Heart balloon Supplies (Expense)</p> <p>Purple Heart balloon</p> <p>https://www.partycity.com/17in-purple-heart-foil-balloon-83346.html?cgid=purple-balloons&fromplp=true</p> <p>Ballon3.PNG</p>	<p>1 x \$2.29</p>	<p>\$2.29</p>
<p>streamers Supplies (Expense)</p> <p>Dark purple streamers</p> <p>https://www.partycity.com/purple-streamer-81ft-2412.html</p> <p>streamer1.PNG</p>	<p>2 x \$1.00</p>	<p>\$2.00</p>
<p>streamers Supplies (Expense)</p> <p>Light purple streamers</p> <p>https://www.partycity.com/lavendar-streamer-81ft-2411.h tml streamer2.PNG</p>	<p>2 x \$1.00</p>	<p>\$2.00</p>

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<p>Table cloth (square) Supplies (Expense)</p> <p style="text-align: center;">Black square table cloth</p> <p>https://www.partycity.com/black-plastic-table-cover-54in-x-108in-4819.html</p> <p>cloth1.PNG</p>	<p>3 x \$1.49</p>	<p>[Adjusted] \$0.00</p>
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Additional Information

Page 1

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All communication is done through LakerLink. Be sure to check your funding request regularly for updates and scheduling. Please enter your @mail.gvsu.edu email address. - jankowin@mail.gvsu.edu

Page 2

Program Information

Title of Program - Kpop Prom

Date(s) of Program - November 15th, 2024 Time(s) of

Program - 6-9pm

Event Location - Kirkhof Center room 2263

Please list the exact campus building and room where the event will take place. Listing this space confirm that your group has already reserved and confirmed the space. - Kirkhof Center room 2263

How will you promote/publicize this event? - Promotion Package, Word of Mouth, Social Media Have you listed your event on the LakerLink event calendar? - Not yet but plan to do so soon.

Page 3

Will a campus department, other student organization, or some other entity be co-sponsoring this event? Co-sponsorship's are when other campus department or student organizations help with the event. This can be financial, which will require a co-sponsorship agreement filed with Student Life, or non-financial, which can include participation or promotion. **No co-sponsors**

Page 4

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Please describe any additional sources of funds being contributed that will impact this request **None**

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Expected Event Participants Please keep in mind that we only fund GVSU students for catering/food service and this is the number that will be used to calculate the per head, food rate. As of 4/1/2024 the per head, food rate for Cultural organizations is \$14-\$16 and all other organizations is \$12-\$14. **Number of GVSU students expected to participate - 60**

Number of GVSU faculty and staff expected to participate - 1

Number of people not affiliated with GVSU expected to participate - 0

Budget Request: FUND FOR TALENT SHOW

The Uniting Nations Club is excited to host a Talent Show aimed at celebrating diversity, creativity, and cultural unity. This event will not only showcase the incredible talents of students from various backgrounds but also support our club's mission of fostering cross-cultural understanding and global cooperation. The talent show will happen on 20 November , 2024 in Grand River Room ,Grand Valley State University, Allendale.

Requested Total	\$823.20
Adjusted Total	\$823.20
Date Created	Monday, October 21, 2024 7:31:49 PM
Submitted By	Serah Ojuma
Organization	Uniting Nations
Status	Submitted on Monday, October 28, 2024 10:22:16 AM
Process	Campus Programming 2024-2025

4 Sections, 2 Line Items

Section: Food Service - SC0223
\$823.20

1 Line Item /

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<p>Tex Mex Tacos Campus Catering (Expense)</p> <p>The main dish will be Tex Mex Tacos with combination of the following</p> <ul style="list-style-type: none"> Chicken Tacos Salsa Sour cream Refried beans Mexican Rice Guacamole Desert. Assorted Craveworthy Cookies Bottled water <p>Uniting Nations Menu.jpg</p>	<p>80 x \$10.29</p>	<p>\$823.20</p>
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Section: Promotions Office - SC0068
\$0.00

1 Line Item /

Advertising, printing, promotions, photography, videography, etc.

All funded events must include at least one promotional item (poster, LakerHub slide, plugger, flyer, etc.)

<p>Talent Show Event Promotion LakerHub Slide (Expense)</p> <p>We require the promotions office to create posters and Laker Hub slides for our event promotion. Although we have initiated the RSO promo package, we must first secure funding to proceed with the event promotion.</p> <p>sampleflyer1_talentshow.png</p>	<p>3 x \$0.00</p>	<p>\$0.00</p>
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Section: Contractual Payment - SC0070

We do not fund contracts or payments to GVSU Faculty, Staff, or Students.

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All communication is done through LakerLink. Be sure to check your funding request regularly for updates and scheduling. Please enter your @mail.gvsu.edu email address. - ojumas@mail.gvsu.edu

Page 2

Program Information

Title of Program - Talent Show

Date(s) of Program - 20 November 2024

Time(s) of Program - 3.00 p.m - 7.00 p.m

Event Location - Grand River Room, Allendale, Gvsu

Please list the exact campus building and room where the event will take place. Listing this space confirm that your group has already reserved and confirmed the space. - Grand River Room

How will you promote/publicize this event? - Social Media Platforms: Utilize popular platforms like Instagram, WhatsApp groups Posters Design: which has bold colors, eye-catching graphics, and large fonts to display essential information such as the event name, date, time, location, and contact details. Visual Content: We plan to have digital slides displaying to be placed at Kirkoff.

Have you listed your event on the LakerLink event calendar? - Yes

Page 3

Will a campus department, other student organization, or some other entity be co-sponsoring this event? Co-sponsorship's are when other campus department or student organizations help with the event. This can be financial, which will require a co-sponsorship agreement filed with Student Life, or non-financial, which can include participation or promotion. **No co-sponsors**

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Page 4

Please describe any additional sources of funds being contributed that will impact this request **None**

Page 5

Expected Event Participants Please keep in mind that we only fund GVSU students for catering/food service and this is the number that will be used to calculate the per head, food rate. As of 4/1/2024 the per head, food rate for Cultural organizations is \$14-\$16 and all other organizations is \$12-\$14. **Number of GVSU students expected to participate - 100**

Number of GVSU faculty and staff expected to participate - 1

Number of people not affiliated with GVSU expected to participate - 0

Budget Request: Global Lounge

The African Student Council is hosting a Global Lounge which is a vibrant and welcoming space that celebrates African culture and fosters a strong sense of community. With lively beats of African music, cultural showcases, dances, songs, and traditional food. The lounge invites both African and non-African students to connect and share experiences.

Requested Total	\$4,879.40
Adjusted Total	\$4,879.40
Date Created	Thursday, October 10, 2024 4:14:41 PM
Submitted By	Nyamwamu Omayio
Organization	African Student Council
Status	Resubmitted on Monday, October 28, 2024 9:59:19 AM
Process	Campus Programming 2024-2025

4 Sections, 8 Line Items

Section: Food Service - SC0223
\$3,434.40

1 Line Item /

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Food Supplies Campus Catering (Expense) Famz Foods And Catering Services Invoice.pdf	1 x \$3,434.40	[Adjusted] \$3,434.40
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Section: Promotions Office - SC0068
\$735.00

4 Line Items /

Advertising, printing, promotions, photography, videography, etc.

All funded events must include at least one promotional item (poster, LakerHub slide, plugger, flyer, etc.)

Promotional Package B Promtional Package (Expense) Promotion Package B.png	1 x \$125.00	\$125.00
Photo Booth Package Promotions Office Photographer (Expense)	4 x \$50.00	\$200.00
Photo Event Coverage Promotions Office Photographer (Expense)	4 x \$40.00	\$160.00
Video Highlight Reel Promotions Video Event Highlights Package (Expense)	1 x \$250.00	\$250.00

Section: Contractual Payment - SC0070
\$350.00

1 Line Item /

We do not fund contracts or payments to GVSU Faculty, Staff, or Students.

DJ DJ (Expense) DJ Invoice.pdf	1 x \$350.00	\$350.00
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Section: Supplies - SC0003
\$360.00

2 Line Items /

Items must be listed individually for each supply item.

You must provide supporting documentation that shows the name of the item, price of the item, and the vendor.

Items to be purchased online, must include a link (Amazon, product specific sites, etc.) in the description of the item.

Dance Floor Supplies (Expense) dance.png	1 x \$200.00	\$200.00
Catering Table Cloth Supplies (Expense) catering table cloth price.png	8 x \$20.00	\$160.00

Contact Information:

Office of Student Life
Kirkhof 1110
616-331-2345

Nancy Hoogwerf
VP of Allocations
hoogwern@mail.gvsu.edu

Bri Slager
RSO Assistant Director
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Adam Mason
SLF Assistant
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Appropriations & Cultural Funding Board Agenda

November 1, 2024 at 1:30p.m.

Kirkhof Room 2263

Additional Information

Page 1

Before proceeding with this request, please click on the following link to review Event Guidelines and Rules for funding requests. PLEASE CLICK HERE. I understand that by proceeding in this form, I am verifying that I have read and understand all of the funding guidelines listed above. I understand that if I choose not to follow these guidelines, my request will be denied **Yes**

All communication is done through LakerLink. Be sure to check your funding request regularly for updates and scheduling. Please enter your @mail.gvsu.edu email address. - omayion@mail.gvsu.edu

Page 2

Program Information

Title of Program - Global Lounge Date(s) of

Program - 11/15/2024

Time(s) of Program - 4pm-8pm

Event Location - Kirkoff Centre 2204

Please list the exact campus building and room where the event will take place. Listing this space confirm that your group has already reserved and confirmed the space. - Kirkoff Centre 2204

How will you promote/publicize this event? - Publicize on university events calendar and on social media

Have you listed your event on the LakerLink event calendar? - The event has been submitted on Lakerlink

Page 3

Will a campus department, other student organization, or some other entity be co-sponsoring this event? Co-sponsorship's are when other campus department or student organizations help with the event. This can be financial, which will require a co-sponsorship agreement filed with Student Life, or non-financial, which can include participation or promotion. **No co-sponsors**

Page 4

Please describe any additional sources of funds being contributed that will impact this request **None**

Page 5

Expected Event Participants Please keep in mind that we only fund GVSU students for catering/food service and this is the number that will be used to calculate the per head, food rate. As of 4/1/2024 the per head, food rate for Cultural organizations is \$14-\$16 and all other organizations is \$12-\$14.

Number of GVSU students expected to participate - 150

Number of GVSU faculty and staff expected to participate - 3

Number of people not affiliated with GVSU expected to participate - 0

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