



# Appropriations & Cultural Funding Board Agenda

February 24th, 2023 at 1:30p.m.

Kirkhof Room 2215/16

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## 1) Opening of Meeting

- a) Meeting Called to Order 1:33pm
- b) Committee Introductions Ben, Justin, Quinten, Jacob, Larbi, Brock
- c) Organization Role Call Astronomy Club, Mu Epsilon Delta, La Tertulia - Spanish Club

## d) Hearing of Requests

- i) Partners In Health Engage Team

(1) absent

- ii) Astronomy Club

(1) Asking for a telescope to be able to stargaze when the weather permits. Comes with a hard aluminum case and this package will be able to last for multiple years when cared for correctly.

(2) Also asking for funding for a sky-watcher mount. This would fit the telescope above and give them a "remote observatory".

(3) Asking for a travel telescope case for their equipment.

(4) Justin asked to touch on the GRAAA.

(a) Club mentions their close relationship with the GRAAA and how they can help with their equipment.

(5) Jacob asked about where this equipment will be stored and the training they have.

(a) Club mentioned that the equipment will be stored in the cages and club mentions that they will work with the GRAAA on the training. The hope is that there is a check-out process the organization will have for members to take the scope out.

(6) Quinten motions to approve.

(7) Justin seconds.

(8) All yays.

- iii) Mu Epsilon Delta

(1) Looking for funding for a Bob Ross painting event as well as a speaker come in.

(2) Justin asked about the number of people who attend.

(a) Club mentions about 20-25 members.

(3) Quinten asked about how the organization will promote this event.



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(a) Club mentioned that they will promote it through social media and the Grand Valley facebook page.

(4) Ben asked if they had meetings outside of what they were funded for.

(a) Club mentioned that they had weekly meetings.

(5) Justin asked how their meetings were connected to their organization mission.

(a) Club states that the Valentine's day event is a title to bring people to come listen to the speakers and get the information.

(6) Quinten asked how many people come to the meeting when it's funded compared to when it is funded.

(a) Club says that the weekly meetings have 16 vs 70 when events are in place.

(7) Justin motioned to deny the request.

(8) Quinten second.

(9) 2 yays

(10) 3 abstentions

(11) Committee was discussing rational based on the

(12) Quinten asked the org if they were fine with adjusting the cost for pizza and not the accessory items.

(13) Quinten motioned to approve the request for \$341.82.

(14) Justin second

(15) 3 yays

(16) 1 nay

(17) Passes by majority

## e) Hearing of Cultural Funding Requests

### i) La Tertulia - Spanish Club

(1) Organization usually meets once per week to have a discussion and then an activity to improve spanish speaking skills.

(2) Organization is looking for funding for board games to help understand Spanish culture as well as building those speaking skills.

(3) Storage in the cages.

(4) Justin questions how the organization will make sure pieces stay in the organization and do not get lost or misplaced.



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(a) Club mentions that they can instill extra storage bags and rules to keep these pieces for awhile.

(5) Quinten motions to approve.

(6) Jacob seconds

(7) All yays.

f) Adjournment                      2:08pm

## Contact Information:

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Office of Student Life  
Kirkhof 1110  
616-331-2345

Ben Biermacher  
VP of Allocations  
biermacb@mail.gvsu.edu

Bri Slager  
RSO Assistant Director  
slagerbr@gvsu.edu

Gage Thrall  
SLF Assistant  
slffin@gvsu.edu

## Budget Request: Letter To Members of Congress

PIH Engage will be hosting a "Letter to a member of congress" meeting to allow GVSU students dedicated to improving quality health the opportunity to learn about writing member(s) of congress a chance to advocate and combat inequalities around the world. During this meeting, we will also begin prepping to eventually meet a member of congress to further our advocacy.

<b>Requested Total</b>	\$77.00
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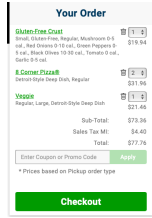
February 24th, 2023 at 1:30p.m.

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<b>Adjusted Total</b>	\$77.00
<b>Date Created</b>	Sunday, February 12, 2023 12:29:31 AM
<b>Submitted By</b>	Isra Said
<b>Organization</b>	Partners in Health Engage Team
<b>Status</b>	Submitted on Wednesday, February 22, 2023 2:15:16 PM
<b>Process</b>	Campus Programming 2022 - 2023

## 5 Sections, 1 Line Item

### Section: Food Service - 7022 1 Line Item / \$77.00

<b>Jets Pizza Campus Catering (Expense)</b>  <p style="text-align: right;">JetsPizza. 1 (8 corner) veggie, 2 (8 corner) cheese, 1 veggie Gluten Free pizza to accommodate those with dietary restrictio ns.</p> <p><a href="#">Screen Shot 2023-02-06 at 10.31.05 PM (1) (1).png</a></p> 	4 x \$19.25	\$77.00
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### Section: Marketing and Promotions Office - 7032

Advertising, printing, promotions, etc

### Section: Speaker Gift - 7046

### Section: Speaker / Performer Contractual Payment - 7041

### Section: Supplies - 7003



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## Additional Information

### Funding Guidelines

Before proceeding with this request, please click on the following link to review Event Guidelines and Rules for funding requests. PLEASE CLICK HERE. I understand that by proceeding in this form, I am verifying that I have read and understand all of the funding guidelines listed above. I understand that if I choose not to follow these guidelines, my request will be denied. I understand that any "in person" events must follow all university policies and guidelines regarding COVID-19. Yes

**Letter To Members of Congress | Page 2 of 2**

All communication is done through LakerLink. Be sure to check your funding request regularly for updates and scheduling. Please enter your @mail.gvsu.edu email address:

- saidi@mail.gvsu.edu

### Program Information

Will this event be virtual or in person?

In-Person

#### Program Information

Title of Program - Letter to Members of Congress

Date(s) of Program - 3/1/23

Time(s) of Program - 7pm

Event Location - Kirkhof

Please list the exact campus building and room where the event will take place. Listing this space confirms that your group has already reserved and confirmed the space. Documentation of your room reservation must be uploaded in the budget portion of this form in order for your request to be heard. - Kirkhof room 2201

How will you promote / publicize this event? - Social media, LakerLink, E-mails & Flyers

At a minimum, all events must be listed on the GVSU events calendar at [www.gvsu.edu/events](http://www.gvsu.edu/events), and on the LakerLink event calendar. - listed!

### Co-Sponsorship

Will a campus department, other student organization, or some other entity be co-sponsoring this event? Co-sponsorship's are when other campus department or student organizations help with the event. This can be financial, which will require a co-sponsorship agreement filed with Student Life, or non-financial, which can include participation or promotion. No co-sponsor

### Additional Funding Sources

Please describe any additional sources of funds being contributed that will impact this request.

None

### Participants

#### Expected Event Participants

Number of GVSU students expected to participate: - 20

Number of GVSU Faculty and Staff expected to participate: - 1



# Appropriations & Cultural Funding Board Agenda

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## Budget Request: Refractor Telescope and Mount

An Orion EON 110mm ED f/6.0 Apochromatic Refractor Telescope with a Sky-Watcher EQM-35 Mount. These instruments are a perfect combination for an easy to use and effective telescope for viewing and photography. This is an essential part of the Astronomy Club to be able to view and capture the night sky with members on our open stargazing nights throughout the semester.

<b>Requested Total</b>	\$2,327.47
<b>Adjusted Total</b>	\$2,327.47
<b>Date Created</b>	Wednesday, February 1, 2023 1:36:54 AM
<b>Submitted By</b>	Colin Blassingame
<b>Organization</b>	Astronomy Club
<b>Status</b>	Resubmitted on Wednesday, February 22, 2023 2:18:03 PM
<b>Process</b>	Equipment Request 2022 - 2023

## 1 Section, 3 Line Items

### Section: Budget Details 3 Line Items / \$2,327.47


<b>Orion EON Apochromatic Refractor Telescope</b> Equipment (Expense) <p>Beautifully crafted refractor with a 110mm (4.3")  air-spaced doublet lens made with  FPL-51 ED glass</p> <p>Fast, f/6 refractor with outstanding color correction for great  wide field astrophotographic or visual  performance</p> <p>Precise 2.7" dual-speed (11:1) hybrid-drive focuser supports  hefty imaging gear trains weighing up to 17 lbs. without  slippage Newly upgraded with twist-tight 2" and 1.25" collars  and installed dovetail finder scope base</p> <p>Includes tube rings, retractable dew shield, and  aluminum-clad hard case</p> <p><a href="#">Orion EON 110mm ED f6.0 Apochromatic Refractor</a></p>  <p><a href="#">Telescope.pdf</a></p>	1 x \$1,249.99	\$1,249.99
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<p><b>Sky-Watcher EQM-35 Mount w/ 1-year warranty</b> Equipment (Expense)</p> <p>The perfect entry-level EQ mount for those getting serious about astrophotography.</p> <p>The Sky-Watcher EQM-35 provides a convenient, stable platform for refractors up to 100mm or up to 127mm Maksutovs. Designed as an imaging system, it also works astonishingly well for visual use. This mount is perfect for the beginner to intermediate astronomer looking to expand their craft into astrophotography.</p> <p>The removable dec assembly allows for the use of Star Adventurer L-brackets or ball head adapters, turning the mount into a heavy duty tracking system for your DSLR or mirrorless camera and wide-field imaging.</p> <p>If you're looking for a lightweight, stable mount that is precise and easy to use, the EQM-35 is it!</p>  <p><a href="#">Sky-Watcher EQM-35 Mount with 1-year warranty.pdf</a></p>	1 x \$977.49	\$977.49
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## Refractor Telescope and Mount | Page 2 of 4

<p><b>Samdew Large Telescope Travel Bag</b> Equipment (Expense) Protective carrying case for the EQM-35 Mount.</p> <p><a href="https://www.amazon.com/Telescope-Accessory-Astronomical-Compatible/p/B09PRHDPBR/ref=sr_1_9?crd=1U8NAH8UZKIJ1&amp;keywords=Sky-Watcher%2BEQM-35%2BMount%2Bcase&amp;qid=1676038211&amp;srefix=skywatcher%2Beqm-35%2Bmount%2Bcase%2Caps%2C97&amp;sr=8-9&amp;th=1">https://www.amazon.com/Telescope-Accessory-Astronomical-Compatible/p/B09PRHDPBR/ref=sr_1_9?crd=1U8NAH8UZKIJ1&amp;keywords=Sky-Watcher%2BEQM-35%2BMount%2Bcase&amp;qid=1676038211&amp;srefix=skywatcher%2Beqm-35%2Bmount%2Bcase%2Caps%2C97&amp;sr=8-9&amp;th=1</a></p>	1 x \$99.99	\$99.99
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 <a href="#">Samdew Large Telescope Travel Bags.pdf</a> <small>Samdew Large Telescope Travel Bags</small>		
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## Additional Information

### Page 1

Before proceeding with this request, please click on the following link to review Equipment Guidelines and Rules for funding requests. PLEASE CLICK HERE. I understand that by proceeding in this form, I am verifying that I have read and understand all of the funding guidelines listed above. I understand that if I choose not to follow these guidelines, my request will be denied. I understand that I must meet with Bri Slager, Assistant Director in the Office of Student Life, prior to attending a funding board meeting. If I do not, I understand that my request will be denied.

Yes

Enter GVSU e-mail address:

- [blassin@mail.gvsu.edu](mailto:blassin@mail.gvsu.edu)

## Equipment Details

Describe the equipment your organization wants to purchase and how the equipment will be used. - The equipment is a small refractor telescope with a motor mount for tracking and viewing. This telescope will be used for open stargazing events that take place throughout each semester during relatively warm and clear nights on campus and at the local Grand Ravine Dog Park next to campus.

Why does your organization need this equipment?

- This is an essential part of our club to have access to telescopes for the purpose of Astronomy and education through stargazing and astrophotography.

How long is the equipment expected to last?

- This equipment was vetted for quality and practicality and will be fully operational for 3-5 years and functional for up to 10 years. The refractor telescope comes with a 1-year warranty and the motor mount has an optional 1, 2, or 3-year warranty.

If the equipment is damaged or malfunctions, what is the plan to repair the equipment?

- Beyond the warranty date when repairs are guaranteed by the distributor, a reliable plan for repairing and damage or malfunctions is to reach out to the Grand Rapids Amateur Astronomy Association (GRAAA). Both Mark Hilary and I are members and have direct contact with the organization. They are our best resource for troubleshooting and repairing equipment.

Where will the equipment be purchased from?

- Orion EON 110mm ED f/6.0 Apochromatic Refractor from [telescope.com](https://www.telescope.com/mobileProduct/Orion-EON-110mm-ED-f60-Apochromatic-Refractor/Telescope/103357.uts) (<https://www.telescope.com/mobileProduct/Orion-EON-110mm-ED-f60-Apochromatic-Refractor/Telescope/103357.uts>); and the Sky-Watcher EQM-35 Mount from [optcorp.com](https://optcorp.com) (<https://optcorp.com/collections/equatorial-mounts/products/sky-watcher-eqm-35-mount-w-wifi-adapter>).





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Please explain how your organization has researched the vendor and pricing information.

- We set out looking for a small lightweight motorized mount that is best for tracking and viewing most objects. This led us to the reputable industry standard seller for amateur astronomy equipment: Oceanside Photo & Telescope (OPT). Searching for a small 4 inch diameter telescope allows for a lighter weight mount which decreases the cost by a large margin. This small scope is also better for viewing and photography in the amount of light pollution present in Allendale. The small scope was picked for its quality and use for astrophotography. This scope is ideal for those higher light polluted skies and for viewing most objects. It also comes with a hard case to protect it from damage while

**Refractor Telescope and Mount | Page 3 of 4**

in transit. This scope is also adaptable and can be used with many different cameras, lenses, filters and other setups and equipment that will allow this scope to perform exceptionally for many years.

Is this the most cost-effective option available?

- For the functionality and longevity of this equipment there would be few setups that could have a similar price range and durability as these two pieces of equipment together. Given the warranty, the hard case, proper storage, and quality, this telescope and mount will last far longer than a cheaper non-motorized mount and a less professional style refractor telescope.

## Storage Details

Where will this equipment be stored?

- This equipment should be stored on campus in a dry mild temperature room. The exact location on campus is not important as long as the equipment is stored properly and never stacked or left open.

Who will have access to this equipment's storage location?

- Our faculty advisor, e-board memberOur faculty advisor, e-board members, and club members that have gone through telescope operation training for this specific piece of equipment to ensure they understand all the procedures for storing and operating the equipment. This will be training done by both Mark Hilary and I each semester for members who are willing to take the time to train to use the telescope. Telescope check out will also be necessary. Mostly only e-board members will access the equipment for stargazing events, however, as an open club intent on sharing astronomical knowledge we would offer the privilege of non-e-board members to use the equipment for the purpose of Astronomy. rs, and club members that have gone through telescope operation training for this specific piece of equipment to ensure they understand all the procedures for storing and operating the equipment. This will be training done by both Mark Hilary and I each semester for members who are will to take the time to train to use the telescope. Telescope check out will also be necessary. Mostly only e-board members will access the equipment for stargazing event, however, as an open club intent on sharing astronomical knowledge we would offer the privilege of non-e-board members to use the equipment for the purpose of Astronomy.

Please provide the name and contact info for the University staff member who will be responsible for the annual inventory of the equipment.

- Dr. Goeff Lenters (153 Padnos Hall of Science Department of Physics, Tel: (616) 331-2095, Fax: (616) 331-3740, Email: [lentersg@gvsu.edu](mailto:lentersg@gvsu.edu))

**Mu Epsilon Delta February Valentines Day Party | Page 1 of 3**

**Budget Request: Mu Epsilon Delta February Valentines Day Party** We are going to have a Valentines Day party with some treats and bob ross follow along painting



# Appropriations & Cultural Funding Board Agenda


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<b>Requested Total</b>	\$826.81
<b>Adjusted Total</b>	\$826.81
<b>Date Created</b>	Tuesday, January 24, 2023 1:18:17 PM
<b>Submitted By</b>	Sierra Gulli
<b>Organization</b>	Mu Epsilon Delta
<b>Status</b>	Resubmitted on Wednesday, February 22, 2023 2:19:52 PM
<b>Process</b>	Campus Programming 2022 - 2023

## 5 Sections, 2 Line Items

### Section: Food Service - 7022 1 Line Item / \$826.81

<b>Dinner Campus Catering (Expense)</b> We will have dinner for our guests from Jets pizza via student life office  note: the price has increased because we now have guests with severe gluten allergy in which we needed to get personal gluten free pizzas.  note: i know it says its not available, that is just saying that because it is closed, jets let me know that you can place it with them over the phone  i apologize for turning this in late, i was in talks with the student life office because i didnt know how to go through student life placing the order (i am used to going through laker food co)   <a href="#">Screenshot 2023-02-13 at 11.16.38 AM.png</a>	1 x \$826.81	\$826.81
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### Section: Marketing and Promotions Office - 7032



# Appropriations & Cultural Funding Board Agenda

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Advertising, printing, promotions, etc

## Section: Speaker Gift - 7046

## Section: Speaker / Performer Contractual Payment - 7041

### Section: Supplies - 7003 1 Line Item / \$0.00

room reservation Supplies (Expense) this is the screenshot for the room reservation <a href="#">Screenshot 2023-01-24 at 1.21.49 PM.png</a>	1 x \$0.00	\$0.00
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Mu Epsilon Delta February Valentines Day Party | Page 2 of 3

## Additional Information

### Funding Guidelines

Before proceeding with this request, please click on the following link to review Event Guidelines and Rules for funding requests. PLEASE CLICK HERE. I understand that by proceeding in this form, I am verifying that I have read and understand all of the funding guidelines listed above. I understand that if I choose not to follow these guidelines, my request will be denied. I understand that any "in person" events must follow all university policies and guidelines regarding COVID-19. **Yes**

All communication is done through LakerLink. Be sure to check your funding request regularly for updates and scheduling. Please enter your @mail.gvsu.edu email address:

- gullis@mail.gvsu.edu

### Program Information

Will this event be virtual or in person?

In-Person

#### Program Information

Title of Program - Mu Epsilon Delta February Painting Night

Date(s) of Program - 02/27/2023

Time(s) of Program - 7-9pm

Event Location - Kirkhof Grand River Room

Please list the exact campus building and room where the event will take place. Listing this space confirms that your group has already reserved and confirmed the space. Documentation of your room reservation must be uploaded in the budget portion of this form in order for your request to be heard. - Grand River Room

How will you promote / publicize this event? - Post on social media and utilize the Laker Hub/Laker Link At a minimum, all events must be listed on the GVSU events calendar at [www.gvsu.edu/events](http://www.gvsu.edu/events), and on the LakerLink event calendar. -



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Yes

## Co-Sponsorship

Will a campus department, other student organization, or some other entity be co-sponsoring this event? Co-sponsorship's are when other campus department or student organizations help with the event. This can be financial, which will require a co-sponsorship agreement filed with Student Life, or non-financial, which can include participation or promotion. **No** co-sponsor

Please list the co-sponsors for this event.

- n/a

What are the co-sponsors contributing to the event?

- n/a

## Additional Funding Sources

Please describe any additional sources of funds being contributed that will impact this request.

None

If you have checked a box other than "none" please describe the amount of financial contributions in detail. -

n/a

## Participants

Expected Event Participants

Number of GVSU students expected to participate: - 100

Number of GVSU Faculty and Staff expected to participate: - 3

Number of people not affiliated with GVSU expected to participate: - 0

If involving non-GVSU participants (guests), please explain: - n/a

Mu Epsilon Delta February Valentines Day Party | Page 3 of 3

Supplies for Club Meetings | Page 1 of 4

## Budget Request: Supplies for Club Meetings

We are seeking funding for additional supplies and materials to use at club meetings to do cultural crafts and other activities such as board games to maintain member involvement, interest, and increase practice in a foreign language. The goal is to acquire materials that exec boards can continue to use with the club well into the future.

<b>Requested Total</b>	\$194.61
<b>Adjusted Total</b>	\$75.23
<b>Date Created</b>	Friday, February 3, 2023 8:44:23 PM
<b>Submitted By</b>	Ari Schneider







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<b>Organization</b>	La Tertulia - Spanish Club
<b>Status</b>	Submitted on Wednesday, February 22, 2023 2:13:47 PM
<b>Process</b>	Equipment Request 2022 - 2023

<b>Lotería Bingo Equipment (Expense)</b> La Lotería Mexican Bingo board game  <a href="#">La Tertulia Budget - Sheet1.pdf</a>	2 x \$8.63	\$17.26
<b>Bananagrams Español Equipment (Expense)</b> Bananagrams (Español) for members to play and practice spanish words at meetings  <a href="#">La Tertulia Budget - Sheet1.pdf</a>	2 x \$13.50	\$27.00
<b>El Lince Equipment (Expense)</b> Mexican board game for cultural immersion  <a href="#">La Tertulia Budget - Sheet1.pdf</a>	1 x \$18.99	\$18.99
<b>Spot It! Equipment (Expense)</b> Board game for members play while practicing use of spanish  <a href="#">La Tertulia Budget - Sheet1.pdf</a>	1 x \$11.98	\$11.98

## Additional Information



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Supplies for Club Meetings | Page 3 of 4

Before proceeding with this request, please click on the following link to review Equipment Guidelines and Rules for funding requests. [PLEASE CLICK HERE.](#) I understand that by proceeding in this form, I am verifying that I have read and understand all of the funding guidelines listed above. I understand that if I choose not to follow these guidelines, my request will be denied. I understand that I must meet with Bri Slager, Assistant Director in the Office of Student Life, prior to attending a funding board meeting. If I do not, I understand that my request will be denied.

Yes

Enter GVSU e-mail address:

- [schnearo@mail.gvsu.edu](mailto:schnearo@mail.gvsu.edu)

## Equipment Details

Describe the equipment your organization wants to purchase and how the equipment will be used. - Our organization wants to purchase craft supplies to use for coloring, cultural crafts, and Q&A or writing needs during general club meetings. Additionally, we hope to purchase Spanish games for club members to play during meetings or game nights and a table cloth and flag pendant for decoration.

Why does your organization need this equipment?

- To run club meetings, increase member attendance and engagement, and in use for club events.

How long is the equipment expected to last?

- At least two years for all the supplies, but likely longer.

If the equipment is damaged or malfunctions, what is the plan to repair the equipment?

- If a game or the table cloth were damaged, we would continue to use it unless it was not useable.

Where will the equipment be purchased from?

- Amazon

Please explain how your organization has researched the vendor and pricing information.

- Visited the website and located the most cost-effective supplies that would be beneficial to club purposes.

Is this the most cost-effective option available?

- Yes

## Storage Details

Where will this equipment be stored?

- A club storage box in the president's possession.

Who will have access to this equipment's storage location?

- The president, club sponsor

Please provide the name and contact info for the University staff member who will be responsible for the annual inventory of the equipment.

- Huei Lan Yen ([yenh@gvsu.edu](mailto:yenh@gvsu.edu))