



# Appropriations & Cultural Funding Board Agenda

February 3rd, 2023 at 1:30p.m.

Kirkhof Room 2215/2216

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## 1) Opening of Meeting

- a) Meeting Called to Order 1:30p.m.
- b) Committee Introductions Brock, Jess, Ben, Jacob, Quinten, Justin
- c) Organization Role Call Asian Student Union, Euchre Club, Applied Math Club, Laker Racing, Delta Sigma Pi

## 2) Hearing of Cultural Funding Requests

### a) Asian Student Union

- i) Asian New Year Festival
  - (1) Traditional and modern Asian Performances
  - (2) Fashion Show
  - (3) Spread Awareness of the Asian Culture
    - (a) Justin asked about the Lotus Boys
      - (i) They are a Lion Dance group to perform the opening act and the organization is close with this group.
      - (ii) Brock asked if they have had this event in the past
        - 1. Group has had this event every year, and hasn't been in person since covid.
      - (iii) Quinten Motioned
      - (iv) Brock second
      - (v) All yays

## 3) Hearing of Requests

### a) Euchre Club

- i) Tournament
  - (1) Justin asked how many people came last time
    - (a) Group mentioned 64 people attend
  - (2) Brock asked if its been in the past
    - (a) They weren't a group until this fall
  - (3) Jacob asked how long it takes
    - (a) Hour and a half
    - (b) Quinten motioned
    - (c) Brock Second
    - (d) All yays



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- b) Applied Math Club
  - i) Looking to have a promotion event with the organization and to bring in new members
    - (1) Jacob asked if the order was through Jet's
      - (a) Group mentioned it was
    - (2) Justin asked how the heart works
      - (a) Club describes extensively
    - (3) Brock asked when they meet and the normal attendance
      - (a) Meetings are tuesdays and usually have 20-30 people
      - (b) Quinten motioned
      - (c) Brock second
      - (d) All yays
- c) Laker Racing
  - i) Build a dyno as well as use the engine for a senior capstone project.
    - (1) Justin asked how long the engine will last
      - (a) Group mentioned 5-6 years
    - (2) Ben asked about storage
      - (a) Group mentioned they have a storage room in Kennedy Hall
    - (3) Jacob asked about how the org is doing in competition.
      - (a) Group mentions that they placed 8th out of 100.
      - (b) Quinten motioned to approve
      - (c) Brock second
      - (d) All yays
- d) Delta Sigma Pi
  - i) Looking for funding for a LEAD conference
    - (1) Callaway Grainer presents a slideshow talking about their organization
    - (2) This event will be a weekend long event that will develop and uphold the professional standard the members share.
    - (3) Asking for \$5200 which covers registration for 40 members
    - (4) Overall trip will cost \$9300
    - (5) \$3200 raised by Delta Sigma Pi
    - (6) Justin asked about the pledging process
      - (a) Group states that this process happens at the beginning of each semester, the organization holds a case study where



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they can watch the people interested in networking and team building. The next steps would be to submit an application and to have an interview with an eboard member. Final step would be to vote to let them in as a pledge where the pledge would then have to have a 5 week training of DSP.

- (b) Brock asks what the overall attendance is and if every person could not be funded would each member still want to go to this event.
  - (i) Group mentions that the group meetings are mandatory so all 85 would need to go.
  - (ii) Group mentions that if not all 40 get funded then the organization would use money from their organizations account. They charge \$50 for each brother to go to this event.
- (c) Jacob asked why LakerLink has multiple eboard officers.
  - (i) Group mentions they have 15 eboard members.
- (d) Jacob asked who the actual eboard is.
  - (i) Callaway Grainer mentions each role and who holds those spots.
- (e) Jacob asked if an advisor is attending.
  - (i) Group mentions Eric Hoogstra, their advisor, will not be attending but from the National Organization will be watching over from the point they walk into the hotel. There will also be Grand Valley Alumni that work for the National Organization and who is also their regional advisor. The deans of the business school feel confident with them going.f
- (f) Justin mentioned the difference between "Individual Registration" and "Group Registration"
- (g) Justin asked how many people needed to go for the National Attendance.
  - (i) Callaway mentions that only one member needs to be there for the attendance factor. Not all 15 eboard members are not going to be in attendance of the conference.
- (h) Brock asked about van rental which was approved.



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- (i) Justin wants to know why this is a one time ask and not a yearly thing.
  - (i) Group mentioned that the reason with mentioning less for the upcoming years is because the group did not realize the amount of funding issues there would be
- (j) Brock asked how many students from other chapters will be in attendance.
  - (i) Group mentioned that the smaller chapters will send 1-3 members and the larger chapters will send 15-35 members.
- (k) Justin asked why this year there are so many students going if last year only two members went to this event.
  - (i) Group mentions that the org grew a large amount this year and that more people are interested in attending.
- (l) Jacob motions to deny
- (m) Justin second
- (n) All yay

4) Adjournment 2:25p.m.

## Contact Information:

Office of Student Life  
Kirkhof 1110  
616-331-2345

Ben Biermacher  
VP of Allocations  
[biermacb@mail.gvsu.edu](mailto:biermacb@mail.gvsu.edu)

Bri Slager  
RSO Assistant Director  
[slagerbr@gvsu.edu](mailto:slagerbr@gvsu.edu)

Gage Thrall  
SLF Assistant  
[slffin@gvsu.edu](mailto:slffin@gvsu.edu)



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## Budget Request: ASU's Asian New Year Festival

Every year, ASU has hosted our annual Asian New Year Festival (ANYF) where there are live performances, traditional Asian food, and a cultural fashion show. ANYF is a celebration of Lunar New Year, which is observed by multiple Asian countries--many of which are seen in GVSU's student population. This event is open to the public, and free to attend. We wish to encourage students of all backgrounds to join, so that they can learn about this prominent holiday. At ANYF, we historically fundraise for an Asian related nonprofit as well; we have chosen the Young Foundation, which provides help to immigrant children seeking refuge in the US.

<b>Requested Total</b>	\$2,866.00
<b>Adjusted Total</b>	\$2,866.00
<b>Date Created</b>	Wednesday, January 18, 2023 10:59:46 PM
<b>Submitted By</b>	Anna Miller
<b>Organization</b>	Asian Student Union
<b>Status</b>	Resubmitted on Wednesday, February 1, 2023 10:21:26 AM
<b>Process</b>	Campus Programming 2022 - 2023

## 5 Sections, 12 Line Items

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### Section: Food Service - 7022

### Section: Marketing and Promotions Office - 7032

1 Line Item / \$0.00

Advertising, printing, promotions, etc

ASU's Asian New Year Festival Promotional Package (Expense)	1 x \$0.00	\$0.00
RSO Free Promo Package Option 1		
<u>nldedn.png</u>		

### Section: Speaker Gift - 7046

### Section: Speaker / Performer Contractual Payment - 7041

4 Line Items / \$700.00



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<b>Lotus Boyz</b> Speaker / Performer Contractual Payment (Expense) Traditional Lion Dancers from Lansing.  <a href="#">326376465_536213358277114_5697201747540304659_n.jpg</a>  	1 x \$200.00	\$200.00
<b>East Kentwood Asian Student Union</b> Speaker / Performer Contractual Payment (Expense)  Dance Performance  <a href="#">IMG_0814.jpg</a>  	1 x \$150.00	\$150.00
<b>MSU CTRL+A</b> Speaker / Performer Contractual Payment (Expense) Dance performance from an Asian inspired dance team.  <a href="#">IMG_0812.jpg</a>  	1 x \$300.00	\$300.00
<b>Flyer Design</b> Speaker / Performer Contractual Payment (Expense) Our flyer was designed by Kayla White, not a GVSU student.  <a href="#">IMG_1019.jpg</a>  	1 x \$50.00	\$50.00
<b>Section: Supplies - 7003</b>	<b>7 Line Items / \$2,166.00</b>	



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<b>Catering from Abacus Chinese and Korean Supplies (Expense)</b>  Sesame Chicken (3) (\$123) Beef and Broccoli (2) (\$104) Veggie Japchae (2) (\$120) Steamed Rice (2) (\$35) Veggie Delite (2) (\$80) Veggie Fried Rice (1) (\$36) Delivery Fee (\$60)  *The screenshot uploaded is the only kind of quote we could get from them concerning the price of each tray of food. The delivery fee is more since the amount of food is nearly double. This was communicated over the phone, as they do not use email and were not around in person.  <a href="#">Screen Shot 2023-01-18 at 10.37.32 PM (1).png</a>  	1 x \$557.00	\$557.00
<b>Decorations Supplies (Expense)</b>  Fake yellow flowers \$50.00 Dragons \$73.00 Decorative Trays \$28.00 Table runners \$38.00  <a href="#">Item Links (2).pdf</a> 	1 x \$189.00	\$189.00
<b>Chafing Dish Buffet Set Supplies (Expense)</b>  To keep the food warm for the guests.  <a href="#">Chafing Dish Buffet Set.pdf</a> 	1 x \$45.00	\$45.00
<b>Grand River Room, Dance Floor Supplies (Expense)</b> <a href="#">dancefloor.png</a>	1 x \$200.00	\$200.00



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<b>Catering from Tea Time Cafe</b> Supplies (Expense) Boba and Milk Tea for 200 people, with cups, lids, and straws provided. Manager Truman Lee, 6168819146   <a href="#">Screenshot_20230118-224608.png</a>	1 x \$900.00	\$900.00
<b>Photo Services</b> Supplies (Expense) 3.5 hours of photographer and backdrop, \$50 an hour in Allendale Campus   <a href="#">photo.png</a>	1 x \$175.00	\$175.00
<b>Table Cloth rental from Catering</b> Supplies (Expense) 20 white tablecloths, \$5 each   <a href="#">cloth.png</a>	1 x \$100.00	\$100.00

## Additional Information

### Funding Guidelines

Before proceeding with this request, please click on the following link to review Event Guidelines and Rules for funding requests.  
[PLEASE CLICK HERE](#).I understand that by proceeding in this form, I am verifying that I have read and understand all of the funding guidelines listed above. I understand that if I choose not to follow these guidelines, my request will be denied. I understand that any "in person" events must follow all university policies and guidelines regarding COVID-19. **Yes**

All communication is done through LakerLink. Be sure to check your funding request regularly for updates and scheduling.Please enter your @mail.gvsu.edu email address: - [asu@mail.gvsu.edu](mailto:asu@mail.gvsu.edu)

### Program Information

Will this event be virtual or in person?

In-Person



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## Program Information

Title of Program - Asian New Year Festival

Date(s) of Program - February 18th, 2023 Time(s) of Program - 6:00pm-8:30pm

Event Location - GVSU Campus

Please list the exact campus building and room where the event will take place. Listing this space confirms that your group has already reserved and confirmed the space. Documentation of your room reservation must be uploaded in the budget portion of this form in order for your request to be heard. - Grand River Room, Kirkhoff Center How will you promote / publicize this event? - Using our free RSO Package, social media, and word of mouth. At a minimum, all events must be listed on the GVSU events calendar at [www.gvsu.edu/events](http://www.gvsu.edu/events), and on the LakerLink event calendar. - Done

## Co-Sponsorship

Will a campus department, other student organization, or some other entity be co-sponsoring this event? Co-sponsorship's are when other campus department or student organizations help with the event. This can be financial, which will require a co-sponsorship agreement filed with Student Life, or non-financial, which can include participation or promotion. Yes, but co-sponsor is NOT providing financial support

Please list the co-sponsors for this event.

- Asian Student Achievement Program, Office of Multicultural Affairs

What are the co-sponsors contributing to the event?

- Advertising through email/social media

## Additional Funding Sources

Please describe any additional sources of funds being contributed that will impact this request. **None**

## Participants

### Expected Event Participants

Number of GVSU students expected to participate: - 150

Number of GVSU Faculty and Staff expected to participate: - 10

Number of people not affiliated with GVSU expected to participate: - 50

If involving non-GVSU participants (guests), please explain: - Family/friends of performing GVSU students.

**Euchre Club Tournament Pizza | Page 1 of 2**

## Budget Request: Euchre Club Tournament Pizza

There will be a euchre tournament held, and the Euchre Club would like to provide pizza.

<b>Requested Total</b>	\$164.57
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<b>Adjusted Total</b>	\$164.57
<b>Date Created</b>	Tuesday, January 24, 2023 9:32:27 PM
<b>Submitted By</b>	Georgia Sands
<b>Organization</b>	Euchre Club
<b>Status</b>	Submitted on Wednesday, January 25, 2023 10:30:23 AM
<b>Process</b>	Campus Programming 2022 - 2023

## 5 Sections, 2 Line Items

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### Section: Food Service - 7022

2 Line Items / \$164.57

Jet's Pizza Campus Catering (Expense)  Pepperoni Pizza for the tournament   <a href="#">Screenshot (334).png</a>	7 x \$12.46	\$87.22
Jet's Pizza Campus Catering (Expense)  Cheese Pizza  <a href="#">Screenshot (334).png</a>	5 x \$15.47	\$77.35

### Section: Marketing and Promotions Office - 7032 Advertising,

printing, promotions, etc

### Section: Speaker Gift - 7046

### Section: Speaker / Performer Contractual Payment - 7041

### Section: Supplies - 7003

## Additional Information

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## Funding Guidelines

Before proceeding with this request, please click on the following link to review Event Guidelines and Rules for funding requests.  
[PLEASE CLICK HERE](#).I understand that by proceeding in this form, I am verifying that I have read and understand all of the funding guidelines listed above. I understand that if I choose not to follow these guidelines, my request will be denied. I understand that any "in person" events must follow all university policies and guidelines regarding COVID-19. Yes

All communication is done through LakerLink. Be sure to check your funding request regularly for updates and scheduling. Please enter your @mail.gvsu.edu email address: - [sandsg@gvsu.edu](mailto:sandsg@gvsu.edu)

**Euchre Club Tournament Pizza | Page 2 of 2**

## Program Information

Will this event be virtual or in person?

In-Person

### Program Information

Title of Program - Euchre Tournament

Date(s) of Program - Feb 28

Time(s) of Program - 7:00-9:00pm

Event Location - KHS 1121

How will you promote / publicize this event? - We have submitted it to the event calendar. We will also promote it at our upcoming meetings as well as on our instagram.

## Co-Sponsorship

Will a campus department, other student organization, or some other entity be co-sponsoring this event?Co-sponsorship's are when other campus department or student organizations help with the event. This can be financial, which will require a co-sponsorship agreement filed with Student Life, or non-financial, which can include participation or promotion. **No co-sponsor**

## Additional Funding Sources

Please describe any additional sources of funds being contributed that will impact this request. **None**

## Participants

### Expected Event Participants

Number of GVSU students expected to participate: - 64

Number of GVSU Faculty and Staff expected to participate: - 0

Number of people not affiliated with GVSU expected to participate: - 0

If involving non-GVSU participants (guests), please explain: - 0



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## Budget Request: Making Valentine's Day Crafts with Math! Funding Request

We are planning to host an event in MAK A-2-105 on February 7th at 6pm. Our event is going to be creating Valentines crafts using mathematical topics. We are requesting funding for food.

Requested Total	\$83.16
Adjusted Total	\$83.16
Date Created	Tuesday, January 24, 2023 2:47:39 PM
Submitted By	L Dettling
Organization	Applied Math Club
Status	Submitted on Wednesday, January 25, 2023 10:32:13 AM
Process	Campus Programming 2022 - 2023

## 5 Sections, 2 Line Items

### Section: Food Service - 7022

2 Line Items / \$83.16

<b>Pizza/Soda Order</b> Campus Catering (Expense)  Order consists of: x2 - Hand-Tossed Pepperoni Pizza's x1 - Hand-Tossed Cheese Pizza x2 - 2-liters of soda  	1 x \$66.80	\$66.80
<b>Tip and Plates/Napkins</b> Campus Catering (Expense)  Not included in the online order documentation. Documentation for the additional fees is a screenshot of an email from GVSU Catering describing the tip and plates/napkins fees for previous events. Additional fees: - 20% tip: \$13.36 (20% of \$66.80) - Plates/Napkins for less than 49: \$3  	1 x \$16.36	\$16.36

### Section: Marketing and Promotions Office - 7032 Advertising,

printing, promotions, etc

### Section: Speaker Gift - 7046



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**Section: Speaker / Performer Contractual Payment - 7041**

**Section: Supplies - 7003**

## Additional Information

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### Funding Guidelines

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All communication is done through LakerLink. Be sure to check your funding request regularly for updates and scheduling. Please enter your @mail.gvsu.edu email address: - [dettlint@mail.gvsu.edu](mailto:dettlint@mail.gvsu.edu)

## Program Information

Will this event be virtual or in person?

In-Person

Program Information

Title of Program - Making Valentine's Day Crafts with Math!

Date(s) of Program - February 7th

Time(s) of Program - 6:00pm

Event Location - MAK A-2-105

Please list the exact campus building and room where the event will take place. Listing this space confirms that your group has already reserved and confirmed the space. Documentation of your room reservation must be uploaded in the budget portion of this form in order for your request to be heard. - Mackinaw Hall, room A-2-105 How will you promote / publicize this event? - Advertisement through the math newsletter.

At a minimum, all events must be listed on the GVSU events calendar at [www.gvsu.edu/events](http://www.gvsu.edu/events), and on the LakerLink event calendar. -

<https://gvsu.campuslabs.com/engage/forms/submission/view/7ab06002-1aa1-4ba7-9b8ab8c4487d672a?backLabel=Back%20To%20My%20Event%20Submissions&backUrl=%2Fsubmissions%2Fevents>

## Co-Sponsorship

Will a campus department, other student organization, or some other entity be co-sponsoring this event? Co-sponsorship's are when other campus department or student organizations help with the event. This can be financial, which will require a co-sponsorship agreement filed with Student Life, or non-financial, which can include participation or promotion. No co-sponsor



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## Additional Funding Sources

Please describe any additional sources of funds being contributed that will impact this request. None

## Participants

### Expected Event Participants

Number of GVSU students expected to participate: - 30

Number of GVSU Faculty and Staff expected to participate: - 2

### Budget Request: Winter 2023 Racing Engine Equipment

A Senior Capstone is constructing a new engine dynamometer for the team. This will allow us to validate our engineering concepts and designs to present to the judges at our competition. This of course will also allow us to tune our engine to make our vehicle be significantly more competitive on the race track.

The project ideally would have an engine dedicated to it, to remove the hassle of removing the engine from our vehicles and installing it on our machine. This engine will also need an exhaust, and low profile oil pan to make it useable on our testing machine.

<b>Requested Total</b>	\$1,714.98
<b>Adjusted Total</b>	\$1,714.98
<b>Date Created</b>	Thursday, January 26, 2023 1:23:14 PM
<b>Submitted By</b>	Brian Hufnagel
<b>Organization</b>	Laker Racing Formula SAE
<b>Status</b>	Resubmitted on Wednesday, February 1, 2023 10:23:44 AM
<b>Process</b>	Equipment Request 2022 - 2023

## 1 Section, 3 Line Items

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**Section: Budget Details**

**3 Line Items / \$1,714.98**



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<b>Honda Engine Case</b> Equipment (Expense) Honda Engine to be used on Engine Dynamometer	1 x \$1,149.99	\$1,149.99
 <a href="#">Honda Engine.PNG</a>		
<b>Exhaust Manifold</b> Equipment (Expense) Exhaust system to be used with the Engine Dynamometer =1211843714	1 x \$140.00	\$140.00
 <a href="#">Honda Exhaust.PNG</a>		
<b>Low Profile Oil Pan</b> Equipment (Expense) Oil Pan to be used on engine dynamometer <a href="https://www.speedwaymotors.com/Madpans-Honda-RR-Oil-Billet-Pan-2007-18-Honda-600RR,327627.html">https://www.speedwaymotors.com/Madpans-Honda-RR-Oil-Billet-Pan-2007-18-Honda-600RR,327627.html</a>	1 x \$424.99	\$424.99
 <a href="#">Oil Pan.PNG</a>		

## Additional Information

### Page 1

Before proceeding with this request, please click on the following link to review Equipment Guidelines and Rules for funding requests. PLEASE CLICK HERE. I understand that by proceeding in this form, I am verifying that I have read and understand all of the funding guidelines listed above. I understand that if I choose not to follow these guidelines, my request will be denied. I understand that I must meet with Bri Slager, Assistant Director in the Office of Student Life, prior to attending a funding board meeting. If I do not, I understand that my request will be denied.

Yes

Enter GVSU e-mail address:

- hufnagbr@mail.gvsu.edu



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## Equipment Details

Describe the equipment your organization wants to purchase and how the equipment will be used.

- 2007 Honda CBR 600 RR Motorcycle Engine and Engine Accessories

Why does your organization need this equipment?

- Will be used to increase our knowledge of engine testing/tuning, and significantly increase our engineering scores at competition

How long is the equipment expected to last?

- 8+ years

If the equipment is damaged or malfunctions, what is the plan to repair the equipment?

- The team has significant capabilities in engine repair, we also have many gracious sponsors who help us with major fixes if they arise

Where will the equipment be purchased from?

- Ebay

Please explain how your organization has researched the vendor and pricing information.

- We have contacted the seller, and noted that the engine is in functional operation. We have researched the pricing by looking at brand new engines (2020 and newer) which can cost upwards of \$2000. This is why we went for a cheaper engine that is guaranteed to be functional and in good condition.

Is this the most cost-effective option available?

- Yes, if the team went with a newer model of engine, the price could be significantly more expensive (Near \$2000).

## Storage Details

Where will this equipment be stored?

- Keller Engineering Laboratories - Vehicle Bay

Who will have access to this equipment's storage location?

- GVSU Laker Racing

Please provide the name and contact info for the University staff member who will be responsible for the annual inventory of the equipment.

- Dr. Nicholas Baine



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## Budget Request: North Central LEAD Provincial Conference Registration Fee

GVSU's co-ed professional business fraternity, Delta Sigma Pi, based out of the Seidman College of Business, is seeking funding to cover our group's registration fee for our upcoming annual professional development conference.

<b>Requested Total</b>	\$5,200.00
<b>Adjusted Total</b>	\$5,200.00
<b>Date Created</b>	Friday, January 27, 2023 6:48:27 PM
<b>Submitted By</b>	Callaway Grainer
<b>Organization</b>	Delta Sigma Pi
<b>Status</b>	Submitted on Friday, January 27, 2023 6:53:13 PM
<b>Process</b>	Organization Conference Fee/Entry Fee/Competition Fee/Annual Dues 2022-2023

## 1 Section, 1 Line Item

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### Section: Dues/Fees

### 1 Line Item / \$5,200.00

<b>Group Registration Fee</b> Competition/Entry Fee (Expense) The invoice reflects registration for 40 members (\$130/ea)	1 x \$5,200.00	\$5,200.00
<a href="#">LEAD_GroupInvoice.pdf</a> <a href="#">2022-lead-agenda---north-central.pdf (deltasigmapi.org)</a>		

## Additional Information

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### Page 1

Before proceeding with this request, please click on the following link to review the Guidelines and Rules for funding requests.  
PLEASE CLICK HERE. I understand that by proceeding in this form, I am verifying that I have read and understand all of the funding guidelines listed above. I understand that if I choose not to follow these guidelines, my request will be denied. **Yes**

GVSU e-mail address:

- grainerc@mail.gvsu.edu



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## Event Information

What will the funds be utilized for?

Registration Fees

Title of Event:

- North Central LEAD Provincial Conference

Date(s) of Event:

- 2/24/23-2/26/23

Description of Event:

- LEAD Provincial Conferences are full weekend events for leadership training, and also include meetings of Delta Sigma Pi's provincial councils, during which proposed changes to bylaws and the Fraternity Ritual are discussed and voted on. Conference fees include educational, leadership, networking, and professional development sessions and materials, an awards dinner, and networking opportunities. Conferences include panels, discussions, and breakout sessions on topics of relevance to leadership development, personal success, and Delta Sigma Pi chapter operations.

**North Central LEAD Provincial Conference Registration Fee | Page 2 of 2**

Please include any relevant websites:

- <https://www.deltasigmapi.org/events/lead-events/lead-provincial-conferences/north-central-lead-conferences>