



Appropriations & Cultural Funding Board Agenda

March 28, 2025 at 1:30p.m.

Kirkhof Room 2263

1. Opening of Meeting

- a. Meeting Called to Order: 1:31
- b. Committee Introductions: Laysia, Sarah, Will, Nancy, Lukas
- c. Organization Role Call: Campus ministry, Mu Epsilon Delta

2. Hearing of Allocations Requests

- Campus Ministry
- Request: William Bacon(goat) requesting food and snacks for a summer hangout. They usually do it multiple times in the summer, but they are thinking about doing a large one to get more people involved.
- Questions:
- Laysia: how many people.
 - 100 people at each.
- Lukas: what percent are from the org and outside the org. majority are from the org
 - (70%) 30% new
- Will: are they on lakerlink?
 - not advertise until they get funding approved
- Will: motion to approve the total of 617.51 Lukas seconds
- all yays, no nays
- Mu Epsilon Delta
- Request: pre health fraternity, work with gift of life. looking to do a larger swab drive downtown at devos, hoping to get sandwiches, more likely to come and encourage attendance.
- Questions:
 - Lukas: does grab and go food seem easier.
 - they are going to pre wrap sandwiches(not what they asked for
- Nancy: Is this a tabling event or does it take place in a room?
 - more of a tabling event, where people are passing through.
- Will: cannot fund food for tabling events.
- Will: motion to deny the sandwich buffet. Lukas seconds
- All yays, no nays

3. Hearing of Cultural Requests

4. Adjournment: 1:39



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Contact Information:

Office of Student Life Kirkhof 1110 616-331-2345	Nancy Hoogwerf VP of Allocations hoogwern@mail.gvsu.edu	Bri Slager RSO Assistant Director slagerbr@gvsu.edu	John Dickmeyer SLF Assistant slffin@gvsu.edu	Danny West SLF Assistant slffin@gvsu.edu
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Budget Request: Summer Gathering

We have done some summer frisbee nights before, but are thinking about possibly mixing things up and doing a BIG summer hangout for everyone who is choosing to stay around Allendale for the summer. We think this could be a good option for those who don't know many other people staying in the area this summer but might be looking for others to get connected to, especially with this being the second week after the end of the semester. Pizza and snacks definitely bring college students in, and we just want to offer an opportunity for students to get connected!

Requested Total	\$709.49
Adjusted Total	\$617.51
Date Created	Wednesday, March 19, 2025 12:47:26 PM
Submitted By	William Bacon
Organization	Campus Ministry
Status	Submitted on Thursday, March 20, 2025 5:55:54 PM
Process	Campus Programming 2024-2025

4 Sections, 4 Line Items

Section: Food Service - SC0223

This section is only for on-campus Catering or Jet's Pizza. Off-Campus catering is only eligible for Cultural organizations and must be listed under contractual payments.

Section: Promotions Office - SC0068

\$18.00

2 Line Items /



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Advertising, printing, promotions, photography, videography, etc.

All funded events must include at least one promotional item (poster, LakerHub slide, plugger, flyer, etc.)

GVSU Promotions Posters Other Promotional Materials or Design Time (Expense) 40 posters to be posted around campus for students to know about it! We will also utilize the free LakerHub slides for student orgs for the promo of this event. GVSU Promotions Office Poster Pricing.png	40 x \$0.20	\$8.00
Campus Posting Other Promotional Materials or Design Time (Expense) Screen Shot 2025-03-19 at 3.41.27 PM.png	1 x \$10.00	\$10.00

Section: Contractual Payment - SC0070

We do not fund contracts or payments to GVSU Faculty, Staff, or Students.

Section: Supplies - SC0003 \$599.51

2 Line Items /

Items must be listed individually for each supply item.

You must provide supporting documentation that shows the name of the item, price of the item, and the vendor.

Items to be purchased online, must include a link (Amazon, product specific sites, etc.) in the description of the item.

Jets Pizza Supplies (Expense) Screenshot 2025-03-19 at 3.35.01 PM.png	1 x \$320.80	\$320.80
GFS snacks/supplies Supplies (Expense) Napkins, plates, cookies, and lemonade powder - all of it to go with the pizza! Ordering Gordon Food Service (1).pdf	1 x \$370.69	[Adjusted] \$278.71

Additional Information



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Page 1

Before proceeding with this request, please click on the following link to review Event Guidelines and Rules for funding requests. [PLEASE CLICK HERE](#). I understand that by proceeding in this form, I am verifying that I have read and understand all of the funding guidelines listed above. I understand that if I choose not to follow these guidelines, my request will be denied **Yes**

All communication is done through LakerLink. Be sure to check your funding request regularly for updates and scheduling. Please enter your [@mail.gvsu.edu](mailto:baconw@mail.gvsu.edu) email address. - baconw@mail.gvsu.edu

Page 2

Program Information

Title of Program - CM Summer Gathering (Free pizza, snacks, and games)

Date(s) of Program - May 7th 2025

Time(s) of Program - 7:00 PM - 10:00 PM

Event Location - Turf Field #1

Please list the exact campus building and room where the event will take place. Listing this space confirm that your group has already reserved and confirmed the space. - Turf Field #1

How will you promote/publicize this event? - Our Website, LakerLink, Email Newsletter, Our Social Media (@cmgvsu), Word of mouth at our events (The Well, around the office, life groups), Chalking, Passing out fliers, GVSU Events Calendar Promotions Office outreach (posters, LakerHub slide, etc.)

Have you listed your event on the LakerLink event calendar? - Not yet! We will!

Page 3

Will a campus department, other student organization, or some other entity be co-sponsoring this event? Co-sponsorship's are when other campus department or student organizations help with the event. This can be financial, which will require a co-sponsorship agreement filed with Student Life, or non-financial, which can include participation or promotion. **Yes**, co-sponsorship is NOT providing financial support

Please list the co-sponsors for the event

- GVSU Young Life

What are the co-sponsors contributing to the event? -

Addition hosting support for event

Page 4

Please describe any additional sources of funds being contributed that will impact this request **None**

Page 5

Expected Event Participants Please keep in mind that we only fund GVSU students for catering/food service and this is the number that will be used to calculate the per head, food rate. As of 4/1/2024 the per head, food rate for Cultural organizations is \$14-\$16 and all other organizations is \$12-\$14. Number of GVSU students expected to participate - 150

Number of GVSU faculty and staff expected to participate - 3

Number of people not affiliated with GVSU expected to participate - 0

If involving non-GVSU participants (guests), please explain - N/A



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Budget Request: MED x Gift of Life Swab Drive

Our event is helping encourage students to swab and get registered into the Gift of Life registry through tabling. The goal is to find potential matches for bone cancer patients looking for cellular therapy and educate the general public.

Requested Total	\$929.50
Adjusted Total	\$560.00
Date Created	Tuesday, March 11, 2025 7:08:39 PM
Submitted By	Jacob Rodanhisler
Organization	Mu Epsilon Delta
Status	Resubmitted on Monday, March 24, 2025 8:41:13 PM
Process	Campus Programming 2024-2025

Sections, 3 Line Items

Section: Food Service - SC0223

1 Line Item / \$560.00



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This section is only for on-campus Catering or Jet's Pizza. Off-Campus catering is only eligible for Cultural organizations and must be listed under contractual payments.

Classic Sandwich Buffet Campus Catering (Expense) Choice of Three (3) Classic Sandwiches and Two (2) Side Salads accompanied by Great Lakes Kettle Chips, Mayo and Mustard, Pickles, Assorted Craveworthy® Cookies and Choice of Beverages. Screenshot 2025-03-20 at 4.47.52 PM.png	50 x \$18.59	[Adjusted] \$560.00
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Section: Promotions Office - SC0068

1 Line Item / \$0.00

Advertising, printing, promotions, photography, videography, etc.

All funded events must include at least one promotional item (poster, LakerHub slide, plugger, flyer, etc.)

Banner LakerHub Slide (Expense) Banners for advertising Screen Shot 2025-03-11 at 7.38.26 PM.jpeg	1 x \$0.00	\$0.00
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Section: Contractual Payment - SC0070

We do not fund contracts or payments to GVSU Faculty, Staff, or Students.

Section: Supplies - SC0003

Items must be listed individually for each supply item.

You must provide supporting documentation that shows the name of the item, price of the item, and the vendor.

Items to be purchased online, must include a link (Amazon, product specific sites, etc.) in the description of the item.

Section: n/a

1 Line Item / \$0.00

Advertising, printing, promotions, photography, videography, etc.

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Banner LakerHub Slide (Expense)	Bann er	1 x \$0.00	\$0.00
Screen Shot 2025-03-11 at 7.38.26 PM.jpeg			

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All communication is done through LakerLink. Be sure to check your funding request regularly for updates and scheduling. Please enter your @mail.gvsu.edu email address. - rodanhij@mail.gvsu

Page 2

Program Information

Title of Program - Mu Epsilon Delta Gift of Life Swab Drive

Date(s) of Program - 4/3/25

Time(s) of Program - 10am - 2pm

Event Location - Student project area/ plaza

Please list the exact campus building and room where the event will take place. Listing this space confirm that your group has already reserved and confirmed the space. - DEV 125C How will you promote/publicize this event? - Social media & student emails Have you listed your event on the LakerLink event calendar? - Yes

Page 3

Will a campus department, other student organization, or some other entity be co-sponsoring this event? Co-sponsorship's are when other campus department or student organizations help with the event. This can be financial, which will require a co-sponsorship agreement filed with Student Life, or non-financial, which can include participation or promotion. **Yes**, co-sponsorship is NOT providing financial support

Please list the co-sponsors for the event

- Gift Of Life Club

What are the co-sponsors contributing to the event?

- Swabs kits &, banners

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Please describe any additional sources of funds being contributed that will impact this request **None**



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If you have selected a box other than NONE, please describe the amount of financial contributions in detail. -
Funding will help us provide food and drinks to attract potential donors to save lives.

Page 5

Expected Event Participants Please keep in mind that we only fund GVSU students for catering/food service and this is the number that will be used to calculate the per head, food rate. As of 4/1/2024 the per head, food rate for Cultural organizations is \$14-\$16 and all other organizations is \$12-\$14.

Number of GVSU students expected to participate - 35-40 (on campus event- open to everyone)

Number of GVSU faculty and staff expected to participate - 0

Number of people not affiliated with GVSU expected to participate - 35-40

If involving non-GVSU participants (guests), please explain - Public event, anyone can register