



Appropriations & Cultural Funding Board Agenda

April 4, 2025 at 1:30p.m.

Kirkhof Room 2263

1. Opening of Meeting

- a. Meeting Called to Order: 1:30
- b. Committee Introductions: Sarah, Laysia, Nancy, Will, sophie
- c. Organization Role Call groove, farm club

2. Hearing of Allocations Requests

- Groove
- Request: semester concert, perform a set of 10 songs they are working on, requesting gv catering for food and drinks, and lakerhub slide
- Questions:
- Will: hosting this in the cook dewitt center, cannot fund food in the cook dewitt center, not a weekend so the request is high.
- Will: motion to deny the request for food for a total of 534.18 sarah seconds
- all yays, no nays
- Farm Club
- Request: money for 28 cedarboards for the sustainable agriculture project, host an event where students get hands-on experience to make garden beds. students can then grow a garden and gain experience gardening.
- Questions:
- Laysia: how are they making it welcoming for non farm club students.
 - post on social media and lakerhub slides. volunteer hours
- Lukas: expected students. about 10 students, not 100 percent sure who will come, a lot of people that work at the garden.
- Sophie: have you posted anything like this before.
 - they have not done this to update the boards because they have not been replaced in 3 years.
- Sarah: motion to approve the amount in full of \$1,260. Lukas seconds
- All yays, no nays.

3. Hearing of Cultural Requests

4. Adjournment 1:39

Contact Information:



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Office of Student Life
Kirkhof 1110
616-331-2345

Nancy Hoogwerf
VP of Allocations
hoogwern@mail.gvsu.edu

Bri Slager
RSO Assistant Director
slagerbr@gvsu.edu

John Dickmeyer
SLF Assistant
slffin@gvsu.edu

Danny West
SLF Assistant
slffin@gvsu.edu

Budget Request: GrooVe Concert

Our Winter 2025 semester concert help in the cook dewitt on April 18th.

Requested Total	\$574.08
Adjusted Total	\$534.18
Date Created	Wednesday, March 19, 2025 6:25:33 PM
Submitted By	Lillian Ferguson
Organization	GrooVe
Status	Submitted on Friday, March 28, 2025 1:42:28 PM
Process	Campus Programming 2024-2025

4 Sections, 6 Line Items

Section: Food Service - SC0223
\$534.18

5 Line Items /

This section is only for on-campus Catering or Jet's Pizza. Off-Campus catering is only eligible for Cultural organizations and must be listed under contractual payments.

Brownies Campus Catering (Expense) Screenshot 2025-03-19 at 6.32.35 PM.png	4 x \$25.19	\$100.76
Cookies Campus Catering (Expense) Screenshot 2025-03-19 at 6.32.35 PM.png	4 x \$20.89	\$83.56



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Rice Krispy Treats Campus Catering (Expense) Screenshot 2025-03-19 at 6.32.35 PM.png		4 x \$21.99	\$87.96
Ice water Campus Catering (Expense) per gallon Screenshot 2025-03-19 at 6.34.11 PM.png		10 x \$3.99	[Adjusted] \$0.00
Hot Cocoa Campus Catering (Expense) per gallon Screenshot 2025-03-19 at 6.34.11 PM.png		10 x \$26.19	\$261.90

Section: Promotions Office - SC0068

1 Line Item /

\$0.00

Advertising, printing, promotions, photography, videography, etc.

All funded events must include at least one promotional item (poster, LakerHub slide, plugger, flyer, etc.)

Groove Semester Concert LakerHub Slide (Expense) IMG_8666.jpeg		1 x \$0.00	\$0.00
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Section: Contractual Payment - SC0070

We do not fund contracts or payments to GVSU Faculty, Staff, or Students.

Section: Supplies - SC0003

Items must be listed individually for each supply item.

You must provide supporting documentation that shows the name of the item, price of the item, and the vendor.

Items to be purchased online, must include a link (Amazon, product specific sites, etc.) in the description of the item.

Additional Information



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Before proceeding with this request, please click on the following link to review Event Guidelines and Rules for funding requests. PLEASE CLICK HERE. I understand that by proceeding in this form, I am verifying that I have read and understand all of the funding guidelines listed above. I understand that if I choose not to follow these guidelines, my request will be denied **Yes**

All communication is done through LakerLink. Be sure to check your funding request regularly for updates and scheduling. Please enter your @mail.gvsu.edu email address. - fergusli@mail.gvsu.edu

Page 2

Program Information

Date(s) of Program - April 18th 2025 Time(s) of

Program - 8pm

Event Location - Cook Dewitt Center

Please list the exact campus building and room where the event will take place. Listing this space confirm that your group has already reserved and confirmed the space. - CDC How will you promote/publicize this event? - Flyers and laker link

Page 3

Will a campus department, other student organization, or some other entity be co-sponsoring this event? Co-sponsorship's are when other campus department or student organizations help with the event. This can be financial, which will require a co-sponsorship agreement filed with Student Life, or non-financial, which can include participation or promotion. **No co-sponsors**

Page 4

Please describe any additional sources of funds being contributed that will impact this request **None**

Page 5

Expected Event Participants Please keep in mind that we only fund GVSU students for catering/food service and this is the number that will be used to calculate the per head, food rate. As of 4/1/2024 the per head, food rate for Cultural organizations is \$14-\$16 and all other organizations is \$12-\$14. **Number of GVSU students expected to participate - 100**

Number of GVSU faculty and staff expected to participate - 5

Number of people not affiliated with GVSU expected to participate - 60 If involving non-GVSU participants (guests), please explain - friends and family.

Budget Request: Farm Club Garden Bed Event

We as a Farm Club are planning our last event of the year which will be help at the Sustainable Agriculture Project (SAP), the GVSU farm. With direction from Isak, the farm manager and advisor for Farm Club, we are going to have our members help build new beds for the community garden plots. We need to purchase cedar boards and were hoping to get funding for those pieces of wood.

Requested Total	\$1,260.00
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Adjusted Total	\$1,260.00
Date Created	Wednesday, March 26, 2025 4:41:46 PM
Submitted By	Katrina Poquette
Organization	Farm Club
Status	Submitted on Friday, March 28, 2025 1:42:14 PM
Process	Campus Programming 2024-2025

4 Sections, 2 Line Items

Section: Food Service - SC0223

This section is only for on-campus Catering or Jet's Pizza. Off-Campus catering is only eligible for Cultural organizations and must be listed under contractual payments.

Section: Promotions Office - SC0068

\$0.00

1 Line Item /

Advertising, printing, promotions, photography, videography, etc.

All funded events must include at least one promotional item (poster, LakerHub slide, plugger, flyer, etc.)

SAP Garden Bed Building LakerHub Slide (Expense) service request.png	1 x \$0.00	\$0.00
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Section: Contractual Payment - SC0070

We do not fund contracts or payments to GVSU Faculty, Staff, or Students.

Section: Supplies - SC0003

\$1,260.00

1 Line Item /

Items must be listed individually for each supply item.

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Cedar Boards Supplies (Expense) Cedar boards are what will be used to build the new garden beds at the SAP. Lower Estimate: Replacing 28, 8 ft x 8 in x 2 in Cedar Boards for a total cost of \$1260 Upper Estimate: Replacing all of the Cedar Boards for a total cost of \$3240 cedar planks.png	28 x \$45.00	\$1,260.00
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Additional Information

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Page 2

Program Information

Title of Program - SAP Garden Bed Replacement via Farm Club

Date(s) of Program - Friday, May 23, 2025

Time(s) of Program - 10:00AM-2:00PM

Event Location - SAP (Sustainable Agriculture Project)

Please list the exact campus building and room where the event will take place. Listing this space confirm that your group has already reserved and confirmed the space. - SAP off of Luce Street How will you promote/publicize this event? - emails to members, Instagram posts

Have you listed your event on the LakerLink event calendar? - not yet

Page 3

Will a campus department, other student organization, or some other entity be co-sponsoring this event? Co-sponsorship's are when other campus department or student organizations help with the event. This can be financial, which will require a co-sponsorship agreement filed with Student Life, or non-financial, which can include participation or promotion. **No co-sponsors**

Page 4

Please describe any additional sources of funds being contributed that will impact this request **None**



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Expected Event Participants Please keep in mind that we only fund GVSU students for catering/food service and this is the number that will be used to calculate the per head, food rate. As of 4/1/2024 the per head, food rate for Cultural organizations is \$14-\$16 and all other organizations is \$12-\$14. Number of GVSU students expected to participate - 10

Number of GVSU faculty and staff expected to participate - 1

Number of people not affiliated with GVSU expected to participate - 0

Budget Request: Corn hole tournament/Fundraiser

Just like in healthcare, precision, teamwork, and strategy are key. Join Mu Epsilon Delta for a fun and engaging event that fosters fraternity, scholarship, and service among future healthcare professionals.

Fraternity: Build lasting connections with fellow pre-health students through teamwork and friendly competition.

Scholarship: Take a well-deserved break from studying to recharge and improve focus—because balance is key to success in healthcare.

Service: Support your peers in a positive environment that promotes collaboration, a skill essential in the medical field.

Come ready to compete, connect, and have fun! Whether you're aiming for the championship or just looking to unwind, this event is a great way to strengthen the bonds within our MED community.

Requested Total	\$549.15
Adjusted Total	\$560.00
Date Created	Monday, March 17, 2025 1:15:28 PM
Submitted By	Jacob Rodanhisler
Organization	Mu Epsilon Delta
Status	Resubmitted on Wednesday, March 26, 2025 9:08:05 AM
Process	Campus Programming 2024-2025

4 Sections, 2 Line Items



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Section: Food Service - SC0223

1 Line Item /

\$560.00

This section is only for on-campus Catering or Jet's Pizza. Off-Campus catering is only eligible for Cultural organizations and must be listed under contractual payments.

Boxed Lunches Campus Catering (Expense)	35 x \$15.69	[Adjusted] \$560.00
Boxed Lunch: Bavarian Ham and Swiss on a Pretzel Roll		
Boxed Lunch: Deli-Sliced Turkey and Swiss Sandwich on Hearty		
Wheat Bread		
Boxed Lunch: Grilled Chicken Club with Bacon and Swiss on		
Toasted Wheat Bread		
(V PF) Boxed Lunch: Grilled Vegetable Wrap: Grilled Vegetables,		
Provolone, Tomato, Lettuce and Pesto Mayo with Pine Nuts in a		
Tortilla Wrap		
Screenshot 2025-03-24 at 5.29.00 PM.png		

Section: Promotions Office - SC0068

1 Line Item /

\$0.00

Advertising, printing, promotions, photography, videography, etc.

All funded events must include at least one promotional item (poster, LakerHub slide, plugger, flyer, etc.)

MED cornhol poster LakerHub Slide (Expense)	1 x \$0.00	\$0.00
Screenshot 2025-03-20 at 5.33.04 PM.png		

Section: Contractual Payment - SC0070

We do not fund contracts or payments to GVSU Faculty, Staff, or Students.

Section: Supplies - SC0003

Items must be listed individually for each supply item.

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Items to be purchased online, must include a link (Amazon, product specific sites, etc.) in the description of the item.



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Page 2

Program Information

Title of Program - Mu Epsilon Delta Cornhole Tournament

Date(s) of Program - 4/13/25

Time(s) of Program - 1pm-3pm

Event Location - Lawn in front of clock tower (allendale)

Please list the exact campus building and room where the event will take place. Listing this space confirm that your group has already reserved and confirmed the space. - outside event near clocktower.

How will you promote/publicize this event? - Social media, student emails, and flyers

Have you listed your event on the LakerLink event calendar? - not yet

Page 3

Will a campus department, other student organization, or some other entity be co-sponsoring this event? Co-sponsorship's are when other campus department or student organizations help with the event. This can be financial, which will require a co-sponsorship agreement filed with Student Life, or non-financial, which can include participation or promotion. **No co-sponsors**

Please list the co-sponsors for the event

- n/a

What are the co-sponsors contributing to the event? -

n/a

Page 4

Please describe any additional sources of funds being contributed that will impact this request **None**

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Expected Event Participants Please keep in mind that we only fund GVSU students for catering/food service and this is the number that will be used to calculate the per head, food rate. As of 4/1/2024 the per head, food rate for Cultural organizations is \$14-\$16 and all other organizations is \$12-\$14. **Number of GVSU students expected to participate - 40**

Number of GVSU faculty and staff expected to participate - 0

Number of people not affiliated with GVSU expected to participate - 0

If involving non-GVSU participants (guests), please explain - n/a



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