



Appropriations & Cultural Funding Board Agenda

February 3rd, 2023 at 1:30p.m.

Kirkhof Room 2215/2216

1) Opening of Meeting

- a) Meeting Called to Order 1:35 p.m.
- b) Committee Introductions Jess, Jenna, Zuriel, Justin, Quinten, Sarah
- c) Organization Role Call Indian Association, Plant Club, Chess Club

2) Hearing of Cultural Funding Requests

a) Indian Association

- i) Looking for funding for food, promotional items, as well as decoration material for the UGADI Event.

- (1) Quinten asked how to promote

- (a) Instagram and WhatsApp group chat.

- (2) Quinten asked how many students plan to attend.

- (a) 210-220 students

- (3) Quinten motions

- (4) Jenna Seconds

- (5) All yays

- ii) Looking for funding for decorations and promotional items for the HOLI Event.

- (1) Quinten motions

- (2) Jenna seconds

- (3) All yays.

3) Hearing of Requests

a) Plant Club

- i) Looking for funding for paint brushes and paint as well as promotional items.

- (1) Quinten asked how to promote the event.

- (a) Club has an instagram to send this out as well as promotional items.

- (2) Quinten motions

- (3) Sarah seconds

- (4) All yays.

b) Chess Club

- i) Looking for funding for boards and clocks for the club.



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ii) Club has grown from 12 members to 52 members from last semester and are trying to have more boards for everyone to participate.

(1) Quinten asked what the reason for the increase was.

(a) Club mentions just the interest on campus has grown.

(2) Quinten motions

(3) Sarah seconds

(4) All yays.

c) Cleanup Crew (A)

4) Adjournment 1:50 p.m.

Contact Information:

Office of Student Life
Kirkhof 1110
616-331-2345

Ben Biermacher
VP of Allocations
biermacb@mail.gvsu.edu

Bri Slager
RSO Assistant Director
slagerbr@gvsu.edu

Gage Thrall
SLF Assistant
slffin@gvsu.edu

Budget Request: UGADI/GUDIPADWA & FAREWELL PARTY

UGADI & GUDIPADWA are two Indian festivals which are celebrated in different regions of India. So this event is totally a celebration, as we are doing an event we thought of adding farewell ceremony as a part of it but there is nothing in specific we do for this except few graduate students share their experiences in the event



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Requested Total	\$4,104.45
Adjusted Total	\$3,917.00
Date Created	Thursday, April 23, 2023 10:32:25 AM
Submitted By	Akhil Dondate
Organization	Indian Association
Status	Resubmitted on Tuesday, April 4, 2023 11:19:25 PM
Process	Campus Programming 2022 - 2023

6 Sections, 3 Line Items

Section: Food Service - 7022

1 Line Item / \$3,407.00

FOOD QUOTATION Campus Catering (Expense) [food](#)

1 x \$3,407.00

\$3,407.00



[quotation.jpeg](#)

Section: Marketing and Promotions Office - 7032

1 Line Item / \$510.00

Advertising, printing, promotions, etc

PHOTO SERVICES Grand Valley Photographer (Expense)

1 x \$510.00

[Adjusted] \$510.00

EVENT COVERAGE 4HRS - \$160
PHOTO BOOTH 2HRS - \$100
VIDEO COVERAGE - \$250

[PHOTO VIDEO COVERAGE.docx](#)

Section: Speaker Gift - 7046

Section: Speaker / Performer Contractual Payment - 7041

Section: Supplies - 7003

1 Line Item / \$0.00



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Decoration Material Supplies (Expense) All the decoration material will be purchased from Amazon Ugadi final copy.docx *- Deny: Marigold Garland Yellow and Orange - won't arrive in time of the event (takes 1-2 months to ship) - Approve: 5 Feet Marigold Garland \$14.00 - Deny: Oil Lamp - restricted purchase through University Policies - Approve: Floral Rangoli Backdrop \$14.99 - Approve: Parrot Garland \$26.99 - Approve: White Backdrop Curtain \$18.99 - Deny: Indoor String Lights - restricted purchase through University Policies - Approve: Artificial Banana Leaf \$25.10 - Approve: Mango Leaves \$16.14 - Deny: Esty Items, we are restricted from <u>purcahsing</u> from Esty" Adjusted Decoration Material from \$330.00 to \$116.21	1 x \$187.45	[Adjusted] \$0.00
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Section: Decoration Material

Additional Information

Funding Guidelines

Before proceeding with this request, please click on the following link to review Event Guidelines and Rules for funding requests. PLEASE CLICK HERE. I understand that by proceeding in this form, I am verifying that I have read and understand all of the funding guidelines listed above. I understand that if I choose not to follow these guidelines, my request will be denied. I understand that any "in person" events must follow all university policies and guidelines regarding COVID-19. **Yes**

All communication is done through LakerLink. Be sure to check your funding request regularly for updates and scheduling. Please enter your @mail.gvsu.edu email address: - dondatea@mail.gvsu.edu

Program Information

Will this event be virtual or in person?

In-Person

Program Information

Title of Program - UGADI/GUDIPADWA & FAREWELL

Date(s) of Program - 04/09/2023

Time(s) of Program - 6PM- 11:30PM

Event Location - ALLENDALE CAMPUS (KIRKHOF BUILDING)

Please list the exact campus building and room where the event will take place. Listing this space confirms that your group has already reserved and confirmed the space. Documentation of your room reservation must be uploaded in the budget portion of this form in order for your request to be heard. - GRAND RIVER ROOM (KIRKHOF) How will you promote / publicize this event? - MULTIPLE SOCIAL MEDIA PLATFORMS

At a minimum, all events must be listed on the GVSU events calendar at www.gvsu.edu/events, and on the LakerLink event calendar. - OK



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Co-Sponsorship

Will a campus department, other student organization, or some other entity be co-sponsoring this event? Co-sponsorship's are when other campus department or student organizations help with the event. This can be financial, which will require a co-sponsorship agreement filed with Student Life, or non-financial, which can include participation or promotion. **No co-sponsor**

Additional Funding Sources

Please describe any additional sources of funds being contributed that will impact this request. **None**

Participants

Expected Event Participants

Number of GVSU students expected to participate: - 215

Number of GVSU Faculty and Staff expected to participate: - 10

Wednesday, March 29, 2023

10:31:53 AM - Bri Slager

"- Deny: Marigold Garland Yellow and Orange - won't arrive in time of the event (takes 1-2 months to ship)

- Approve: 5 Feet Marigold Garland \$14.00
 - Deny: Oil Lamp - restricted purchase through University Policies
 - Approve: Floral Rangoli Backdrop \$14.99
 - Approve: Parrot Garland \$26.99
 - Approve: White Backdrop Curtain \$18.99
 - Deny: Indoor String Lights - restricted purchase through University Policies
 - Approve: Artificial Banana Leaf \$25.10
 - Approve: Mango Leaves \$16.14
 - Deny: Esty items, we are restricted from purchasing from Esty" **Adjusted Decoration Material from \$330.00 to \$116.21**
-

Budget Request: HOLI CELEBRATION

HOLI is a festival of colors, which is an Indian festival celebrated across the country. We had the Holi event earlier in GVSU, as per my knowledge it was celebrated in the year 2016. We are happy to make this happen after a long time.

Requested Total	\$1,815.00
Adjusted Total	\$1,715.00



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Date Created	Thursday, February 23, 2023 8:18:57 PM
Submitted By	Akhil Dondate
Organization	Indian Association
Status	Submitted on Thursday, March 30, 2023 10:28:21 AM
Process	Campus Programming 2022 - 2023


5 Sections, 2 Line Items

Section: Food Service - 7022

Section: Marketing and Promotions Office - 7032

1 Line Item / \$470.00

Advertising, printing, promotions, etc


Photo Services Grand Valley Photographer (Expense) EVENT COVERAGE 3HRS- \$120 PHOTO BOOTH 2HRS - \$100 FORMAL HEADSHOTS 1HR - \$100 VIDEO COVERAGE - \$250 	1 x \$570.00	[Adjusted] \$470.00
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Section: Speaker Gift - 7046

Section: Speaker / Performer Contractual Payment - 7041

Section: Supplies - 7003

1 Line Item / \$1,245.00

Decoration Material Supplies (Expense) COLORS AND BACK DROPS ORDER FROM AMAZON 	1 x \$1,245.00	\$1,245.00
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Chalk 8 - \$183.49
 Water Gun 8 - \$32.95
 Banner 1 - \$15.99
 Handheld Banners 1
 - \$17.99
 Photo Booth props 2
 - \$10.99



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Additional Information

Funding Guidelines

Before proceeding with this request, please click on the following link to review Event Guidelines and Rules for funding requests. [PLEASE CLICK HERE.](#) I understand that by proceeding in this form, I am verifying that I have read and understand all of the funding guidelines listed above. I understand that if I choose not to follow these guidelines, my request will be denied. I understand that any "in person" events must follow all university policies and guidelines regarding COVID-19. **Yes**

All communication is done through LakerLink. Be sure to check your funding request regularly for updates and scheduling. Please enter your @mail.gvsu.edu email address: - dondatea@mail.gvsu.edu

Program Information

Will this event be virtual or in person?

In-Person

Program Information

Title of Program - HOLI Celebration

Date(s) of Program - 04/14/2023

Time(s) of Program - 1:00pm -5:00pm

Event Location - kirkhof

Please list the exact campus building and room where the event will take place. Listing this space confirms that your group has already reserved and confirmed the space. Documentation of your room reservation must be uploaded in the budget portion of this form in order for your request to be heard. - Around Clock tower How will you promote / publicize this event? - Social media

Co-Sponsorship

Will a campus department, other student organization, or some other entity be co-sponsoring this event? Co-sponsorship's are when other campus department or student organizations help with the event. This can be financial, which will require a co-sponsorship agreement filed with Student Life, or non-financial, which can include participation or promotion. **No co-sponsor**

Additional Funding Sources

Please describe any additional sources of funds being contributed that will impact this request. **None**

Participants

Expected Event Participants

Number of GVSU students expected to participate: - 150

Number of GVSU Faculty and Staff expected to participate: - 5



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Budget Request: Plant Club - Pot Painting Event

An event where people can come and paint recycled / repurposed flower pots and then get seeds and dirt to go with their pot.

Requested Total	\$74.48
Adjusted Total	\$74.48
Date Created	Monday, March 27, 2023 7:58:04 PM
Submitted By	Meghan Day
Organization	Plant Club
Status	Resubmitted on Wednesday, March 29, 2023 9:28:44 AM
Process	Campus Programming 2022 - 2023


5 Sections, 2 Line Items

Section: Food Service - 7022

Section: Marketing and Promotions Office - 7032

1 Line Item / \$9.60

Advertising, printing, promotions, etc

Plant Club - Pot Painting Event Promotional Package (Expense) 11"x17" color posters from GVSU promotions office  gvsu poster pricing.png	40 x \$0.24	\$9.60
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Section: Speaker Gift - 7046

Section: Speaker / Performer Contractual Payment - 7041

Section: Supplies - 7003

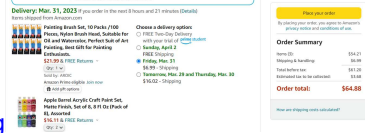
1 Line Item / \$64.88



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Plant Club - Pot Painting Event Supplies (Expense) The supplies include: paint, paintbrushes (total includes tax)  pot-painting-amazon.png	1 x \$64.88	\$64.88
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Additional Information

Funding Guidelines

Before proceeding with this request, please click on the following link to review Event Guidelines and Rules for funding requests. PLEASE CLICK HERE. I understand that by proceeding in this form, I am verifying that I have read and understand all of the funding guidelines listed above. I understand that if I choose not to follow these guidelines, my request will be denied. I understand that any "in person" events must follow all university policies and guidelines regarding COVID-19. **Yes**

All communication is done through LakerLink. Be sure to check your funding request regularly for updates and scheduling. Please enter your @mail.gvsu.edu email address: - daymegh@mail.gvsu.edu

Program Information

Will this event be virtual or in person?

In-Person

Program Information

Title of Program - Pot Painting

Date(s) of Program - April 13, 2023 Time(s) of

Program - 7pm - 9pm

Event Location - Kindschi 1121

Please list the exact campus building and room where the event will take place. Listing this space confirms that your group has already reserved and confirmed the space. Documentation of your room reservation must be uploaded in the budget portion of this form in order for your request to be heard. - Kindschi 1121

How will you promote / publicize this event? - Flyers around campus

At a minimum, all events must be listed on the GVSU events calendar at www.gvsu.edu/events, and on the LakerLink event calendar. - Yes

Co-Sponsorship

Will a campus department, other student organization, or some other entity be co-sponsoring this event? Co-sponsorship's are when other campus department or student organizations help with the event. This can be financial, which will require a co-sponsorship agreement filed with Student Life, or non-financial, which can include participation or promotion. **No co-sponsor**



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Additional Funding Sources

Please describe any additional sources of funds being contributed that will impact this request. **None**

Participants

Expected Event Participants

Number of GVSU students expected to participate: - 70

Number of GVSU Faculty and Staff expected to participate: - 0

Number of people not affiliated with GVSU expected to participate: - 0

Chess equipment | Page 1 of 2

Budget Request: Chess equipment

We would like to get some more equipment for chess club in light of how many members we have. This equipment would include chess boards, chess pieces, and chess clocks.

Requested Total	\$365.40
Adjusted Total	\$344.70
Date Created	Tuesday, March 28, 2023 8:49:44 PM
Submitted By	Samuel George
Organization	Chess Club
Status	Submitted on Tuesday, April 4, 2023 3:08:05 PM
Process	Equipment Request 2022 - 2023

1 Section, 2 Line Items

Section: Budget Details

2 Line Items / \$344.70



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Chess sets Equipment (Expense) $\$35.95 \times 10.6(\text{tax}) = \38.11 This is the board and pieces  D14B4A90-01E5-4F64-9415-285B8A1DC638.png	5 x \$38.11	[Adjusted] \$179.75
Chess clocks Equipment (Expense) $\$32.99 \times 1.06(\text{tax}) = \34.97 These are the clocks  1DA426BD-E0CF-44FB-B12F-A2F31C102A7C.png	5 x \$34.97	[Adjusted] \$164.95

Additional Information

Page 1

Before proceeding with this request, please click on the following link to review Equipment Guidelines and Rules for funding requests. PLEASE CLICK HERE. I understand that by proceeding in this form, I am verifying that I have read and understand all of the funding guidelines listed above. I understand that if I choose not to follow these guidelines, my request will be denied. I understand that I must meet with Bri Slager, Assistant Director in the Office of Student Life, prior to attending a funding board meeting. If I do not, I understand that my request will be denied. **Yes**

Enter GVSU e-mail address:

- georgesa@mail.gvsu.edu

Equipment Details

Describe the equipment your organization wants to purchase and how the equipment will be used.

- We want more chess boards, chess pieces, and chess clocks. This equipment will be used by all players that attend the chess club.

Why does your organization need this equipment?

- We now have much more members, we need more equipment to have enough for these new people



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How long is the equipment expected to last?

- It should last for multiple years

If the equipment is damaged or malfunctions, what is the plan to repair the equipment?

- If a board or clock is ruined, it's likely unrepairable. If chess pieces are damaged or lost, we can dedicate one set to be extra pieces for all other sets if the need arises

Where will the equipment be purchased from?

- Amazon

Please explain how your organization has researched the vendor and pricing information.

- Each chess set is \$36. The equipment is rated for tournament use, meaning it is good quality. This set is very well rated on amazon too. It will likely be a long lasting and good quality chess set to invest in. The chess clocks are \$33 a piece, they are ones we have experience with using, and know first hand to be good

Is this the most cost-effective option available?

- Yes, both items are not the cheapest out there, but are slightly more cost than the cheapest we can find. They cost slightly more as they seem to be worth much more and are higher quality, worth the slight increase in money so that it lasts longer

Storage Details

Where will this equipment be stored?

- We are looking into getting storage in kirkhof, but until that is allowed, the president and other board members have been responsible for bringing in this equipment

Who will have access to this equipment's storage location?

- We, the board members will

Please provide the name and contact info for the University staff member who will be responsible for the annual inventory of the equipment.

- Until we can get storage, it will be whoever has the equipment with us

Budget Request: Earth Day Cleanup

Our club is organizing an Earth day cleanup later this month. To get the word out we would love to have the poster we created hung up around campus.

Requested Total	\$21.12
Adjusted Total	\$21.12
Date Created	Monday, April 3, 2023 10:14:07 AM



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Kirkhof Room 2215/2216

Submitted By	Kyle McKee
Organization	Campus Cleanup Crew
Status	Resubmitted on Tuesday, April 4, 2023 3:07:48 PM
Process	Campus Programming 2022 - 2023


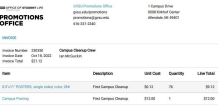
5 Sections, 2 Line Items

Section: Food Service - 7022

Section: Marketing and Promotions Office - 7032

2 Line Items / \$21.12

Advertising, printing, promotions, etc

Poster Funding Promotional Package (Expense) Posting our informational poster to spread the word on an Earth day clean-up that our club has planned.  Screen Shot 2023-04-02 at 10.16.40 PM.png	1 x \$12.00	\$12.00
Poster Printing Promotional Package (Expense) Printing 76 posters  230350.pdf	76 x \$0.12	\$9.12

Section: Speaker Gift - 7046

Section: Speaker / Performer Contractual Payment - 7041

Section: Supplies - 7003



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Additional Information

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All communication is done through LakerLink. Be sure to check your funding request regularly for updates and scheduling. Please enter your @mail.gvsu.edu email address: - mckeeky@mail.gvsu.edu

Program Information

Will this event be virtual or in person?

In-Person

Program Information

Title of Program - Earth Day Cleanup Date(s) of Program - April 22, 2023

Time(s) of Program - 12-3 pm

Event Location - clock tower, then ravines.

Please list the exact campus building and room where the event will take place. Listing this space confirms that your group has already reserved and confirmed the space. Documentation of your room reservation must be uploaded in the budget portion of this form in order for your request to be heard. - We are meeting at the clock tower, then going down to the ravines, no room reservation necessary. How will you promote / publicize this event? - A poster.

At a minimum, all events must be listed on the GVSU events calendar at www.gvsu.edu/events, and on the LakerLink event calendar. - Posted.

Co-Sponsorship

Will a campus department, other student organization, or some other entity be co-sponsoring this event? Co-sponsorship's are when other campus department or student organizations help with the event. This can be financial, which will require a co-sponsorship agreement filed with Student Life, or non-financial, which can include participation or promotion. **No co-sponsor**

Additional Funding Sources

Please describe any additional sources of funds being contributed that will impact this request. **None**

Participants

Expected Event Participants

Number of GVSU students expected to participate: - 15



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Number of GVSU Faculty and Staff expected to participate: - 1

Number of people not affiliated with GVSU expected to participate: - 0